

This form is to be used on a temporary basis while Softdocs Etrieve software is unavailable.

Submission instructions: Complete this fillable form electronically. Signatures must be provided (on the second page) by the student's major professor and department head/graduate program director. Submit the completed form to the Graduate School at grad@ksu.edu, using the subject line, "Masters Program of Study" or "Education Specialist Program of Study".

<p>Name: _____</p> <p>K-State email: _____</p> <p>Student WID: _____</p> <p>Program: _____</p> <p>College: <input type="checkbox"/> AG <input type="checkbox"/> AI <input type="checkbox"/> AR <input type="checkbox"/> AS <input type="checkbox"/> BA <input type="checkbox"/> ED <input type="checkbox"/> EN</p> <p style="padding-left: 40px;"><input type="checkbox"/> HE <input type="checkbox"/> TC <input type="checkbox"/> VM</p>	<p>Master's Thesis <input type="checkbox"/></p> <p>Master's Report <input type="checkbox"/></p> <p>Coursework <input type="checkbox"/></p> <p>Education Specialist <input type="checkbox"/></p>
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In the section below, list all KSU courses, research credits (if applicable) and semester taken. For future courses, list future semester to be completed. You may list a single entry for research (if applicable), internship, or practicum credits taken over multiple semesters with the total hours required. If courses have already been taken, department codes, course numbers, course names, credits earned, and semesters taken should be listed as they appear on your transcript. Do not include course work earned more than six years prior to the semester this program of study is submitted.

Course Number <small>Example: AGRON101</small>	Course Title <small>Example: Basic Introduction</small>	Credit Hours <small>Example: 3</small>	Semester Taken <small>Example: S05</small>
Total KSU credits			_____

Transfer Credit(s) - Indicate where/when transfer courses and/or degree work was/will be completed. You must provide course number, course title, credit hours and semester taken as listed on the transfer university transcript and name of the university. If transferring credit from an awarded degree, list the course number as degree type, course title as degree awarded (ex. master of science) and for the semester taken, as date degree was awarded. Official transcript required.

Course Number <small>Example: AGRON101</small>	Course Title <small>Example: Basic Introduction</small>	Credit Hours <small>Example: 3</small>	Semester Taken <small>Example: S05</small>
Total transfer credits			_____

Supervisory Committee

Enter your name and name of major professor or co-major professor, supervisory committee members, graduate program director/department head.

Signatures are required from the student's major professor (co-major if applicable) and department head/graduate program director.

- **NOTE: On only a temporary basis while Softdocs Etrieve software is unavailable, signatures are not required from supervisory committee members.**

If possible, electronic signatures are preferred. Alternatively, the completed form may be printed, signed by hand, scanned, and emailed to the Graduate School (grad@ksu.edu). If applicable, please copy your graduate program contact when emailing the program of study.

Names & Depts (printed)

Signatures

Student	Dept.	
Major Professor	Dept.	Major Professor
Co-Major Professor	Dept.	Co-Major Professor
Supervisory Committee Member	Dept.	
Supervisory Committee Member	Dept.	
Supervisory Committee Member	Dept.	
Supervisory Committee Member	Dept.	
Dept Head / Graduate Program Director	Dept.	Dept Head / Graduate Program Director

Form submission instructions

Submit the completed form to the Graduate School at grad@ksu.edu, using the subject line, "Master's Program of Study" or "Education Specialist Program of Study".

Graduate School Use only:

Dean of the Graduate School (Signature): _____

Dean of the Graduate School Date