

MINUTES OF THE CLASSIFIED SENATE
July 6, 2005

- I. **Loleta called the meeting to order.**
 - A. A vote was taken on whether or not Loleta should continue to participate in the next two Classified Senate meetings since she is an unclassified employee effective June 6, 2005. Eddi made a motion that she be allowed to continue. Janel seconded. The motion carried.

- II. **Roll Call**
 - A. Attending: Lavonne Boetel, Lori Buss, Paula Connors, Eddi Devore, Sherry Donahey, Susan Ekstrum, Kristi Fronce, Bill Glover, Vickey Grochowski, Janel Harder, Richard Herrman, Laverna Leeson, Beth Miller, Cyreathia (Sam) Reyer, Loleta Sump, Marlene Walker, John Wolf, Gay Youngman, Gary Leitnaker
 - B. Excused: Claudia Leeds, Cheryl Martin, Roxana Ortiz, Cathy Sandoval, Linda Sorell
 - C. Unexcused: Doreen Kimbrough, Theresa McCarthy

- III. **Elections**
 - A. Elections were held for the 2005-2006 Classified Senate officers. The following were the results.
President Elect – Richard Herrman
Vice President – Laverna Leeson
Secretary – Sam Reyer
Budget Coordinator – Janel Harder
At-Large Position – Vickey Grochowski
Campus Affairs – Susan Ekstrum
Legislative Affairs – Cheryl Martin

- IV. **Gary Leitnaker Report**
 - A. Gary indicated that the tuition reduction plan is a go. It was approved by the Board of Regents and the Senate. This plan pays three hours for spouses and children of KSU employees. Student Financial Aid will handle this program. Employees will continue to be eligible for Tuition Assistance which also pays for three hours. There will be a link added to the Human Resources home page directing them to Student Financial Aid.
 - B. The state has updated the Kansas Administrative Regulations.
 - C. Gary doesn't think the GHI rate increase will be as big as in past years; however, he hasn't seen the figures yet.

- V. **Minutes**
 - A. Minutes from the June meeting were distributed. Laverna made a motion to accept the minutes. Susan seconded. The motion carried.

- VI. **Budget –** There was no budget report.

- VII. **Executive Council Report**
 - A. Marlene mentioned that we need more nominees for the Institutional Advancement vacancies. All nominations are needed by July 15th. Marlene will count ballots along with someone else.
 - B. Loleta would like the August meeting to be productive with the installation of the new officers. We will also have an orientation. Old officers will give an overview of what they did in their positions the past year. Old officers should also pass off their notebooks. We will need a new roster as well.

VIII. Senate Standing Committees

A. Campus Affairs Committee

1. Classified Employee Recognition Ceremony – Loleta mentioned there was still an outstanding issue with regard to concerns about the refreshments served. Loleta had sent a letter to Chartwell's. She received a letter back from Bernard Pitts, Director of the K-State Union, which stated they found no reason to accommodate our cause. Loleta mentioned we are not charged for rental of the ballroom and we should be appreciative of that fact, however, there are still some concerns about the food. She will respond with some additional comments. (Chartwell's is under Union leadership). She did note that the bill for the food was paid.

Sam indicated she needs any information we may have that could be put into a notebook about the ceremony.

2. Public Relations - The ROAR will go out again in September. We might want to include the new senators and officers.

B. Legislative Affairs Committee

Elections were held earlier in the meeting.

Legislative Days - Marlene emailed other universities because Legislative Days has been organized by KU in the past. The next meeting to discuss this will be at Wichita State. She mentioned that students have also met with legislators and representatives and have been of great support.

IX. Campus Committee Reports – There is a vacancy on the re-cycling committee. John volunteered to fill the vacancy. Sgt. Joby Harrison will be on the peer review committee.

- A. PEER REVIEW – NO REPORT
- B. RECREATION COUNCIL – NO REPORT
- C. RECYCLING – NO REPORT
- D. ADVISORY COMMITTEE ON CAMPUS – NO REPORT
- E. TRAINING & DEVELOPMENT ADVISORY COMMITTEE – NO REPORT
- F. EMPLOYEE TUITION – NO REPORT
- G. UNITED WAY – NO REPORT
- H. COUNCIL ON PARKING OPERATIONS – NO REPORT

X. Old Business

- A. Tuition reduction has been approved.
- B. Classified Senate Storage Closet – Preliminary steps have been done. It should be done by the end of the year.

XI. New Business

A. The ITAC handout was distributed. It deals with a code of ethics pertaining to those dealing with computer information. Beth Alloway drafted and is awaiting approval.

XII. Adjournment

Sam made the motion to adjourn. Richard seconded. The meeting was adjourned.