

MINUTES OF THE CLASSIFIED SENATE
October 6, 2004

I. Loleta called the meeting to order.

II. Roll Call

- A. Attending: Paula Connors, Pam Davis, Eddi Devore, Susan Ekstrum, Kristi Fronce, William Glover, Vickey Grochowski, Janel Harder, Richard Herrman, Claudia Leeds, Gary Leitnaker, Cheryl Martin, Theresa McCarthy, Roxana Ortiz, Cyreathia (Sam) Reyer, Cathy Sandoval, Linda Sorell, Loleta Sump, Marlene Walker, John Wolf, Gay Youngman
- B. Excused: Sue Figge, Debbie Hedrick, Laverna Leeson, Beth Miller, Gay Youngman, Deb Stryker
- C. Unexcused: Dorene Kimbrough
- D. Roll call was answered by each senator telling how they would keep their peers informed about what was happening in Classified Senate.

III. Gary Leitnaker Report – Division of Human Resources

- A. Gary announced that open enrollment for health insurance is currently underway in HR.
- B. Human Resources hosted a meeting with the Division of Personnel Services from Topeka. During this meeting, issues and ideas regarding salary and merit pay were discussed. Classified recruitment and health insurance were also discussed.

IV. Minutes

- A. Minutes from the September meeting were distributed. Pam moved to approve. Sam seconded the motion. The minutes were approved and will be given to Kathy Kugle to put on the Classified Senate web site.

V. Budget

- A. The budget report was presented by Linda.
- B. Loleta recommended there be no more expenses until the Classified Recognition Ceremony.

VI. Executive Council Report

- A. Loleta shared the article from the K-Statement. She encouraged everyone to email in appreciation. We want to encourage them to publish more articles recognizing classified employee achievements.
- B. Work will begin on the Classified Recognition Ceremony soon. Everyone will need to participate.
- C. Loleta distributed a sheet to sign-up mentors and mentorees.
- D. The Classified Senate closet is still in the works.
- E. Loleta read our mission statement. We need to recognize things that are achievable. It was suggested that there should be a training session on identity theft.

VII. Senate Standing Committees:

- A. Campus Affairs – Classified Recognition Ceremony - Sue will be scheduling a committee meeting. Everyone should email schedules to her. The group will be meeting in Justin Hall.
- B. Legislative Affairs – Marlene reported that she, Loleta and Paula went to Emporia to discuss the position paper. Our paper is purple. Marlene will schedule a meeting with Sue Peterson to discuss issues. Faculty Senate invited Classified Senate to join them in inviting legislative representatives to discuss issues. Pam asked about education benefits. Gary indicates we're currently giving Tuition Assistance as an education benefit. Discussion was held on tuition and scholarships. Gary indicates that this is being looked at all the time. When Classified Senate meets with Faculty Senate, the education issue will be discussed. It was suggested that Joe Younger from Human Resources present information on tuition assistance. Legislative Day is February 8th. Details will follow.

VIII. Campus Committee Reports

- A. Peer Review – Paula indicated training was done. There is a hearing in the near future.
- B. Recreation Council – No report.
- C. Recycling – Loleta indicated a new truck is coming. People will be able to divide out their items. There will be very little trash.
- D. Advisory Committee on Campus Development & Planning Policy – There is a meeting tomorrow.
- E. Training and Development Advisory Committee – Has not met recently.
- F. Employee Tuition Assistance – No Report.

- G. United Way – Loleta announced kick-off was underway on October 1st with an ice cream social.
- H. Council on Parking Operations – They have met once for introductions.

IX. Old Business – There was no old business.

X. New Business – Loleta indicated that we had received a letter from President Wefald regarding funds available for enhancements on campus. She had sent out an email soliciting ideas from classified senators. Claudia had suggested a pedestrian bridge. Eddi had suggested handicap accessibility. Faculty Senate president Jackie Spears presented the various ideas and the following were considered the most important in order – 1) lighting, 2) pedestrian bridge, and 3) covered bike racks. Jackie then spoke with Dr. Rawson. He wants a memorandum from Classified Senate with recommendations.

XI. Adjournment – Eddie moved that we adjourn. Susan seconded the motion. The motion carried.