

MINUTES
K-State University Support Staff Senate
December 11, 2019
Throckmorton 2024

I. Call to Order: Meeting was called to order at 1:00 pm

II. Roll Call:

Present: Maria Beebe, Roxann Blasi, Jane Cleveland, Monica Curnutt, Thomas Fish, Tara Fronce, Brittney Green, Kelly Ingalsbe, Mary Oborny, Georgia Perez, Cyreathia (SAM) Reyer, Michael Seymour, Dennis Ryan, Cynthia Slover, Debbie Webb, Barb Wells, Debra Wilcox, LaVerne Williamson

Excused: Teresa Adams, Penny Crawford, Sandy Emme, Vickey Grochowski, Kylie Rethman

III. Minutes: In looking at the minutes, Sam noted that the November minutes did not print out completely. These will be corrected and voted upon at the January meeting.

IV. Budget/Treasurer's Report: Kelly Ingalsbe reported the ending balances as of December 11, 2019 for the following: Foundation Account (C-21151-CS) ending balance is \$11,850.69. The Foundation Account (CS-21155-CS) with an ending balance of \$195.07. The Foundation Account (C-23750-CS Awards Ceremony) with a zero (0) ending balance. The State Account NMAF205629 with an ending balance of \$1,233.32. Total fund available as of 12/11/2019 is \$13,279.08. Roxanne Blasi moved to accept the budget/treasurer's report. Debbie Webb seconded the motion. Motion carried

V. HCS Report – LaVerne Williamson: Shanna Legleiter asked her to report back with numbers from a question from the last meeting. The break out for supervisory training is as follows: USS 18, unclassified 86 and faculty 8. They are still working with facilities leadership and those custodial employees unable to transition to the day shift. Talent Acquisitions is also helping them with sources for other employment.

VI. Administration and Finance Report – Tara Fronce: Have interviewed the final 2 candidates for the VP for Risk and Compliance. The Search Committee will be meeting tomorrow. E-scooters proposal has been posted. The City and University is working together on policies and plan to have one vendor for both the City and University. Reminder of the Holiday Break and December 28, is the last day to use your 2019 Discretionary Day.

VII. Unclassified Professional Committee Report – Maria Beebe: Have only met once since the last USS Senate meeting. Moving forward with the listening sessions. Working with Gary Pratt and he has been really helpful and he will help in designing the questions.

VIII. President/Executive Council Report – Cyreathia (Sam) Reyer: Jay wanted us to remind everyone of the USS Belonging Award that is available. Please feel free to nominate a co-worker or colleague that

has made significant contributions during the last year to enhance the feeling of belonging for all K-Staters.

Doug and Joel from Emporia State University will be presenting the Docking Report to the Board of Regents at the BOR meeting on December 18. A few of the USS Senate leadership will be attending the meeting to provide support.

IX. Senate Standing Committees:

- A. Communications – No Report
- B. Governmental Affairs – Denny read the verbiage he drafted for the change in the by-laws to address the at-large position. Roxanne Blasi moved to accept the statement as written. Debbie Webb seconded. Motion Carried.
- C. Recognition Ceremony. Kelly Ingalsbe has been working on revising the letter and nomination form. The letter will go out to liaisons and administration by Friday.
- D. University Affairs – no report.

X. Campus Committee Reports:

- A. Campus Recycling Advisory Committee – no report
- B. Campus Planning and Development Advisory Committee – No Report
- C. Campus Environmental Health and Safety Committee – No Report
- D. KSUnite – weekly reports can be found in the K-State Today
- E. Parking Council – Moving along – it was suggested to invite Jeff Barnes to the February Meeting. Debra Wilcox will extend the invitation.
- F. President's Commission Multicultural Affairs – Met in November – Working on the Diversity and inclusion plan. Hope to have information out mid spring.
- G. President's Commission on the Status of Women – Met last week. Working on work groups – working on professional development awards, mental health, pay equity, space for transgender.
- H. Faculty Senate Committee on Technology –Scott Finkeldei will replace Gary Pratt on this committee, but Gary will have a standing invitation. 2025 initiative is to be innovate and willing to change how they do things to keep us relevant in higher ed. Cloud migration for KSIS, FRIS and HRIS was successful. 80 to 85% of what had been stored in Hale Data Center will eventually be moved to the cloud. It is yet to be determined where the remaining 15% will be stored. Follett textbook system change discussion continued.
- I. Faculty Senate Committee on Planning – no report
- J. Faculty Senate Salary and Fringe Benefits Committee – Diversity Climate Surveys are being finalized for Faculty, staff, students and administrators to be out by spring break. Committee goals were discussed with actions and recommendations being defined by 6 months, 12 months and long-term items of concern
- K. Search Committees for Deans and Above – Sam received a request for names for the Dean of Graduate School Search Committee.

XI. New Business: Bridgett Seemann will be the guest speaker at the January meeting. Please think of questions regarding Kronos and send them to Sam or Cyndi no later than January 2. New senators were installed.

XII. Adjournment: Kelly Ingalsbe moved to adjourn. Jane Cleveland seconded the motion. Motion Carried. Meeting adjourned at 1:43 pm.

Next meeting will be held on January 8, 202 – KSSU Bluemont Room.