

**Minutes of the KSU Classified Senate  
February 1, 2012**

**I. President Lesa Reves called the meeting to order.**

**II. Roll Call:**

- A. Present:** Dale Billam, Paula Connors, Ramon Dominguez, Susan Erichsen, Pat Fine, Janet Finney, Jody Fronce, Doris Galvan, Vickey Grochowski, Annette Hernandez, Will Hirsch, Kerry Jennings, Gary Leitnaker, Sharon Maike, Carol Marden, Christina Nash, Lesa Reves, Rob Reves, Cherry Rosenberry, Lois Schreiner, Michael Seymour Sr., Maria Sweet, Janice Taggart, Lindsay Thompson, Pam Warren, and Terri Wyrick
- B. Absent - Excused:** Becki Bohnenblust and Brad Millington

**III. Associate VP/Human Resources and Parking Services Report** – Gary Leitnaker reported that the Award of Excellence deadline had been extended until February 1, 2012. He asked if there were any questions from the group. Discussion was held on vacation leave for employees including how it is accrued, maximum number of hours allowed (304); and the difference in leave policies between Board of Regents institutions and other state employees. Discussion was also held on the use of sick leave and how supervisors may look to see if there is a pattern of abuse with sick leave or not. There has been no official notification if another early retirement incentive will be offered. The hiring freeze has been officially lifted for both classified and unclassified positions.

**IV. Minutes:**

The minutes were reviewed. A correction was noted under the Faculty Senate Fringe Benefits Committee Report. Rob Reves moved to accept the minutes as amended. Dale Billam seconded the motion. The minutes were approved.

**V. Budget/Treasurer's Report:**

Annette Hernandez reported that no budget report was available.

**VI. Executive Council Report** - No report was given.

**VII. Classified Senate President's Report**

Lesla Reves reported that Janice Taggart was appointed to the Campaign for Nonviolence Presidential Committee. Lesla also reported that she will be attending the Legislative Update Sessions held with Sue Peterson in Anderson Hall on Monday mornings until April 9th. They discuss what house and senate bills are being discussed and voted on. If there is anything that needs the attention of classified employees, Lesla will send out an e-mail to the Classified Senate. One of the major topics of discussion right now is re-districting.

**VIII. Senate Standing Committees:** Legislative Affairs and Recognition Ceremony Committee meetings were held for 30 minutes.

- A. Legislative Affairs Committee** – Dale Billam thanked everyone who was able to go to Day on the Hill. They felt they had a very positive impact. He thanked Pat Fine and Terri Wyrick for setting up all the appointments. There are members of the legislatures who are in favor of working on the market adjustments and a cost of living adjustment. KPERs was also discussed. The general feeling was that it would not affect those vested in the system

but will impact new and future employees. This is a time for your voice to be heard by contacting your legislators. Discussion was held on the article from USA today on the ranking of Kansas (49<sup>th</sup>) on compensation to state employees.

The elections were discussed. Nomination forms were sent out. Dale thanked Janice Taggart, Vickey Grochowski and Pat Fine for their hard work in getting out the nomination forms. He also thanked Jennifer King from Human Resources for her help in getting the labels ready for the nomination forms. Senators who have served their first term and are up for re-election include: Jody Fronce, Doris Galvan, Janet Finney, Will Hirsch, Cherry Rosenberry, Vickey Grochowski, Sharon Maike and Lesa Reves. Lois Schreiner has served her second term and will not be eligible for re-election.

Cats on the Capital will be held on February 16 and they have submitted a list of names to help with this event.

- B. *Recognition Ceremony Committee:*** Annette Hernandez reported that the Recognition Ceremony Committee met and discussed the letters for years of service and retirees as well as a menu for the ceremony.
- C. *Campus Affairs Committee:*** Maria Sweet reported that Carol Marden has joined the Campus Affairs Committee. They met with the Public Relations committee and they will be working together to get the website updated. They will work with Kathy Kugle who is in charge of updating our website. Lesa reported that the Position Paper and her Board of Regents report have been added.
- D. *Public Relations Committee:*** The Winter 2012 issue of the ROAR was sent out. Lesa thanked Lindsay Thompson and Ramon Dominguez for a fantastic job on the ROAR. They did receive an e-mail and we need to update our information from Institutional Advancement to Student Life.
- E. *Classified Employee Opportunity Fund:*** Annette Hernandez reported that two Meritorious Service Awards were given in January. Information on the awards was sent out in the ROAR and she hopes this will help promote more applications for the award.

## **IX. Campus Committee Reports:**

- A. *Faculty Senate Fringe Benefits Committee:*** Pam Warren reported that the committee did not meet in January, but will be holding their February meeting today.
- B. *Recycling:*** Cherry Rosenberry reported that Recyclmania starts on Monday, Feb. 6. There is a friendly challenge between KSU and KU to see who can recycle the most. There will be an open house at the Recycling Center on February 10 from 11:30 a.m. – 2:30 p.m. to show what all is done at the Recycling Center. She encouraged anyone who could to attend.
- C. *Parking Operations:*** Terri Wyrick reported that an increase in parking fees was still being discussed. An increase has to go through a public hearing and then to Bruce Shubert for approval. Lesa received an e-mail regarding the need to increase the parking permits and will send that on the Senate. Discussion was held on the possibility of the university picking up the cost of parking permits for classified employees since they did not receive the 2.5% increase that unclassified employees received. Discussion was held on the possibility of re-

visiting the sliding scale that had been discussed by the Classified Affairs Committee last year. The Parking Council will hold an Open Forum to discuss parking issues. This is an opportunity to make suggestions on parking. Client stall parking was also discussed. As part of the Master Plan Task Force, a company will be coming in to look at parking lots, road, public transportation, etc. for the campus.

- D. *Safety and Maintenance* – Report any safety issues to Lesa Reves or Becki Bohnenblust.
- E. *Dean of the College of Agriculture Search Committee* – Lois Schreiner reported that three candidates had been on campus for interviews and the Search Committee had met with Provost Mason.
- F. *Director of Corporate Engagement Search Committee* – Lesa Reves reported that they had approximately 20 applicants and had narrowed it down and are in the process of deciding who to bring to campus for interviews.
- G. *Dean of Education Search Committee* – Susan Erichsen reported that they were in the process of reviewing candidates for this position
- H. *Dean of K-State Salina Search Committee* – Annette Hernandez reported that they are still receiving applications for this position.
- I. *Master Plan Task Force* – Dale Billam reported that there will be an open meeting tonight. A survey is available on-line to complete to let the Task Force know what you think the campus should look like.

**X. Old Business:**

- A. *HLC*: Christina Nash reported that the KSU Dairy Bar is in the process of making some Hazelnut Lots of Chocolate (HLC) ice cream for the upcoming HLC visit. Dr. Fadi Aramouni will bring samples to the March meeting. Provost Mason and some of her staff will stop by the March meeting to try some HLC.
- B. Sue Peterson will give us a report at the March meeting with President Schulz planning to attend the April meeting.

**XI. New Business:**

- A. Discussion was held on part-time benefits eligible employees being eligible to receive dependent/spouse tuition assistance. The policy now states that you must be a full-time benefits eligible employee. Pam Warren serves on the Faculty Senate Fringe Benefits Committee and she will bring that up at the next meeting.
- B. Discussion was held on promoting a letter writing campaign to the legislators and other ways to promote Classified employees.

**XII. Adjournment:**

- A. Rob Reves moved to adjourn. Dale Billam seconded. Meeting adjourned.

Respectfully submitted,

Lois Schreiner  
Classified Senate Secretary