

Classified Senate Meeting  
Kansas State University  
Kansas State Union State Room

July 11, 2001

<http://www.ksu.edu/class-senate>

1. Roll Call

In attendance: S. Adams; P. Armour; C. Chabries; M. Garner; C. Grice; L. Hutchins; G. Jackson; C. Kisse; S. Reyer; R. Riffel; D. Rogers; P. Schierer; C. Schmidt; F. Sperman; A. Treinen; T. Zerbe

Absent: J. Chrest (excused); M. Lewis (excused); L. McCoy (excused); Q. Rawlins (excused); V. White (excused); J. Yonning (excused)

2. Division of Human Resources (G. Leitnaker)

A. See Campus Committees

3. Review and Approval of Minutes

May 2, 2001, and June 6, 2001, minutes could not be approved because there was not a quorum. (Note: quorum was achieved at a later time in the meeting, but minutes were not voted on.)

4. Budget Report (A. Treinen for J. Yonning)

Recognition Ceremony	\$1,959.36
Foundation Account	1,673.48
State Account	8.86

Discussed moving some of the Recognition Ceremony account monies to the Foundation Account; discussed finding out who is making the deposit to the Foundation Account; discussed tracking down the nametags bill from Pfeifley's Jewelers.

5. Standing Committee Reports

A. Codes & By-Laws (Ann Marie) - **NO REPORT**

B. Education and Enrichment (Cheryl) - **NO REPORT**

C. Elections (Ann Marie for Marilyn)—reported that a run-off vote will be needed for Administration & Finance, since 4 nominations were received for 1 position.

There were no or not enough nominations in Agriculture, Arts & Sciences, Human Ecology, and Vet Med, so they will continue to be accepted at this time.

The official vote to accept these nominations by Senate will be done at the August meeting.

D. Personnel & Benefits (C. Kisse)—discussed keeping or adding the following items to the Position Paper: funding of step increase, continued funding for a 6% COL raise and the longevity bonus, better support of retirees benefits/ insurance, funding of top step and/or add more steps.

Discussed ideas on how to reach out to classified employees—listservs, brown bag lunches, new employee information were all possibilities either already used or easily available. Sandi asked that each college or unit be ready to report on what we already do or plan to do.

It was suggested that in lieu of the traditional Legislative Day, local legislators be invited to one of the regular Senate meetings, with all KSU classified employees notified and invited as well. One way of notifying employees would be at the Benefits Fair, October 2.

E. Publicity (M. Garner)—the newsletter has been printed and sent out.

F.

Recognition Ceremony (A. Treinen/L. Hutchins)—a follow-up meeting will be scheduled for the committee; everyone is invited who would like to provide feedback. Ann has created a draft of a form she'd like to have implemented to use to keep track of the process followed when an employee notifies Senate that they were missed at a previous ceremony.

6. Campus Committee Reports
  - A. Recycling (Marilyn) - **NO REPORT**
  - B. Peer Review (Jackie, Connie, Sam) - **NO REPORT**
  - C. Recreation Counsel (vacant)–representative needed
  - D. Circulation, Parking, & Transportation Review (Sandi) - **NO REPORT**
  - E. Advisory Committee on Campus Development & Planning Policy (Lori) - **NO REPORT**
  - F. Open Space & Land Use Project (Verneta) - **NO REPORT**
  - G. Parking Citation Appeals Board (Ann Marie, Connie) - **NO REPORT**
  - H. Maintenance and Service Employee Safety Committee (Ann Marie) - **NO REPORT**
  - I. Training and Development Advisory Committee (Sam) - **NO REPORT**
  - J. Employee Tuition Assistance (M. Garner)–applications for the fall semester have been reviewed. There are 26 undergraduate, 3 graduate, and 1 intersession. Results should be announced soon.
  - K. United Way (vacant)–Ann explained the schedule and requirements for this position. Gary urged whoever will take this position to be someone who will be diligent to help the committee in their goal to raise the amount KSU gives, as the University is the largest Riley county employer, but one of the smallest contributors. Ideas were discussed.
  - L. Coordinating Committee for People w/Disabilities (Donna) - **NO REPORT**
7. Old Business
  - A. Executive Council elections (A. Treinen)–she is still waiting for votes from 3 Senators; hopes to provide the results soon.
8. New Business
  - A. Guests–Ann reported on her meeting with Bernard Pitts (Union Director) and Eric Braun (Director of Dining Services) from the KSSU, and suggested that they be invited to the September meeting. Others suggested were representatives from the Rec. Center/LIFE, the Dairy and Meats labs, and Grain Science department.
  - B. Mentor Program–a packet for both the current and new senators will be prepared that includes a description of the program, FAQ, and other vital information that should be shared/discussed. A process for how the info should be disseminated will also be set up.
9. Adjournment
  - S. Reyer moved and T. Zerbe seconded that the meeting be adjourned.

Submitted: Lori Hutchins, Vice President

Approved: August 1, 2001