



Tuesday Tidbits

A Tiny Tuesday Tidbit - State Treasures Office Wire Forms

Due to a dental procedure the video narrator now speaks like she has marbles in her mouth, so we will need to go “Old School” on the Toothday Tidbit. 😊

On both the Domestic and Foreign State Treasures Office Wire forms (located in Eforms) there is a section titled, “**Requested by:**” In this section we ask the document preparer complete the first three lines.

Note: It is not required to include the department’s org on line three; simply adding 36700 is sufficient.

Requested by:	
Contact Name	William E. Wildcat
Phone number	785-532-9999
Agency #	36700
Voucher #	

The fourth line titled, “**Voucher #**” should remain blank as that information will be added by DFS after processing and before sending the form to the State.