

# Minutes of the K-State Classified Senate

February 6, 2013

**I. President Dale Billam called the meeting to order and welcomed guests present for the Open House.**

**II. Roll Call**

- A.** Present: Mike Ashcraft, Dale Billam, Ramon Dominguez, Michele Edwards, Susan Erichsen, Pat Fine, Janet Finney, Doris Galvan, Annette Hernandez, Kerry Jennings, Gary Leitnaker, Kari Lindeen, Sharon Maike, Carol Marden, Christina Nash, Lesa Reves, Rob Reves, Michael Seymour, Janice Taggart, Lindsay Thompson, John Wolf, Terri Wyrick
- B.** Absent, Excused: Brad Millington, Maria Sweet, Pam Warren
- C.** Absent, Unexcused: Will Hirsch

**III. Dr. Cheryl Grice, Human Resources, Employment Services**

Dr. Cheryl Grice presented a summary of the research she worked on for her doctoral degree entitled Diversity Awareness Perceptions among Classified Staff at a Large Midwestern Land Grant University. The focus of her research was on human resources and the adult learner in the workforce. The study was done here on campus and was quantitative and qualitative. The majority of the respondents to a survey she sent out felt there was a lack of diversity awareness, a lack of opportunities to attend diversity events, and the “good old boy” network exists on campus. Diversity initiatives should be highly visible, inclusive to all of the K State organizations across the state, and a part of the organizational culture. Research shows a more diverse workforce leads to better productivity and creativity.

**IV. Associate VP/Human Resources & Parking Services Report**

- A.** Gary Leitnaker also welcomed the Open House guests, and reported that Char Shropshire continues to work on campus guidelines for the Employee Suggestion Program, comparing the old guidelines that were in use before to the new statute to see what needs to be changed, and hopes to have the guidelines completed by March.
- B.** A question was asked regarding obtaining lists of employees to be used by candidates in Classified Senate elections. Classified Senate does not have the authority to pass on those lists provided by Human Resources.

**V. Minutes**

The minutes were reviewed. John Wolf moved to accept the minutes. Terri Wyrick seconded the motion. Motion passed.

**VI. Budget/Treasurer’s Report**

Annette Hernandez presented the budget report for the period January 1-31, 2013. Foundation Account C-21151-CS has a balance of \$2,102.44; Foundation Account C-21155-CS has a balance of \$259.01; Foundation Account C-23750-CS Awards Ceremony has a balance of \$43.59; and State Account NMAF205629 has a balance of \$1,792.63. Total funds available are \$4,197.67. Lesa Reves moved to accept the treasurer's report. Doris Galvan seconded the motion. Motion passed.

**VII. Executive Council Report**

Nothing to report

**VIII. Classified Senate President's Report**

- A. Dale Billam reported that the budget was discussed at the President's Cabinet meeting. The Kansas Board of Regents is asking for a 1% raise for all employees, but that is not in the governor's budget proposals.
- B. Six members of Classified Senate attended Day on the Hill on January 30 and presented the CSSC position paper to various state legislators. Most legislators were receptive to us, and many didn't realize we have received no raises in 5 years. Carol Marden reported that our efforts had been noted in a legislator's newsletter, and on the news. Dale and the other presidents met with Gov. Brownback.
- C. A bill is being introduced to allow concealed carry of guns, but local control would be allowed, and the Board of Regents is likely to reject concealed carry on their campuses.
- D. Dale asked for additional volunteers for Cats in the Capitol on February 13.

**IX. Senate Standing Committees**

No meetings were held but since there were guests for Open House, Dale Billam asked each committee to give a brief synopsis of the work they do.

- A. Classified Employee Opportunity Fund: Annette Hernandez talked about the textbook reimbursement available for classified employees.
- B. Campus Affairs Committee: Carol Marden explained that Campus Affairs is in charge of the Classified Senate table at the Benefits Expo in October, and this year has been working on revamping the Classified Senate website.
- C. Legislative Affairs Committee: Lesa Reves explained that Legislative Affairs coordinates the activity for the position paper and its presentation to legislators at the annual Day on the Hill. Legislative Affairs also coordinates the elections for Classified Senate.
- D. Recognition Ceremony Committee: Annette Hernandez reported that the ceremony will be April 24. The committee handles all aspects of the ceremony, which includes gathering information for years of service, Employees of the Year, and contacting retirees, while Human Resources coordinates the Award of Excellence.
- E. Public Relations Committee: Ramon Dominguez explained the Public Relations Committee duties, which include publishing the ROAR.

**X. Campus Committee Reports**

- A. Recycling Committee: Mike Ashcraft reported that they are focusing on RecycleMania. Recycling has also been conducting a two week trial regarding single stream recycling,

where no sorting would be required except for cardboard, glass, and food containers. Work is being done to revamp the information that would need to be distributed to explain the new system.

- B. Council on Parking Operations: John Wolf reported there are now 2 stalls available in the parking garage to charge electric vehicles. Thanks to a \$200,000 grant Larry Erickson received, they are looking at installing stations with solar panels in various parking lots across campus.
- C. Peer Review Committee: Carol Marden reported the committee had one hearing.
- D. President's Commission on Multicultural Affairs: Janice Taggart, Senate vice-president, represented Classified Senate at the MLK wreath laying ceremony on February 1.
- E. Search Committees: Annette Hernandez reported that the position for department head of Engineering Technology at Salina has 18 candidates. Dale Billam reported that the search for Vice-President for Administration and Finance is on hold awaiting the report from Aon Hewitt, the national consulting services firm hired by the university. Jeff Morris is chair of the search committee.

#### **XI. Old Business**

- A. Lesa Reves asked that anyone planning to go to Cats in the Capitol on February 13 should notify her by the end of the day.
- B. Lesa Reves and Janice Taggart reported that nomination forms for Senate vacancies had been sent out and were due back by February 22. Elections will be held March 1-15.

#### **XII. New Business**

- A. Terri Wyrick reported that Facilities will be getting a new computer system, Asset Works. It will take 6-9 months to install and implement, and they will be using dual systems for a while.
- B. Mike Seymour asked if it were possible to change the order of items on the agenda. Discussion ensued, and Dale Billam announced changes would be instituted next month.

#### **XIII. Adjournment**

Rob Reves moved to adjourn the meeting. Michele Edwards seconded the motion. Motion passed.

Respectfully submitted,

Pat Fine

Classified Senate Secretary