

**Minutes of the KSU Classified Senate  
December 1, 2010**

- I. President Becki Bohnenblust called the meeting to order.**
- II. Roll Call: Please make sure to sign in on the sign in sheet located with the meeting handouts**
  - A. *Present:* Becki Bohnenblust, Dale Billam, Paula Connors, Ramon Dominguez, Janet Finney, Doris Galvan, Annette Hernandez, Connie Kisse, Gary Leitnaker, Brad Millington, Christina Nash, Lesa Reves, Cherry Rosenberry, Lois Schreiner, Michael Seymour II, Maria Sweet, Lindsay Thompson, Ann Marie Treinen, Pam Warren, Jackie Yonning, and Terri Wyrick
  - B. *Absent - Excused:* Jody Fronce, Brittany Green, Vickey Grochowski, Janel Harder, Hanna Manning, and Rob Reves
- III. Minutes:**
  - A. The minutes were reviewed. The minutes were approved with the noted correction. Minutes were approved.
- IV. Budget Report:**
  - A. Lois Schreiner stated that charges for printing the water bottles that were given out at the Benefits Fair were taken out at the end of October. The Classified and Support Staff Council meeting charges were taken out at the end of October for t-shirts, gifts purchased at the K-State Union and for the meals that were provided at the CSSC meeting. The total funds available as of October 31, 2010 are \$8,664.82.
- V. Associate Vice President for Administration and Finance Report:**

Gary Leitnaker reported:

  - A. *Holiday Stress Planning:* Several people signed up for the class “Holiday Stress Planning” but the class was cancelled.
  - B. *Budget/layoff/furlough update:* There will be one layoff at the end of the fiscal year but that person will get another position.
- VI. Executive Council Report:**
  - A. *NISTAC:* The Classified Senate Executive Council met with Faculty Senate, Student Senate and Graduate Senate at the NISTAC building on campus. The senates toured the building and learned about NISTAC. During the meeting classified employee’s realized that graduate students do not get the recognition they deserve. They spend many long hours doing research for the university and bring in a lot of money and don’t get much recognition for all of their hard work. Meeting with the other governing bodies on campus gave Classified Senate the opportunity to hear issues that other groups face. Some have the same issues as Classified Senate which includes funding from the state and bike safety. Bike safety was a big concern for all the members that attended. This is an issue that could be resolved since all governing bodies have the same concern. We plan to meet at least each semester to voice concerns and see what issues we can work on together.

- B. *Landon Lecture Series*: Jackie Hartman and President Schulz added Classified Senate to the platform for the Landon Lecture Series. The presidents of faculty and student senate have always been seated on the platform but Classified Senate has not been represented until this year.
- C. *Classified and Support Staff Council*: On November 25, 2010 Becki Bohnenblust, Classified Senate President, had a conference call with other Regent Universities to get approval for the CSSC position paper that will be taken to Topeka for the “Day on the Hill”. All Regent Universities agreed on the paper but wanted to add a statement to fully fund the existing KPERs retirement system for new and current employees. Connie Kissee moved to add the statement to the position paper and Cherry Rosenberry seconded the motion. Motion passed.

**VII. Senate Standing Committees:** Committees to break out in sessions after the meeting and will report at the January meeting.

- A. *Public Relations Committee*: Many senators did not agree with the wording of the draft brochure. The brochure wording sounded like it was a brochure that focused on recruitment and retention of employees and something that should come from HR. There was some discussion on whether the brochure should be glossy or non-glossy. Discussions need to continue on the purpose of a brochure and what it would be used for. It was decided that a fact sheet should be put together about K-State Classified employees for “Day on the Hill”. Something simple, cheap and informative.
- B. *Classified Employee Opportunity Fund*: There have not been any submitted applications in the last month but there is plenty of money in the fund.

**VIII. Campus Committee Reports:**

- A. *Governmental Issues*: Classified Senate Legislative Committee and Executive Council was invited to Pizza and Politics by the Governmental Issues committee. Regent Becker was the keynote speaker for the event. He said that most of the funding for the university came from the state but now funding primarily comes from private funding, grants and tuition. Regent Becker stated that classified employees and other members of the university bring a value to the state and that we should be blunt in our requests to the Legislators. He also stated that the university should get a number of people with the same issues to write letters to the legislators and that this would be a very effective way to get them to listen to our issues. Most people do not write letters any more, they generally use e-mails or call. Regent Becker also stated that KPERs was a state obligation to classified employees, the state should fully fund KPERs, and the employees should hold them to their obligation. The Governmental Issues committee also discussed the event “Cats in the Capital”. “Cats in the Capital” is a student event that includes the Governmental Issues Committee where on a certain date the event attendees take ice cream and cookies to Legislators. This gives the attendees the opportunity to speak with Legislators about issues pertaining to students and the university. In the past Kansas State University “Did You Know” fact sheets were given out. The “Cats in the Capital” event is usually held on the KSU anniversary.
- B. *Employee Suggestion Award*: An award that is never utilized is the Employee Suggestion Award. This award is given to employees that turn in suggestions to Human Resources that will save the university money.

**IX. Old Business:**

A. There was no old business to report

**X. New Business:**

A. There was no new business to report

**XI. Adjournment:**

A. Dale Billam moved to adjourn the meeting. Annette Hernandez seconded the motion. The meeting was adjourned.