

MINUTES OF THE CLASSIFIED SENATE
November 3, 2004

I. Loleta called the meeting to order.

II. Roll Call

- A. Attending: Paula Connors, Eddi Devore, Susan Ekstrum, Sue Figge, Kristi Fronce, William Glover, Vickey Grochowski, Deb Hedrick, Richard Herrman, Claudia Leeds, Laverna Leeson, Gary Leitnaker, Cheryl Martin, Theresa McCarthy, Beth Miller, Roxana Ortiz, Cyreathia (Sam) Reyer, Cathy Sandoval, Linda Sorell, Deb Stryker, Loleta Sump, Marlene Walker, John Wolf, Gay Youngman, Joe Younger and Sue Peterson
- B. Excused: Pam Davis, Janel Harder
- C. Unexcused: Dorene Kimbrough
- D. Roll call was answered by each senator telling what they were currently doing to keep their peers informed of what was happening in classified senate.

III. Marlene introduced Sue Peterson – Assistant to the President; Director, Government Relations.

- A. Sue discussed the results of the election.
- B. The Lieutenant Governor is looking at major changes to the State Civil Service. We need to provide feedback with regard to the State Civil Service System. Should we get rid of it? We were encouraged to get some articles about these issues on our web site. There needs to be a lot of dialogue on this topic.
- C. The State is in a little better financial situation than before. The Governor will be getting results soon.
- D. The school finance issue was discussed.
- E. Sue gave some suggestions with regard to the position paper. She indicated it should be short and to the point. She said we should introduce ourselves and refer to the web site for Classified Senate. We need to ask legislators what we can do to make ourselves more visible. We should continue contact with Faculty Senate to keep informed on what is happening with them. She indicated that we should have one paper on top of the information we provide with basic facts. A second paper should be included with three or four interests at the top. Sue would be glad to work with us on the paper.

IV. Joe Younger was introduced as a speaker – Assistant Manager – Division of Human Resources.

- A. Joe discussed tuition assistance. The major change that occurred is that it was extended to Vo Tech School.
- B. He indicated that the President's Scholarship is due in mid April. This scholarship will pay for six hours for the fall and spring, and 3 hours for the summer.
- C. He discussed retirement and plan payments.
- D. Regarding health insurance, he mentioned that open enrollment has just completed. In mid December, we can look on-line and see if we need to make changes.

V. Gary Leitnaker Report – Division of Human Resources

- A. No new information.

VI. Minutes

- A. Minutes from the October meeting were distributed. Richard moved to approve. Eddi seconded the motion. The minutes were approved and will be given to Kathy Kugle to put on the Classified Senate web site.

VII. Budget

- A. The budget report was presented by Linda. Sam moved to approve. Laverna seconded. The motion carried.

VIII. Executive Council Report

- A. Loleta sent emails regarding mentors and mentorees. She announced that Pam Davis will be resigning her position on classified senate.

IX. Senate Standing Committees:

- A. Campus Affairs – The Classified Recognition Ceremony will be held May 18, 2005 at 2:00pm in the K-State Union Ballroom. Richard, Laverna and Kristi are on the years of service and retirees committee. Richard will be getting bids on plaques. There was much discussion regarding limiting the number of

Classified Employees of the Year. Gary is opposed to limiting the numbers. The consensus was to leave it as is. We also discussed senators meeting with department heads and presenting the letters personally. Linda will be getting door prizes. Speakers were discussed and Pat Bosco was suggested as a possibility. We would like to get President Wefald more involved than he has been. Possibly he could give the welcome and present the Presidential Scholarship Award. Refreshments need to be ordered. Sue will develop a meeting schedule. Paula has paperwork/documentation to distribute.

Sam discussed the ROAR. It is outdated on the Web. Loleta indicated goals should be 1) communication, 2) disseminating information, and 3) the storage closet that will be worked on during holiday break. Sam will continue to type the ROAR, but needs articles by the first of each month.

- B. Legislative Affairs – Marlene reported that the position paper was done, but Sue Peterson had advised reducing it. February 8, 2005 is Legislative Day.

X. Campus Committee Reports

- A. Peer Review – A meeting has been held. No further information was available.
- B. Recreation Council – Cheryl reported the main goal is more privilege fees. Events were discussed also.
- C. Recycling – Loleta indicated they had an orientation. They may develop a site for E-Bay auctions.
- D. Advisory Committee on Campus Development & Planning Policy – Improvement projects were discussed.
- E. Training and Development Advisory Committee – No report. We will need to find someone to replace Pam.
- F. Employee Tuition Assistance – No Report.
- G. United Way – Loleta announced they were still tallying results.
- H. Council on Parking Operations – Laverna gave a report. April 21st there will be an Open Forum in the Big 12 Room of the K-State Union.

- XI. Old Business** – Budget cards were distributed. Loleta reported on the joint luncheon between the Classified Senate and the Faculty Senate. There was an introduction, mutual concerns were shared, principals of communication were discussed, free educational opportunities and on-going meetings.

- XII. New Business** – None.

- XIII. Adjournment** – Eddie moved that we adjourn. Susan seconded the motion. The motion carried.