

MINUTES OF THE CLASSIFIED SENATE
MAY 3, 2006

- I. President Paula Connors called the meeting to order.
- II. Roll Call:
 - A. **Attending:** Annette Boddy, LaVonne Botel, Lori Buss, Paula Connors, Sherry Donahey, Susan Ekstrum, Kristi Fronce, Vickey Grochowski, Janel Harder, Richard Herrman, Connie Kisse, Claudia Leeds, Laverna leeson, Gary Leitnaker, Carol Marden, Cheryl Martin, Barbara Nagel, Cyreathia (SAM) Reyer, Cathy Sandoval, Marlene Walker, John Wolf
 - B. **Absent:** Theresa McCarthy (unexcused), Roxana Ortiz (unexcused), Jennyfer Owensby (excused), Linda Sorell (excused)
- III. Gary Leitnaker Report:
 - A. Employee Tuition Assistance will be improved covering 3 full hours for employees to include MS Thesis and Ph.D. Dissertations. Effective FY07 (6/18/06) the 1.5% COLA will be implemented and will be reflected in the 07/14/06 pay check. September 10, 2006 the 2.5 step increase goes into effect for those employees who have a satisfactory rating on their evaluation for the last 12 months.
- IV. Minutes:
 - A. Laverna moved to accept the April Minutes as presented. Janel seconded. Minutes approved as presented.
- V. Budget Report:
 - A. Janel outlined the budget report. Cheryl moved to accept the budget report as presented. Richard seconded. Budget report was approved as presented. Laverna recognized Janel for doing an outstanding job with the budget.
- VI. Executive Council Report:
 - A. Paula asked Bruce Shubert where we stand in receiving more money for the Recognition Ceremony in FY 07. They are still working on the budget and will let us know as soon as possible.
 - B. Paula outlined what will be in the next Roar which will go out next week. Barb or Vickey will assist Susan in getting the newsletter put together.
- VII. Senate Standing Committees:
 - A. Campus Affairs: The Recognition Ceremony is scheduled for May 24 at 2:00 p.m. in the Union Ballroom. Everyone will need to be in attendance as there will be a job for everyone. Dean Dennis Kuhlman from KSU Salina will be the keynote speaker. Everyone needs to be at the Union on by 1:00 p.m. on the 24th. On May 23, we will be setting up and doing a brief run through. Everyone needs to be there by 10:00 a.m. to help set up and for duty assignment. On the 23rd a room will be reserved for an informal lunch get together.

B. Legislative Affairs:

- i. Copy of the By-Laws was distributed and it was hoped that everyone had a chance to review them. Discussion took place clarifying the by-laws. It was felt that more clarification needed to be made on Page 3, Section 5 to indicate a “senate vacancy”. The by-laws will be reviewed every two years. Paula will work with the new Committee Chair to standardize the procedure notebook. Barbara moved to accept the By-Laws with the change “...fill a senate vacancy...”. Cheryl seconded . Motion passed and the By-Laws were approved with the change.
- ii. Vacant Senate Seats: Election in Facilities, Human Ecology, Vet. Med and Housing and Dining. May 15 is the deadline for ballot submission. There has been a good response so far. Paula will need assistance in counting the ballots. Cheryl and Sam have been working on finding someone to take over for Cheryl. So far they have had difficulty in getting anyone to assume the duties. Both Sam and Cheryl feel that position needs to be filled by an extension person as the other three Agriculture seats are already filled with teaching and research positions. Senate members agreed to allow Cheryl and Sam more time to get someone to fill that seat. It was agreed to leave Eddi’s seat vacant and Beth’s term was ending this year.

- C. Alternative Service Committee: The survey’s have gone out. Some have received theirs this morning. Please encourage your constituents to complete and return the surveys. May 10 is the deadline for returning the surveys. Planning and Analysis should have a final report back to us by the first of June.

VIII. Campus Committees:

- A. Parking Council: Had an open forum last week regarding the parking garage with 35-40 in attendance. The garage will be a good front door for the university.
- B. Training and Development: They were given an idea that there should be a training session dealing with cultural issues. If anyone has any training ideas, please forward them to Laverna.
- C. No other committee reports.

IX. Old Business

- A. No old business.

X. New Business:

- A. All new officers were installed in ceremony.
- B. Anyone interested in serving as Chair of the Legislative or Campus Affairs Committees, please e-mail Richard at trick@ksu.edu
- C. Paula recognized the outgoing senators with a certificate of appreciation for dedicated service.

XI. Meeting adjourned. Sam moved to adjourn the meeting. Marlene seconded. Meeting adjourned.