

Minutes of the K-State Classified Senate
April 1, 2009

I. President Jennyfer Owensby called the meeting to order.

II. Appreciative Inquiry Presentation:

- A. Susana Valdovinos, from the Office of Academic Personnel, gave a brief presentation on appreciative inquiry and looking at positive ways to make an inquiry.

III. Roll Call:

- A. *Present:* Becki Bohnenblust, Jean Bramwell, Richard Brenner, Terri Eddy, Carolyn Elliott, Connie Emig, Brittany Green, Janel Harder, Tracy Ivy, Connie Kisse, Claudia Leeds, Gary Leitnaker, Melissa Linenberger, Hanna Manning, Wendy Michaels, Barb Nagel, Jennyfer Owensby, Rob Reves, Lois Schreiner, Peggy Selvidge, Richard Umscheid, Libby Vathauer, John Wolf, and Terri Wyrick
- B. *Absent* – Excused: Annette Hernandez, Joe Myers and Connie Reding
- C. *Absent* – Unexcused: Darrin VanDorn

IV. Gary Leitnaker Report:

- A. *Budget, Furlough and Layoff Update* – Gary Leitnaker reported that the House and Senate have passed a bill that would require an approximate 8% budget cut, but with March consensus revenue estimates down, this could be revised. He has not heard anything about furloughs. They have received two lay-off notices. These positions were in Hays and Garden City. They are in the process of trying to find positions for them.
- B. *Parking Garage Update* – There will be a lot of work going on in the parking garage in the next month. The completion date is scheduled for late-May 2009. By the beginning of the fall semester, the garage should be in use.

V. Minutes

- A. The minutes were reviewed. An extra comma was noted after Tracy Ivy's name. Wendy Michaels moved and Tracy Ivy seconded that we approve the minutes with this correction. Motion passed.

VI. Treasurer's Report

- A. John Wolf gave the financial report. Revenue and expenses for the Recognition Ceremony will be reported soon. Discussion was held on the amount of money in each account. Becki Bohnenblust moved and Melissa Linenberger seconded that we accept the treasurer's report. Motion passed.

VII. Executive Council Report:

- A. *CSSC Statement on Funding Market Adjustments* – In light of the state's budget, Jennyfer was asked about support of Classified Senate for the market adjustments. She conferred with CSSC and the K-State Classified Senate Executive Council and prepared a statement recommending the state continue to fund the market adjustments. It was feared that if we do not continue the market adjustments that the same thing will happen as in 2002 when the steps were frozen. The statement may or may not have been used since the Senate changed their view and decided to support the market adjustments and 1% general increase along with the House. Jennyfer will forward the CSSC response to senators after the meeting.

- B. *Attendance Issue* – There are some concerns about attendance of one of the Senators. Jennyfer will contact the Senator and discuss if there are problems and what options are available.

VIII. Senate Standing Committees:

A. *Campus Affairs Committee*: No report

B. *Legislative Affairs Committee*:

1. Carolyn Elliott reported that there will be election of officers for next year at this meeting
2. A list of classified employees nominated for Senate positions was passed around. Carolyn urged the Senate to let her know if there were others interested. This year the elections will be held via electronic survey. This is similar to how Student Senate and Faculty Senate elections are held. It was decided that paper ballots would be used for Facilities and Housing and Dining to make it easier for more of them to vote. An e-mail will be sent to the Classified Employees with the website for voting. Discussion was held on whether we should also send a paper notice to all employees with the website. It was decided to announce the new voting procedure at the Recognition Ceremony. In the future, with the use of the website for the election, we might want to add a paragraph from each nominee on why they want to serve on Classified Senate to give our constituents more information to make informed choices.
3. Election of Officers – Carolyn Elliott, co-chair of the Legislative Affairs committee announced candidates for Classified Senate offices. She asked for nominations from the floor. Due to one name submitted for President-Elect, Tracy Ivy moved and Janel Harder seconded that we accept the nomination of Joe Myers as President-Elect. Motion passed unanimously. Elections for other offices were held. Classified Senate Officers for 2009-2010 are as follows:
 - a. President – Carolyn Elliott
 - b. President-elect – Joe Myers
 - c. Vice President – Rick Umscheid
 - d. Secretary – Lois Schreiner
 - e. Treasurer – Wendy Michaels
 - f. At-Large Representative – Hanna Manning

C. *Recognition Ceremony Committee*: The ceremony will be held on April 8, 2009 in the K-State Student Union Ballroom.

1. Peggy Selvidge thanked the committee members who have worked so hard on the Recognition Ceremony that will be held next week. Set-up will start at 8:15 a.m. for anyone who is able to help. All Senators are asked to be there by 1:00 p.m. for the ceremony.
2. A different format was used for door prizes this year. Names will be drawn during the ceremony and Jennyfer will announce the winners at the end of the ceremony. You must be present to win a door prize. Members of the Classified Senate are also eligible for the prizes.

D. *Public Relations Committee*:

1. Lois Schreiner reported that the next issue of the ROAR is scheduled for the end of May or early June after the latest budget information is available. If you would like to nominate someone for the spotlight, please let Lois or Melissa know. Other items for the newsletter were suggested.

2. The new K-State Classified Award of Excellence information will be added to the website as soon as it is approved.
- E. *Employee of the Year Award Special Committee:*
1. Barb Nagel reported the new K-State Classified Award of Excellence was approved by Vice President Bruce Shubert on Monday. A plaque will be displayed in Anderson Hall with the names of the recipients on it. A University Committee will be formed for the selection process. President-Elect Schulz has agreed to fund this award.
 2. Susan Thomas has offered to work with Classified Senate by allowing her student employees to help Classified Senate with items such as sending out letters for awards, Recognition Ceremony, ROAR, etc. in lieu of Classified Senate getting an office and staff. Discussion was held on the need to have a central place for historical information on Classified Senate.
- F. *Classified Employee Opportunity Fund Special Committee:*
1. Richard Umscheid reported the committee is working with Nancy Baker, K-State Planning and Analysis, on an on-line application form. Their goal is to have this up and running by the end of summer. They plan to include information in the next issue of the ROAR on opportunities to use the fund. The on-line application form will be available on the Senate website.

IX. University Committee Reports:

- A. *Parking Council Update:* Carolyn Elliott reported that the committee met last week. Discussion was held on reserved flat lot parking stalls. Charges for parking in the garage will be:
- Preferred (\$600 which includes permit) – Open parking in the garage, no specific spot, but the garage will not over-sell spots
 - Reserved (\$1200 which includes permit) – Specific parking spot reserved
- The Parking Council will host an open forum for everyone on April 16, 2009 from 3:00-5:00 in the Big 12 Room of the Union to discuss parking.
- B. *Recycling Committee Update:* Terri Wyrick reported that Recyclemania has ended. KSU fell short of their expectations. They are discussing more ways to promote recycling. More information can be found at www.recycle.ksu.edu.
- C. *Commission on the Status of Women:* Melissa Linenberger reported that new posters will be put up around campus.

X. Old Business:

- A. The May meeting has been re-scheduled for May 13, 2009, in Room 206 of the Union.

XI. New Business:

- A. *3rd Annual Classified Senate Picnic* –It was decided to have the June 3rd meeting in Edwards Hall with a picnic lunch. Executive Council will meet at 11:00, followed by lunch at 12:00 noon and the Senate meeting beginning at 1:00 p.m. Rick Umscheid agreed to coordinate the picnic.

- XII. Adjournment:** Tracy Ivy moved and Peggy Selvidge seconded that we adjourn. Motion passed.