

**Minutes of the K-State Classified Senate
April 2, 2014
Cottonwood Room, K-State Union**

I. President Janice Taggart called the meeting to order at 12:00 p.m.

II. Roll Call

A. Present: Mike Ashcraft, Amy Capoun, Michele Edwards, Susan Erichsen, Michele Edwards, Janet Finney, Doris Galvan, Annette Hernandez, Kerry Jennings, Emily Johnson, Connie Kissee, Sharon Maike, Carol Marden, Cheryl Martin, Lesa Reves, Rob Reves, Michael Seymour, Michael Seymour II, Janice Taggart, Lindsay Thompson, Heather Tourney, Pam Warren, Julie Wilburn, John Wolf, Terri Wyrick and Shanna Legleiter.

B. Absent, Excused: Dale Billam, Brittany Green, Janel Harder, Gary Leitnaker.

III. Minutes

The minutes of the March 7 meeting were reviewed, John Wolf moved to accept the minutes as written, Rob Reves seconded the motion. Motion passed.

IV. Budget/Treasurer's Report

Annette Hernandez reported for the period February 1 thru March 31, 2014. Foundation account C-21151-CS has a balance of \$2,445.34; Foundation Account C-21155-CS has a balance of \$403.26; Foundation Account C-23750-CS Awards Ceremony has a balance of \$0; State Account NMAF205629 has a balance of \$1,693.93; for a total of \$4,542.53. Lesa moved to accept the report, Connie Kissee seconded. Motion passed.

V. Guest Speakers

Eli Schooley, Student Body President, Kyle Nuss, Speaker and Reagan Kays, President Elect, presented the Resolution Supporting Changes to the Campus Smoking Policy. This comes as a result of the lack of enforcement of the current policy, which is no smoking within 30' of a building. The new Resolution supports the policy change to have designated smoking areas around campus. Upon passage the Environmental Health and Safety Committee will work with SGA to designate the smoking areas.

VI. Associate VP/Human Resources & Parking Services Report

Nothing to report.

VII. Executive Council Report

Nothing to report

VIII. Classified Senate President's Report

Janice Taggart reported at the last President's cabinet they heard a presentation about the Discovery Center; Robert Gamez and Mandy Cole reported about Student Financial Assistance Office. She has been attending interviews for the VP for Research.

X. Senate Standing Committees

A. Campus Affairs Committee – Carol passed out the list of suggested name for the Senate. John Wolf moved to change the name as of June 1st to University Support Staff Senate, Michael Seymour II seconded the motion. Motion carried.

B. Legislative Affairs Committee –

- 1) Lesa Reves reported they have been working on the by-laws and have a deadline of May 31st. There is a possibility an expansion of the Senate is needed to make sure more employees are represented and the committee will be reviewing the number of employees in each College and Unit and the number of Senators that are representing them.
 - 2) Senate Election Results: Student Life – Kerry Jennings elected for first term & Carol Marden elected to first term; Administration and Finance – Terri Savage new senator & Mike Seymour Sr. re-elected for second term; Salina – Kari Zook new senator; Agriculture and Extension – Janice Taggart re-elected for second term; no contest races: Hale Library – Connie Kisse first term; Education – Susan Erichsen second term.
- C. Recognition Ceremony Committee – Doris Galvan passed around a sign-up sheet for the Ceremony on April 30. Set up will be at 9:30 a.m. and they will shop for prizes that day.
 - D. Public Relations Committee – Nothing to report
 - E. Classified Employee Opportunity Fund – Nothing to report.

XI. Old Business

Janice read a drafted letter supporting the Social Media Resolution presented by the KSU committee to KBOR. Terri Wyrick moved to accept the letter as written unless there are major changes to the resolution. Annette Hernandez seconded the motion. Motion carried

XII. New Business

- A. Elections for Senate officers for 2014/2015 were held. The following nominees were presented: Pam Warren, Vice-President; Emily Johnson, Secretary; Susan Erichsen, Treasurer; John Wolf, At-Large Representative. Janice Taggart asked for nominations from the floor. Rob Reves moved to accept the proposed slate of officers. Lesa Reves seconded. Motion passed.
- B. The June meeting of the Senate will be held June 4 in Jardine at noon. Kerry Jennings will reserve the room.
- C. John Wolf moved to combine Public Relations and Campus Affairs into one committee. Rob Reves seconded. Under discussion. Motion carried.
- D. Discussion was held regarding proposed legislation on longevity bonuses. Clarification is needed if it is passed. ASC will look at how this will affect University Support Staff.

XIII. Campus Committee Reports

- A. Alternative Service Committee – Carol reported John Hanes HR Manager of Compensation and Classification presented two pay plans at the last meeting for consideration. They are still in the research phase.
- B. Climate Survey Committee – Kerry reported they went over questions at the last meeting. On April 7 the consulting firm will meet with 13 focus groups to narrow down questions for the survey next fall. They are working on a publicity campaign to get the University involved.
- C. Parking Services – Terri Wyrick reported Parking Services will have an open meeting from 3:00 – 4:30 p.m. in the Big XII room on April 17.
- D. Peer Review – nothing to report.
- E. Recycling – nothing to report.
- F. Service and Maintenance – nothing to report.
- G. Search Committees - Jan reported the screening of applicants for the VP for Human Capital will be within the next week. Lesa reported the VP for Research Search Committee

is currently conducting on-campus interviews and will make a recommendation to the President on Monday.

H. Faculty Salary and Fringe Benefit Committee – Pam Warren reported a historical paper has been sent to Faculty Affairs. They had a long discussion regarding raises across campus and they will be developing priorities. They will ask Faculty Senate to reconsider paying for 6 hours of tuition for employees.

XIV. Adjournment

Lesa Reves moved to adjourn the meeting. Connie Kisse seconded the motion. Motion carried.

Respectfully submitted,

Susan Erichsen
Classified Senate Secretary