

AGENDA

K-State University Support Staff Senate

June 13, 2023 @ 1:00 pm

Cottonwood Room, K-State Student Union; Zoom Meeting ID: 940 8276 3637 Passcode: 349461

- I. Call to Order at 1:01 pm
- II. Roll Call: Mary Oborny, Kimm Dennis, Regina Crowell, Renee Gates, Sandy Emme, Denny Ryan, Thomas Fish, LaVerne Williamson, Emily Johnson, Tara Fronce and Jane Cleveland
- III. Minutes from December – Attached
 - a. Motion and vote to approve May Minutes. Regina Crowell moved to approve as presented, Sandy Emme 2nd the motion. Motion passed
- IV. Budget/Treasurer's Report – **Regina Crowell**
 - a. There was not a paper sent out. Regina read the amounts as follows:
Foundation Account (C-21151-CS) \$9,663.88
Foundation Account (C21155-CS) \$195.07
Foundation Account (C-23750-CS Awards Ceremony) \$5,007.22 – there are some pending recognition invoices
State Account (NMAF2055629) \$3,356.59
Mary asked if the Meritorious that was previously approved had been taken care of. Regina said she would check into and take care of.
- V. HCS Report – **LaVerne Williamson**

Emma Hubbell is the new Office Specialist for HCS. She is doing a great job. On June 20th the new Administrative Consultant Diana Loomis will start. Over the summer supervisor training has been canceled. It will reconvene in October. Justin Wild & LaVerne will be doing the training for PRC (Peer Review Committee & Disciplinary Appeals) Thank you to those who have/are serving.
- VI. Administration and Finance Report – **Tara Fronce**

Provided Operational Excellence updates (President Linton initially announced changes to be coming last April) As of June 11th both HR & IT report to Ethan Erickson. Today letter went out to all staff in Admin & Finance units from Ethan with more detailed information and additional changes. Payroll personnel will report to Division of Financial Services, Parking reporting to Facilities. Provost retiring the end of Fall 2023
- VII. Unclassified Professional Staff Affairs Committee Report – **Renee Gates**

We will be kicking off the Staff Spotlight. Hoping to do the 1st in July so please watch for the notification if you are serving on the committee. Just a reminder that our committee is here to support and help the best we can.
- VIII. Office of Intuitional Equity Report – **Justin Frederick – No Report**
- IX. USS President/Executive Council Report – **Mary Oborny**

HHS Dean search did fail. Brad Behnke will be the interim Dean. Arts & Science is officially filled.
Strategic planning committee got the draft and made edits. It is being finalized and will be released to campus end of July/beginning of August.
Provost leaving was leaving. USS is being represented on the Chief HR. Mary will be serving on there.
- X. Senate Standing Committees:
 - Communications – **Jane Cleveland** Been making web page changes, but they are not published yet. Watch for those soon
 - Recognition – **Regina Crowell/Kimm Dennis**
- XI. Campus Committee Reports: No campus committee reports this month
 - Campus Recycling Advisory Committee –**Thomas Fish**
 - Campus Planning and Development Advisory Committee – **Regina Crowell**
 - Campus Environmental Health and Safety Committee –**Dylan Lackey**
 - President's Commission on Diversity, Equity, Inclusion and Belonging- **Thomas Fish**
 - KSUnite
 - Parking Council – **Sandy Emme**
 - President's Commission on Gender Equity –
 - FS Salary and Fringe Benefits Committee –
 - FS Committee on Technology – **Regina Crowell**
 - FS Committee on University Planning – **Regina Crowell**

- XII. Old Business:
Shirts – Add to the next meeting for discussion
- XIII. New Business:
- a. Installation of Officers: For the 2023-2024 year Regina Crowell was installed as President, Kimm Dennis was installed as Vice President and Denny Ryan was re-installed as At-Large
 - b. Recruitment plan – Regina Look for ones in your area to join or serve on a committee. Discussion followed
 - i. It was asked that a list be provided to the USS Senators of all the committees that have/need a USS member. This will help when talking to other USS staff for recruiting.
 - c. Appreciation – Was discussed about starting to do things to show USS workers appreciation through out the year.
 - d. Docking Survey: Regina would like to see some follow up to this even with the Strategic Planning happening.
 - e. Pay rate changes: Discussion of how/if employees are being notified about the payroll changes. LaVerne offered to check if there is an official way USS employees are to be notified if/when they are receiving a pay rate change during such events as everyone is receiving an increase.
- XIV. Adjournment: Kimm Dennis moved to adjourn the meeting; Thomas Fish 2nd the motion. Motion passed.

Next meeting: August 9, 2023 @ 1:00 pm – Union TBA