Approval Routing and Notification Policy for the Change Process for Courses, Curriculums, Degrees, and Programs (Revised March 4, 1999)
Course and Curriculum policy and procedural changes— (approved by Academic Affairs December 20, 2005)
Approved by Faculty Senate 1-17-06

The Board of Regents Policy and Procedures Manual, Appendix G, revised 03-01 and 01-04, establishes specific requirements of institutions requesting approval of new academic programs. Section 4.f., Program Review, Assessment and Accreditation, states the requirement for the institution to "establish clearly the institution's plan to monitor, maintain and enhance the quality and effectiveness of the program." The K-State BOR Performance agreement and the NCA accreditation visit reinforce the need to address assessment as in integral component of the design academic programs.

To be inserted in the procedure at I. D.5., Undergraduate Degrees, Programs, and Majors. Subsequent items currently listed as 5., 6., 7., 8., and 9., shall be renumbered 6., 7., 8., 9., and 10..

For new degree programs, including majors, secondary majors and certificate programs, list student learning outcomes. Attach an Assessment of Student Learning Plan for the first three years of the degree program following the template found as provided by the Office of Assessment.

To be inserted in the procedure at I.E. 5., Graduate Degrees and Programs. Subsequent items currently listed as 5. and 6. shall be renumbered 6. and 7.

In accordance with Board of Regents Policy and Procedures manual for new degrees and certificate programs, list student learning outcomes. Attach an Assessment of Student Learning Plan for the first three years of the degree program following the template found as provided by the Office of Assessment.