

**Submit securely online:**  
ksu.edu/sfa/upload

**Deliver in person:**  
119 Anderson Hall | 919 Mid-Campus Drive North  
Manhattan, Kansas 66506-0107

Student's Name (Last, First, MI)

Wildcat Identification Number

Student's K-State Email Address

Student's Phone Number

**Please complete the following:**

- ❶ **Submit a letter from the employer documenting the last day of employment**, such as a resignation, termination or separation letter. This letter must be on official letterhead from the employer.
- ❷ Submit the supporting documentation listed below. Additional documentation may be requested upon review.
  - The most recent year-to-date paystub(s).
  - A statement of severance payments and benefits from your employer (if applicable).
  - A statement of unemployment benefits (if applicable).
- ❸ Below, estimate only the income for the person who has experience the loss of employment.

<b>Estimated Income for January 1, 2024 - December 31, 2024</b>		
<b>Sources of Taxable Income</b>	<b>Student</b>	<b>Spouse</b>
Gross earnings from work		
Severance pay		
Gross unemployment compensation		
Business income		
Interest or dividend income		
Rental income		
Farm/ranch net income		
Taxable pension and/or annuity income		
IRA/Retirement account withdrawals		
Taxable Social Security Benefits/Disability		
Workers' Compensation		
Alimony received		
<b>Sources of Untaxable Income</b>	<b>Student</b>	<b>Spouse</b>
Child support received for all children in the household		
Payments to tax-deferred pension and savings plans		
IRA deductions & payments to SEP, SIMPLE, Keogh		
Tax exempt interest		
Untaxed portions of IRA distributions or pensions		
Housing, food and other living allowances paid to you		
Veterans non-education benefits		
Other untaxed income		

**Note:** If a line is left blank, you are certifying you have received no income from that source.

**Certification Statement**

By signing this form, I certify that all the information reported is complete and accurate.

Signature of Student (required) \_\_\_\_\_ Date \_\_\_\_\_

**Digital signatures are not accepted.**