

USS Senate Meeting  
August 10, 2022 @ 1:00 pm  
Cottonwood Room KSU Union

Attendees: Monica Macfarlane, Jerry Rogers, Denny Ryan, Mary Oborny, Regina Crowell, Sandy Emme, Thomas Fish, Mike Seymour, Marla Carstenson, Carmen Thurlow. Guests: Tara Fronce, Erin Ziegenhirt, Stephanie Lott, Mishelle Hay McCammant, Be Stoney, Amber Shumway, Eric Bicaba.

Call to order by Monica Macfarlane

Motion by Regina Crowell, Second by Sandy Emme to approve minutes as submitted. No discussion. Motion approved.

Motion by Regina Crowell, Second by Thomas Fish to approve treasurer's report as submitted. No discussion. Motion approved.

Administration and Finance Report – Tara Fronce

- New freshman enrollment is looking positive and trending upward. The university will still be down overall.
- Proposals still being accepted from colleges for deferred maintenance proposals. Deadline by Sept. 1<sup>st</sup>.

UPS – Mishelle

- No meeting this term yet

Stephanie Lott

- Training for RA's on going this week
- New investigator's in Office of Institutional Equity, Eric Bicaba and Amber Shumway. Now have a full team of investigator's in the office

HCS – Laverne Williamson

- Reminder that open enrollment is Oct 1 – Oct 31<sup>st</sup>
- Announcement for Benefits Fair coming
- Talent team – working on filter for website so applicants can focus by site. Release date TBA.
- Thanks to Senate for announcement to fill vacancies for PRC and USS Disciplinary Action Board

President's Report – Monica

- Waiting on return of Docking report. Should be received by Friday, August 12<sup>th</sup>. All universities will coordinate release of reports on the same day in October.
- PCSW committee finished their annual report and has been sent to President Linton. Report will be reviewed with him on August 24<sup>th</sup> with recommendations. One proposal is to change the name of the committee to the Commission on Gender Equity.
- Will be setting up a meeting with all staff representation (USS, UPS, term) with President Linton

### Standing Committees

1. Communications – updates on website on going (pictures, information, zoom link for meetings)
2. Recognition ceremony – first committee meeting will be in September to start planning the spring event.

### Campus Committee Reports

1. DEIB – Be Stoney
  - Collecting data. Hope to have additional information by the next meeting
2. KSUnite- Be Stoney
  - Will extend date for proposals to be part of KSUnite
  - Would like proposal from USS Senate. Include if you want poster session, round table, speaker session

### Old Business

- a. Committee Nomination Follow Up.
  - List of nominations attached in agenda. Waiting on confirmation of committee assignments from Sandra Brase.
- b. Shirts for USS Senate
  - Regina will send out options to Senators.

### New Business

- a. Installation of new Senator Carmen Thurlow, K-State Libraries (2022-2025)
- b. Resignation received from Kelly Ingalsbe, Treasurer.
- c. By-laws. Motion by Mary Oborny. Second by Sandy Emme to approve by-laws as proposed. No discussion. Motion approved.
- d. Goals/Projects by FY '23.
  - USS Forum for Fall. Will contact President Linton's office for proposed dates.
  - Newsletter – monthly. Laverne will get us a list of time clock placements.
  - Recognition ideas to present to President Linton.
- e. Open positions on campus. Mishelle reported that we have a minimum of 260 open positions on campus and the majority of those on campus are staff positions.

Next meeting September 14, 2022 @ 1:00 pm in the Cottonwood Room, KSU Union.

Motion by Regina Crowell. Second by Sandy Emme to adjourn the meeting. Motion passed.