

Classified Senate Meeting
Kansas State University
Kansas State Union 213

October 2, 2002

1. *Roll Call (Quorum)*

In attendance: Rodney Stanfield, President; Cyenthia (Sam) Reyer, Vice President; Jackie Yonning, Budget Coordinator; Sharon Schroll, Secretary; Ann Marie Treinen (Ex-Officio), Lori Hutchins (Representative At-Large), Cheryl Grice (Representative At-Large), Kimberly Barraza, Sue Figge, Michelle Garner, William Glover, David Ringle, Donna Rogers, Pam Schierer, Connie Schmidt, Ginger Schwerdt, Linda Sorell, Loleta Sump, Gay Youngman, Teresa Zerbe.

Absence: Peggie Armour (excused)
Marlene Walker (excused)

Discussion of excused and unexcused absences is: to be considered "excused" requires notification of an Executive committee member; omission of notification is considered "unexcused".

2. *Minutes:*

Rodney Stanfield announced that we are attempting to approve the minutes electronically to save time during meetings. Minutes will be submitted to all Senators by email for approval prior to the next scheduled meeting. Notification of changes or agreement should be provided to the Secretary by requested deadline.

3. *Benefits Fair*

Rodney Stanfield urged us to encourage our co-workers to attend. He reminded us that there is no penalty for using an hour or so during the workday to do so.

Benefits Fair: Floor - Ann Marie Treinen, October 3rd. Everyone try to come, we have a bulletin board plus free handouts. Try and work 30 minutes at a time.

Joe Younger's talk will last 1 hour at a time regarding Health Care Coverage, Joe Younger has graciously agreed to come to the November senate meeting and address benefits.

4. *Council of Senate:*

Cheryl Grice, we are scheduled for next Friday the 11th in the Council Chambers across the hall in Union. It's formed of the executive councils of regents schools. Let them know what our mission is.

Look at minutes - Cheryl Grice said she had a few ideas, suggestion was to use last names not first names. Suspend September minutes.

5. *Budget Report: (Jackie Yonning)*

Recognition Ceremony	\$2,572.03
Foundation Account	\$1,735.48
State Account	\$1,000.00

Motion to approve budget Lori Hutchins 1st then Teresa Zerbe 2nd it.

6. *Standing Committee Reports: (Ann Marie Treinen)*

Codes and By-laws

Meeting the week of the 14th, anyone is welcome to attend. On the agenda next month will be the final approval of the new and revised Codes and By-laws.

7. *Publicity: (Cyenthia [Sam] Reyer)*

Meeting on the 12th, do the bio-sheets, even if you have filled one out in the past, please go a head and fill one out so we have an updated sheet on everyone. David Ringle and Rodney Stanfield are going to go head and work together on updating and revising the web page.

The newsletter has gone back and forth a little on the frequency of the newsletter, looking into costs, Rodney Stanfield is going to check with Vet Med on cost if we do more newsletters, Ann Marie Treinen has been able to get us through with costs lately but I don't think we could impose upon them very much if we decided to do a every other month newsletter, so Rodney Stanfield will check on cost factors through Vet Med and if we can get the cost down we will try to do every other month highlighting Benefits Fair, Recognition Ceremony, Legislative Days, if there is any other items and events highlighted please let us know. Getting items submitted for the newsletter should be by the 15th of the month.

Ann Marie Treinen has had students from their office sticking labels on, rather than imposing on their office the Senators should do a Brown Bag lunch and do labels ourselves.

Lori Hutchins asked what line we are going to take the money out of to pay for the newsletter. That's what we are going to get prices on says Rodney Stanfield. Once we get prices it might be a minute subject. What we are asking for today is for a motion to do this once, we will report what it will cost, put in the motion to put out a price quote before we do anything.

8. *Elections:* Ann Marie Treinen

Still has a few more openings, Sam Reyer has contacted Doreen Kimbrough about being a senator. Sam Reyer says she has been a senator in the past, she has been on the peer review committee, Sam personally feels Doreen Kimbrough would be a very, very good addition to the senate.

9. *Campus Committees:*

Sam Reyer - Peer Review, had training end of September, two day training, going over what the committee does, second day going over a mock trial and they hear from Affirmative Action and Sam Reyer is the new chair for this committee.

10. *Advisory Committee:* Lori Hutchinson

Personnel change in HNTB which is a multi-disciplinary/architectural firm. Process is progressing.

11. *Standing Committee:* Sam Reyer
Recognition Ceremoney:

If someone would help co-chair, Sam Reyer would help but she does not have time to chair it and feel we need to get started as soon as possible. Discussion followed.

12. *Old Business:* Rodney Stanfield None

13. *New Business:* Rodney Stanfield
3 new items.

Talk about the frequency of the newsletter and our new senator then discuss come up with a final or a list of items for our position paper at the Council of Senates.

Got a nomination from Institution and Advancement, Doreen Kimbrough, here from the floor, need a motion, Rodney Stanfield will take Sam Reyer's nomination as a motion, Connie Schmidt and David Ringle seconded it. Work with Ann Marie Treinen, she's on the elections committee. Do recruiting, if you have an opening form your area, take to Ann Marie Treinen.

Rodney Stanfield asks if all approves for our new senator, all said aye, all opposed, none, we have a new senator.

14. *Newsletter:* Rodney Stanfield asks what we need from the floor is a motion to go ahead and do a bi-monthly to be put out at the first of November for November/December. Report by email what the cost will be. Sam Reyer says, she has a rough estimate, Ann Marie Treinen says there are 1900 labels going on a basis of 5 cents per page which most likely a page is double sided and will be 10 cents per page would be \$190.00 per newsletter. All asked to fine the price out before we move forward.

15. *Position Paper:*

Cheryl Grice's draft. Working on for October 11th. Copies of 2001 and 2003. Good discussion on ideas to put in the position paper. Items discussed group health, paid Holiday work time, retirement, cost of living. Question came up about study done on early retirement incentives? Discussion followed.

Rodney Stanfield says because of the above this sounds like a good time for a Tuition Waiver.

William Glover - on the Step Increases. This should be put into the position paper. Cheryl Grice has several suggestions to go ahead and put into the position paper.

David Ringle had some great suggestions to put into position paper. He was asked to email his suggestions to Cheryl Grice. David Ringle also had a concern about the "reward system".

Sam Reyer's concern is taking classified positions and changing the to unclassified positions. There is good and bad about this. Concerns discussed.

16. Loleta Sump - talked about the *United Way kick-off*. Said she is willing to represent the classified employee's.

17. *Meeting adjourned.*