

KANSAS BOARD OF REGENTS  
**VERIFICATION FOR KANSAS RESIDENT TUITION FOR  
UNIVERSITY EMPLOYEE**

(see [K.A.R. 88-3-9](#))

1. This application is for (CHECK ONE ONLY)  
 Fall Semester, 20       Spring Semester, 20       Summer Semester, 20

**A NEW APPLICATION MUST BE FILED EACH SEMESTER**

2. \_\_\_\_\_  
Student's Last Name, First, MI      WID #

3. Current Address \_\_\_\_\_  
Street and Number or Rural Route (P.O. Box not sufficient)      Home Phone

4. When did your current period of physical presence in Kansas begin? \_\_\_\_\_  
Month/Day/Year

5. **EMPLOYEE ONLY:**  
Relationship to Student:       Spouse       Parent  
Employee's Last Name, First, MI \_\_\_\_\_  
Employee's EmplID \_\_\_\_\_ Title, department \_\_\_\_\_  
Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Student Privacy Notice for Persons in the European Union:**

Please be aware that Kansas State University will be processing your personal data. K-State will be processing your personal data because it furthers K-State's performance, or preparation for performance, of a contract or agreement to provide educational and other services to you, or because you have consented to that processing. Kansas State's Privacy Notice and Request for Consent (<http://www.k-state.edu/registrar/students/gdpr/index.html>) details the nature and purposes of that processing.

Kansas State's Privacy Notice and Request for Consent also sets forth in detail your rights with regard to Kansas State's processing of your personal data. These rights may include the right to request access to your personal data and the rectification of inaccurate data, the erasure or the restriction of processing of your data in certain circumstances. You may exercise these rights by contacting Kansas State using the following email address: [gdpr@ksu.edu](mailto:gdpr@ksu.edu). Please read K-State's Privacy Notice and Request for Consent (<http://www.k-state.edu/registrar/students/gdpr/index.html>) carefully. Your signature below will serve as your written consent.

I certify that the information given on the application is accurate and complete. If any circumstances change affecting the tuition classification statute requested by this application, I agree to notify the Office of the University Registrar in writing within 15 days after such change. ***I understand that falsified information can result in financial obligation (non-resident fees) to, and dismissal from, the University and that making a false writing is a felony under Kansas Law (K.S.A. 21-3711).*** I also understand that information from my application for admission and other university records will be considered as part of the application.

Date \_\_\_\_\_ Student Signature \_\_\_\_\_

(IN THE PRESENCE OF A NOTARY PUBLIC)

NOTARIZATION:  
Subscribed and sworn to affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_

SIGNATURE OF NOTARY \_\_\_\_\_ MY APPOINTMENT EXPIRES: \_\_\_\_\_

RETURN TO:  
[registrar@ksu.edu](mailto:registrar@ksu.edu)  
Residency Classification  
Office of the Registrar  
118 Anderson Hall  
Manhattan, KS 66506

**FORM DEADLINE: 30 days from the 1<sup>st</sup> day of the semester**  
refer to the [Academic Calendar](#) for Semester Start Dates