

CLASSIFIED SENATE MINUTES
MAY 5, 2004

- I. Roll Call
 - A. Attending: Paula Connors, Pam Davis, Eddi Devore, Kristi Fronce, Janel Harder, Lori Hutchins, Claudia Leeds, Beth Miller, Cheryl Martin, Laverna Leeson, Theresa McCarthy, Donna Rogers, Cathy Sandoval, Loleta Sump, Ginger Schwerdt, Pam Schierer, Linda Sorell, Marlene Walker, Jackie Yonning, Gay Youngman
 - B. Excused: Sharon Schroll, Deb Stryker
 - C. Unexcused: Doreen Kimbrough
- II. Gary Leitnaker-Human Resources
 - A. Had spoken with someone in Topeka, who was fairly sure the 3% COLA would pass after school financing was fixed. Can't be completely sure, but consensus was it was fairly certain.
 - B. Still working on finalizing the new evaluation forms, so no presentation today. Hope to next month.
- III. Executive Council
 - A. Discussed the proposed Codes & By-laws changes. Loleta will present later in this meeting today.
 - B. ROAR newsletter- still needing someone to put out an issue before year is finished. Gay will ask for volunteers.
 - C. Gay asked for updates on the Recognition Ceremony plans. Some discussion on the number of employees of the year. Lori explained that Dr. Rawson had made the change a few years ago to put the responsibility on the deans & departments to select & honor their own employees. She felt that we could make suggestions but not tell the various entities how to make their selections.
- IV. Minutes
 - A. Minutes of the April meeting were handed out. Eddi moved that they be approved with no corrections. Jackie seconded. Motion passed.
- V. Budget Report
 - A. The budget report was read by Jackie. Pam Davis moved that it be approved as read. Marlene seconded. Motion passed.
- VI. Senate Standing committees
 - A. Codes & By-laws: Loleta reported that she had worked on the changes for Codes & By-laws to reflect the proposed umbrella committees for next year. The changes will be voted on during Old Business.
 - B. Education & Enrichment: no report
 - C. Elections: Ginger reported she is leaving the Senate to move to Wichita. This is her last meeting although she will be at the Recognition Ceremony. It was decided to not fill her position until election time in August.
 - D. Personnel/Benefits: no report
 - E. Public Relations: no report
 - F. Recognition Ceremony: Linda has handed out flyers to people in Housing, Facilities. The plaques for the Employees of the Year have been ordered. Plaques for year of service have arrived. Committee on Thursday will get them in order to save time at the ceremony.
 - G. Campus Affairs: no report
 - H. Legislative Affairs: Marlene is trying to get the mission statement typed up by the June meeting
- VII. Campus Committee Reports
 - A. Peer Review: no report
 - B. Recreation Council: no report yet.
 - C. Recycling: Pam reported that representatives from Housing & Dining Services spoke at the last committee meeting. The committee is trying to push for more recycling in the residence halls and Skyler Harper presented Housings difficulties in arranging this. Several suggestions were made and he promised to do whatever he could to get this going.
 - D. Advisory Committee on Campus Development and Planning Policy: Lori talked about the progress on the parking garage. Various locations for it have been proposed: Durland, Justin, Union, West Stadium. Work has started on another phase of the University Gardens. The redoing of Jardine complex is still planned. There are 3 phases: apartments, duplexes, then older buildings.
 - E. Training & Development Advisory Committee: no report. Meeting will be scheduled soon.
 - F. Employee Tuition Assistance: no report.
 - G. United Way: Loleta report awesome things are in the works for the campaign in the fall. An ice cream social for volunteers sponsored by President Wefald, a booth at Purple Power Play on Poyntz, a Trick or Treat event on 10/29. She reported that over \$100,000 was raised by KSU last year.
 - H. Council on Parking Operations: Gary said that a change in the reserved stall policy has been recommended. Fees will raise to \$95 this coming year. 24 hour reserved stalls will be \$600-\$1000, with 12 hour reserved stalls costing \$600+.
- VIII. Old Business
 - A. The Roar is still needing an editor. Gay asked for anyone who was interested in doing this to please get with her. She would like to see one issue out before July.
 - B. Codes and By-laws were voted on section by section, going over each new addition or deletion. A couple of items

were changed slightly but the changes were all approved. Voting for the changes to the Legislative Affairs Committee portion was tabled to the June meeting so that we could get the mission statement incorporated into the document.

- C. Business Cards: Eddi had some sample cards that were passed around. There is a web site that people can order from for a reasonable price.

IX. New Business

- A. Ginger Schwerdt informed the Senate that she is leaving the University and is resigning from Senate.
- B. A discussion regarding a replacement for her as vice-president arose. The consensus was that there was no need to fill the vice-president position until elections in August. At that time, both the office and her position as a senator from Institutional Advancement will need to be filled.

X. Adjournment

- A. Lori moved, and Cheryl seconded that the meeting be adjourned. Motion passed.

Respectfully submitted
Pam Schierer