

**Minutes of the KSU Classified Senate
August 5, 2009**

I. Vice-President Rick Umscheid called the meeting to order.

II. Roll Call:

- A. *Present:* Becki Bohnenblust, Jean Bramwell, Terri Eddy, Janet Finney, Jody Fronce, Brittany Green, Janel Harder, Annette Hernandez, Mardee Hutchinson, Gary Leitnaker, Melissa Linenberger, Hanna Manning, Jennyfer Owensby, Lesa Reves, Rob Reves, Cherry Rosenberry, Lois Schreiner, Michael Seymour II, Rick Umscheid, John Wolf, Terri Wyrick, and Jackie Yonning
- B. *Absent - Excused:* Carolyn Elliott, Connie Emig, Sharon Hartwich, Connie Kisse, and Claudia Leeds
- C. *Absent – Unexcused:* Darrin VanDorn

III. Gary Leitnaker Report:

- A. Parking Garage Completion – Parking will be allowed in the parking garage effective August 17, 2009. They are still working on completing the garage. Parking Services will be moving to the garage effective August 7.
- B. Lay-offs – No new lay-offs have been requested.

IV. Minutes

- A. The minutes were reviewed. John Wolf moved to accept the minutes as presented. Melissa Linenberger seconded. Minutes were approved as presented.

V. Budget Report

- A. John Wolf reported that the treasurer's report is not available right now. He will send out the July and August financial reports as soon as they are available.

VI. Senate Standing Committees:

- A. *Campus Affairs Committee:* The Benefits Fair will be October 8, 2009 and the Senate will have a booth. Janel Harder reported they will set up a meeting. Becki reported on a discussion regarding the Spouse/Dependent grant and how the grant is handled. Becki Bohnenblust has sent an e-mail regarding this issue and will report when she gets a response.
- B. *Legislative Affairs Committee:* Terri reported that the first meeting of the committee was held and minutes were handed out. They have set their meetings for the last Wednesday of every month, but will be open to different dates if there are conflicts. They will look at the by-laws, Legislative Day, resolution paper, legislative monitoring and other issues. Legislative Day was discussed. CSSC feels it is beneficial to continue but we need to better identify key legislators to contact. Jennyfer Owensby reported that she had been contacted by Secretary Carol Foreman on how the pay plans have affected K-State. Jennyfer passed on the positive and negative comments K-State classified employees have made to her. Secretary Foreman asked Jennyfer to remind classified employees that this is a 4-5 year process to move classified employee salaries to market. The legislature did not approve a COLA/general increase for FY 2010 due to the state-wide budget crisis, not because of implementation of the new pay plans. An e-mail was received regarding the health care bridge for unclassified employees. This was originally intended for both unclassified and classified employees, but due to the statute governing health care and the Civil Service System, it would take a legislative change for classified employees to be included. This may be something that K-State or CSSC should look at

- trying to change. It was suggested that the group work with DPS to show how this could be a cost savings for the State of Kansas. Legislative Affairs has added this to the items they will work on this year.
- C. *Recognition Ceremony Committee*: Becki Bohnenblust reported that an e-mail will be sent to the committee regarding the next meeting. The Recognition Ceremony will be April 28, 2010. President Schulz has accepted Classified Senate's invitation to be the keynote speaker.
 - D. *Public Relations Committee*: Lois Schreiner reported that the next issue of the ROAR will be in August. Please send any articles that you would like included. The pictures taken at the last meeting have been loaded on the website. If you have not completed your profile, please do so as soon as possible. Melissa Linenberger will take a group picture of the Classified Senate at the September meeting.
 - E. *Committees*: Rick noted who was on each of the Senate Standing Committees.

VII. Mentor Report:

Hanna Manning reported on the mentor program. She handed out a list of mentor partners for the Classified Senate. This is a good opportunity to ask questions about items discussed at the Senate meeting. She asked that everyone contact their mentor partner before the next Classified Senate meeting. Hanna will report at the Senate meeting each month with an opportunity for people to ask questions.

VIII. Campus Committee Reports:

- A. *8038 Campus Recycling Advisory Committee* – Becki Bohnenblust reported that the committee meets on August 6 and she will report at the next meeting.
- B. *Policy and Procedures Manual Committee* – Becki also reported on the new Policy and Procedures manual committee that was formed. The committee is chaired by Warren Strauss. The goal of the committee is to put all the PPM information on one location and have it linked to other sites. Anyone with comments or suggestions for this committee, please contact Becki.

IX. Old Business:

- A. *Women's KSU Task Force* – No report was given.
- B. *Principles of Community* – It was reported that a meeting has been scheduled for September 3 with Interim Provost Ruth Dyer. If you have any suggestions for the committee, please contact Carolyn.
- C. *Classified Employee Opportunity Fund* – Rick Umscheid reported on the new opportunity fund. Discussion was held on how it would be administered. The guidelines were handed out and everyone was asked to make any suggestions before the next meeting. They are working on getting the forms for the fund on the website.

X. New Business:

- A. *Constituency List* – Hanna Manning reported that she has worked on a constituency list divided by college/unit for each of the Senators. If you would like a copy, please contact Hanna and she will e-mail you the list.
- B. *CPR Classes* – CPR classes are being offered at Lafene. For more information, visit the Lafene website.
- C. *Day Care Center* – The center is progressing with work on the new building. Noel Schulz requested input on Daycare issues from the K-State community on the "Wildcat Women" Facebook account.

XI. Adjournment:

- A. Becki Bohnenblust moved to adjourn. John Wolf seconded. Meeting adjourned.