

## To Do Before Your First Semester For All New Graduate Students

View a web-based version of this checklist at <https://www.k-state.edu/grad/admissions/incoming-students/getting-started/>. Questions about the items in this checklist or about your first semester in a graduate program at K-State may be directed to Dr. Megan Miller, Graduate School student success coordinator, at [mmiller@ksu.edu](mailto:mmiller@ksu.edu) or 785-532-6191.

- Create your eID**
  - Your K-State eID is the first part of your email address (eID@ksu.edu). You need an eID to access K-State email, enroll in classes, accept financial aid and access other K-State systems
  - Register for an eID - <https://eid.k-state.edu/eProfile/registration.do?action=showBaseInfoForm>
- Apply for scholarships**
  - Complete your profile in the K-State Scholarship Network (KSN) to be considered for scholarship opportunities provided by K-State donors and offered through university departments, All scholarship awards in the KSN are made for the fall semester. The application closes on May 31 each year, but for the best chance to be considered for funding, apply by March 15.
  - Complete your KSN profile for scholarships - <https://www.k-state.edu/sfa/scholarships-aid/scholarships/ksn/>
- Plan for enrollment and program curriculum**
  - Consult with your graduate program director or faculty advisor about the courses in which you should enroll your first semester. Once you know what classes to take, login to KSIS to enroll.
  - Visit the tutorial on how to enroll in KSIS - <https://www.k-state.edu/grad/admissions/incoming-students/getting-started/enroll.html>
- Prepare for research, scholarly, and creative activities**
  - If you will be engaging in research, scholarly or creative activities as part of you graduate program, consult with your graduate program director or faculty advisor about any required training or other steps you need to take to prepare for these activities
- Fulfill all university health requirements**
  - Submit required documentation or complete other steps to fulfill all university vaccination requirements.
  - As part of K-State's comprehensive and proactive approach to encourage students to stay safe and healthy, K-State requires all new students to complete the web-based Alcohol and Sexual Assault Prevention Program (ASAP). After enrolling for classes, you will receive an email invite from *Get Inclusive* to complete the program. You will have 20 days to complete the training.
  - Learn more about health requirements - <https://www.k-state.edu/lafene/requirements/>
- Stay informed. Stay safe**
  - K-State Alerts is Kansas State University's emergency notification system that gives campus authorities the ability to communicate emergency information quickly to the university community. Alerts are automatically sent to K-State email addresses, but you can also sign up to receive alerts by text or phone.
  - Signup for K-State Alerts - <https://www.k-state.edu/police/safety-services/alerts/>

- **Obtain K-State student ID Card**
  - Visit the ID Center website or visit the office in person in the K-State Student Union for instructions on how to obtain an ID card. There is a \$25 fee for a new card, but if you have been appointed to a graduate assistantship, you can get an ID card for free!
  - Learn more about getting your student ID card - <https://union.k-state.edu/shopping-services/id-center>
  
- **Purchase parking permit or bicycle permit**
  - If you plan to park a vehicle on campus, visit K-State's Parking Services website (<https://www.k-state.edu/parking/>) for information about parking permits and to order your parking permit through "K-State Online Parking."
  - If you will be using a bicycle on campus, visit Parking Services to obtain a free bicycle permit. You should also register your bicycle with Parking Services (<https://www.k-state.edu/parking/forms/bicycle.html>) and make sure you are familiar with bicycle regulations (<https://www.k-state.edu/parking/forms/bicycle.html>).
  
- **Attend Welcome and Orientation Sessions**
  - Prior to each fall and spring semester, the Graduate School and other K-State units coordinate informational sessions and community building activities to welcome new students and help them launch their new educational career.
  - View the Schedule here - <https://www.k-state.edu/grad/admissions/incoming-students/orientation/>