

MINUTES OF THE CLASSIFIED SENATE
August 11, 2004

I. Roll Call

- A. Attending: Eddi Devore, Sue Figge, Kristi Fronce, William Glover, Janel Harder, Debbie Hedrick, Richard Herrman, Claudia Leeds, Laverna Leeson, Theresa McCarthy, Deb Stryker, Loleta Sump, Marlene Walker, John Wolf, Jackie Yonning, Gay Youngman, Donna Rogers, Susan Ekstrum, Pam Davis, Cathy Sandoval
- B. Excused: Beth Miller, Doreen Kimbrough, Pam Schierer, Lori Hutchins, Paula Connors, Cheryl Martin
- C. Unexcused: Sharon Schroll
- D. New senators were introduced.

II. Gary Leitnaker – Division of Human Resources

- A. Gary had no news to report.

III. Executive Council

- A. The new members will have mentors. We all need to consider being a mentor.
- B. Everyone was encouraged to come to the meetings or to notify the President if you are unable to attend.
- C. We discussed the position paper. Gay explained its purpose. She indicated we should begin working on the paper soon.
- D. The Campus Affairs committee needs to begin preparing for the Benefits Fair as soon as possible. Prize giveaways, etc. need to be determined.
- E. Loleta indicated there is a room in Kedzie Hall that will be designated as a storage room for Classified Senate. There will be further discussion as to who has keys for this room.

IV. Minutes

- A. Minutes from the July meeting were not available.

V. Budget

- A. The budget report was read by Jackie. Laverna moved to approve the report as read. Loleta seconded. Motion was passed.
- B. Jackie was recognized for her work with the Classified Senate budget.

VI. Sentate Standing Committees:

- A. Codes & By-Laws - Marlene read Article VII Sections 1 & 8. The recommendation was made to change the number of at-large members serving on the Executive Council from three (3) to one (a) since the chairs of the Campus Affairs and Legislative Affairs Committees will be on the Council as well. Linda moved to change Article VII, Section 1 & 8. Laverna seconded. The motion passed. Bill asked why we had to vote people in. Why isn't it just a volunteer system? Loleta explained that we only have to vote when someone is replacing an existing senator who is leaving/resigning. It was suggested that the legislative committee come up with a specified term when someone replaces an existing senator.
- B. Education and Enrichment - Gary reported he has not heard anything concerning tuition waiver/assistance.
- C. Election – Loleta announced all vacancies on Classified Senate had been filled. Everyone should have notebooks. New by-laws have been emailed.
- D. Public Relations – No report.
- E. Recognition Ceremony – Loleta indicated a date has been reserved for the Recognition Ceremony. It will be one week after finals – May 2005.

VII. Campus Committee Reports

- A. Peer Review – Names have been submitted and those selected will be notified. The term is effective in August. Loleta was happy to report she had a great response to her request for names for these committees.
- B. Recreation Council – No report.
- C. Recycling – No report.
- D. Advisory Committee on Campus Development & Planning Policy – No report.
- E. Training and Development Advisory Committee – No report.
- F. Employee Tuition Assistance – No Report.
- G. United Way – Training for volunteers is in September. President Wefald and President's Staff will have an ice cream social on October 1. It is their way of saying thank you. The United Way committee will be

collecting prizes that will be used in a drawing of names of those who are United Way donors. These prizes include football tickets, a parking permit, and a day off with pay.

- H. Council on Parking Operations – Laverna indicated Margaret Marshall is resigning. She needs to be replaced.

VIII. Old Business – Linda asked if we would be doing a bulletin board for the Benefits Fair. Gay asked if someone could bring a digital camera to the next meeting to take pictures of Classified Senators.

IX. New Business

- A. Loleta asked that we reintroduce ourselves. She explained Classified Senate committees for new members. New members will need to sign up to serve on either the Campus Affairs or Legislative Affairs Committees. Bill asked if we had discussed any more about time off for legislative day. Marlene said she would contact other universities and see what they do. We could gather a proposal and present it to Gary. Information needs to be gathered on our legislators. Some people don't even know who theirs are. Loleta indicated that some legislators don't know what a classified employee is.
- B. For the Benefits Fair, we need to have something to give out to explain what we do.
- C. We need to get on Susan Peterson's calendar to discuss issues.
- D. Loleta emphasized we need to be getting information out about Classified Senate and bringing it back from our constituents.
- E. We need to get information regarding insurance costs upon retirement and include that information in the position papers.

X. Meeting was adjourned.

- A. Meeting was adjourned.