

Minutes
K-State University Support Staff Senate
January 9, 2019
Student Union Cottonwood Room

I. Call to Order: Meeting was called to order at 1:00 p.m.

II. Roll Call:

Present: Teresa Adams, Roxann Blasi, Jane Cleveland, Tara Fronce, Steve Greinke, Aimee Hawkes, Susan Hazelbaker, Annette Hernandez, Kelly Ingalsbe, Emily Johnson, Joy Knutson, Cyreathia Reyer, Dennis Ryan, Charlotte Self, Michael Seymour II, Cynthia Slover, Debbie Webb, Barbara Wells, Debra Wilcox.

Excused: Becki Bohnenblust, Carrie Fink, Vickey Grochowski, Mary Oborny, Jayme Reid, Kylie Rethman.

Unexcused:

III. Guest Speaker: President Richard Myers.

III. Minutes: December 12, 2018: Corrections noted. Annette Hernandez moved to accept the December Meeting Minutes. The motion was seconded by Jane Cleveland. Motion Carried.

IV. Budget/Treasurer's Report: Kelly Ingalsbe reported the ending balances as of 1/9 /2019 for the following: Foundation Account (C-21151-CS) ending balance is \$12,852.13. The Foundation Account (C-21155-CS) ending balance is \$229.55. The Foundations Account (C-23750-CS Awards Ceremony) ending balance is \$0.00. The State Account (NMAF205629) ending balance is \$1,218.84. Total Funds available as of 1/9/2019 is \$14,300.52. Annette Hernandez moved to accept the budget/treasurer's report. Jane Cleveland seconded the motion. Motion Carried.

V. HCS Liaison Report: Charlotte Self - Gina Lowe is retiring. Bill Johnson will be interim representative until a replacement has been hired.

VI. Admin & Finance Liaison Report: Tara Fronce – Open forums for the parking director candidates will take place on Jan. 17, 18 and 22.

VII. President's report: Vice President Cyreathia Reyer - The survey will be going out to both USS and UPS. Staff listings are being sent from respective institutions.

ESU had opened the option of USS to move to UPS, they had 11 employees make the move to UPS.

Cindy and Jay Update: Discussed employees not being allowed to work during break and having to use LWOP. Both Cindy and Jay indicated that it is not the intent and no one should not be paid. Jay will be looking into to how many employees were on LWOP for the holiday break. They mentioned making an announcement in cabinet and getting the word filtered down.

They expect to have the answers to the remaining questions from the Fall Open Forum by the next meeting.

Discussion on USS moving to UPS. There is no directive from administration. But it is something we will have to start thinking about it as more colleges are moving to hiring ups in vacant positions. I am asking that we all think of questions/concerns. We need to have all the facts available to us to make a decision on moving.

We need to think about how Senate will look as our numbers are shrinking. I have asked Jay to provide numbers of employees in each job class. Maybe we need to look at senators based on job class rather than by area. This will be discussed further.

VIII. Senate Standing Committees:

- A. **Communication Committee (Jane Cleveland/Aimee Hawkes)** – Will be posting flyers by time clocks for Spring Forum. Senators will do this in their areas.
- B. **Governmental Affairs Committee (Annette Hernandez/Denny Ryan)** – No report.
- C. **Recognition Ceremony Committee (Cyreathia Reyer/Debra Wilcox)** – Will contact Derek Jackson, Director of Housing and Dining Services, Associate Vice President of Student life as a possible speaker. Annette Hernandez brought an example of an illuminated award made by Polytechnic.
- D. **University Affairs Committee (Vickey Grochowski/Cynthia Slover)** – Spring Forum March 7, 2019 from 10:30 – 11:30.

IX. Campus Committee Reports:

- A. **Campus Recycling Advisory Committee** – No report.
- B. **Campus Planning and Development Advisory Committee** – No report.
- C. **Campus Environmental Health and Safety Committee** – No Report.
- D. **President's Commission on Multicultural Affairs:** No report
- E. **Search for Deans and Above:** No report.
- F. **Parking Council** – No report.
- G. **Other** –

X. Old Business: None.

XI. New Business:

Deborah Enos will be the new representative from the College of Business.

Carol Marden has resigned from USS Senate due to upcoming retirement.

XII. Adjournment: Meeting was adjourned at 2:20 p.m. Steve Greinke moved to adjourn the meeting. Debbie Webb seconded the motion. Motion Carried.

Next meeting: February 13, 2019– **1:00 p.m.** – Cottonwood Room, KSU Union.

*** Executive Council at 12:00 and Committee meetings at 12:30, prior to regular monthly meeting. ***