MINUTES
KSU Faculty Senate Meeting
Tuesday, December 12, 2023, 3:30 pm
K-State Student Union, Big 12 room
Zoom ID: 149 712 846; https://ksu.zoom.us/j/149712846

Present: Aakeroy, Adams (Paige), Adams (Rebecca), Adams (Roger), Anderson, Bahadori, Baird, Baker, Bennett, Berney, Berumen, Bilgili, Bishop, Blair, Blake, Blevins, Brusk, Clews, Craghead, Crowell, Cunningham, Curnutt, DeRouchey, Disberger, Douthit, Durtschi, Falcone, Ferraro, Finkeldei, Gates, Genereux, Glymour, Gott, Hay McCammant, Higginbotham, Higgins, Hohenbary, Jackson, Jones (Cassie), Kastner, Keen, Kiss, Kliewer, Kohl, Kohn, Korten, Kouba, Kramer, Krysko, Launius, Leimkuehler, Lyon, Martinez (Yelland), McCulloch, Moody, Moorberg, Nasser, Noll, Nutsch, Oetken, Olds, Paulk, Prakash, Rubin, Rundus, Saucier, Schermerhorn, Scott-Hall, Shappee, Smith, Stroot, Tatonetti, Thompson, Van Nest, Vardiman, Vipham, Von Bergen, Wanklyn, Wefald, Wigfall, and Wilken

Absent: Alford, Caldas, Crawford, Erickson, Gabbard, Hiller, Olson, Perez, Rys, Scott, Smith Caldas, Stout, Thomas, Warren, Young, and Zecha

Proxies: Cassel, Johnson, Jones (Chris), Kempton, Liang, Luly, Maseberg-Tomlinson, Mason, Raine, Sexton-Bowser, Sullivan (Bowen),

Guests/Visitors: Tanya Gonzalez, Laurel Littrell, Mindy Markham, Debbie Mercer, Edward Nowlin, Jeridy Oetken, and Kristin Waller

Parliamentarian: Daniel Ireton

1. President Von Bergen called the meeting to order, and the Land Acknowledgement was played.

    President Von Bergen recognized Senator Korten to share a few words in honor of Dr. Doug Benson, retired K-State faculty, who passed away last week. Senator Bennett shared that Robert Burckel, a professor of Mathematics at K-State from around 1970-2017, passed away last week as well.

2. Approval of November 14th minutes
    President Von Bergen inquired if there were any edits or corrections to the minutes. Seeing none, and with no objection, the minutes stood as approved.

3. Approval of Consent Agenda (pages 6-7) – Teresa Douthit
    President Elect Douthit inquired if there were any items that needed to be moved to the discussion agenda. Seeing none, and with no objection, the consent agenda stood approved.

4. New Business

    A. Honorary Degree Candidate for May 2024 Commencement (*action item*)

President Von Bergen referred to the confidential information that was sent to committee members on the proposed candidate. He invited a motion to approve the candidate. A motion was made by Senator Aakeroy and seconded by Senator Higgins to approve the candidate. There was a question raised, and discussion followed, about the process for how these come forward and what factors weighed in on the decision. President Von Bergen, and other senators, shared some information regarding the process and candidates. There was confirmation that procedures were followed.

Senator Jones called the question, and it was seconded by Senator Moorberg. Motion carried. Motion carried to approve the candidate, though not unanimous.

5. Report from Standing Committees, Graduate Student Council, and Senates

   A. Academic Affairs – Andy Bennett/Brandon Kliewer
      • Discussion Agenda (page 8)

      Senator Bennett moved to approve the discussion agenda. Motion carried.

      He also shared that a few questions have come to him recently about what could be expedited. He reminded senators of the exception passed last year for changes this year relating to KBOR core updates. Typically, any change with impact to another college is to be standard routing, however, this year those can be expedited. However, Senator Bennett clarified that units should still contact those impacted. He noted the committee will review changes for the possibility they can be expedited, and they will work to be transparent and equitable. That said, because this is a unique year, he is not entirely positive what that may all include. Additionally, he reported that he discovered from office of recruitment and admissions that beginning this academic year advising will start in mid-April instead of mid-June. It was inquired when the cutoff date is for changes to come before Academic Affairs to have them ready for fall. Senator Bennett, and Interim Associate Provost Tanya Gonzalez, are recommending these get approved by the colleges in January/February so they are on the second February Academic Affairs agenda. However, there is concern about the ability to do this. Tanya shared the Registrar's office is working very hard to work with people to get things in. If you have questions or doubt or just need help, there are folks in their office willing to assist you, so please reach out to that team. All are working their best and this was acknowledged, so if there are a few that run past deadline, we'll all do our best to still get those cared for. However, do keep in mind the change to the advising schedule. All were reminded to review their proposals for accuracy prior to approving them at the college level so any delays can be minimized.

   B. Faculty Affairs – Brad Cunningham/Tareque Nasser
      • Proposed addition to University Handbook: Appendix Y, Tenured and Tenure-Track Faculty Workload Policy (*action item*) - **Attachment 1**

      Senator Cunningham began by thanking everyone for their dedicated efforts in getting this proposal cared for. He provided a little background information about what is provided in this updated version. He then moved to approve the proposed addition to the University Handbook, Appendix Y, with one note of a small typo to be corrected on page 4, bullet #10, (E3 should be C45.3). There were no noted objections to correcting that typo.

      A motion to amend was made by DeRouchey, and was seconded, to insert the word extension in three additional places in the document. One inserted on page 2, paragraph 3, between the words "teaching and service," then on page 2, paragraph 4, inserted between "scholarship and engagement," and lastly on page 4, to be inserted between "research and or." Senator Cunningham

noted this was intended to occur; Faculty Affairs got the first one inserted, but missed the others and so they are in support of this. Amendment carried.

A motion was made by DeRouchey, and was seconded, to include the following sentence in paragraph 2, page 2 that would read: "Other contract lengths such as twelve-month appointments may include varying workload distributions." Amendment carried.

Motion carried to approve the proposal, as amended.

C. Graduate Student Council – Kortnee Van Nest
    Van Nest commented briefly about their two spring events, the Three-Minute thesis and K-Grad. Please encourage your students to participate. They enjoyed a record turnout for their fall event, both with researchers and attendees, so they're looking to continue that trend of involvement again this spring.

D. Justice, Equity, Diversity, Access, Inclusion, and Identify – Graciela Berumen/Pamela Erickson
    • Okanagan Charter adopted: https://www.k-state.edu/health-promoting-university/

    Senator Berumen referred senators to the link above and was happy to share that the Okanagan Charter has been adopted. She is looking forward to good things to come.

E. Professional Staff Affairs – Monica Curnutt/Renee Gates
    Senator Curnutt shared that Senator Gates was appointed by PSA to serve as the representative on the Performance Management Steering committee. An announcement went out regarding the new Staff Spotlight Award and there have been many nominees for the initial awarding period. Look to K-State Today for more announcements and nominating opportunities.

F. Student Senate – Kate Thomas
    No one present to report.

G. Technology – Michael Raine/Phil Vardiman
    Senator Vardiman reported on two items from their recent meeting. He shared they had a presentation from Memory Buffington on the Concur system, which is multi-faceted so it's not just one distinct thing. More information will be shared in K-State Today in addition to what already has been reported on. That presentation was made available to FSCOT members so reach out to your representative if you didn't see it and would like to. Robert Howard discussed with them the K-State One card. Older versions of the Wildcat ID are going to be discontinued, however, there isn't a mandate that it be done, so it falls back to the department or unit. They are not sure if there is a hard deadline yet. Whatever else they hear, they will share. One way to tell if you have a new ID is that those are a vertical layout with the picture on top. Question on cost came up a few times as to who will pay to have a card redone, the department or individual. It's not entirely clear. They will follow up, but you can also reach out to Robert Howard.

H. University Planning – Cassie Jones/Marianne Korten
    Senator Jones reported FSCOUP met with Casey Lauer, Ethan Erickson, and Becca Zecha. Discussed resources at the university. Had good conversation about how they receive input from faculty and staff via shared governance, if it's not through the faculty senate committees and other governance body structures. They were encouraged that there is a good breadth of contact. There was also a question about recycling since there had been some concern this model was not being followed by custodial staff everywhere. They were assured it is. Budget overview, they reported that our own Senator

Bennett is involved with this process. The Edge district was also discussed and how the university selects partners. They are in the early stages on some of this and FSCOUP encouraged shared governance. Finally, they asked how best we could work and team with the administration on their endeavors. In part, they were encouraged to take a good look at our ex-officio members on committees and partner with them as appropriate.

I. University Support Staff Senate – Regina Crowell
    Senator Crowell shared she is also the Performance Management Steering committee.

6. Announcements

    A. [KBOR meeting report](#)
        President Von Bergen shared an item that will be on the agenda tomorrow. It will be a first reading only. The board is looking at standardizing non-reappointment for staff and faculty that are not tenure-track or tenured.

    B. [University Committee on Academic Technology Tools](#) | [Survey](#)
        An announcement went out in the November 21st K-State Today and President Von Bergen also sent an email reminder out to faculty and professional staff on November 27th. Senators were encouraged to take the survey, which will conclude on December 15th. The feedback received will be important to better support classrooms. You still have a few days to complete that.

7. Open discussion period for senators | New Initiatives | For the Good of the University

    There was a recommendation on removing OU and Texas from Big 12 room banners and adding incoming members. Senator Moorberg moved to ask the Union to remove OU and Texas banners and add incoming members. Senator Cunningham seconded. Motion carried.

    Senator Craghead mentioned the Performance Management Steering committee and that this will be fast tracked. They've already hired a firm (Seegal group) to begin work on this. The change will affect staff only at this point. They are looking for completion by the end of February. Therefore, a series of meetings with focus groups and one-on-one interviews will occur in January and early-February. If you have an interest in being a part of those, reach out to Diana Loomis (dloomis@ksu.edu).

    Senator Berney reported it is getting down to the wire for them to buy any textbooks for classes next semester. Please share with your colleagues they need to know as soon as possible if any textbooks are needing to be purchased for either their spring or summer classes. They're working on a whole new system of doing things this year and she explained the details. Please reach out to her with questions (berney@ksu.edu).

    Senator Hay McCammant inquired about the change in the Performance Management process. Specifically related to unclassified professionals. Currently, those employees are evaluated differently than USS and this is outlined in the University Handbook. When will a proposal come before this body for a vote to change those policies. Senator Craghead responded that was a brief conversation at the initial steering committee meeting, so they're aware of the concern and being cognizant to use shared governance process and they are preparing to discuss that with FS soon.

    Senator Jones gave a shout out to FS Academic Affairs for their work and future work, it's much appreciated. She also wanted to give a shout out to the Office of Student Success and Accountability. This

time of year can be incredibly difficult and they are working to make things easier; Janelle Rieger specifically was given Kudos!

President Von Bergen thanked all for their hard work this semester and wished everyone a wonderful holiday!

8. The meeting was adjourned at 4:42 pm.

Respectfully submitted by:
Graciela Berumen,
Faculty Senate Secretary
Next meeting: Tuesday, February 13, 2024; 3:30 pm, Big 12 room

Approve the following course and curriculum proposals and posthumous degree request:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,
<mark>**First**</mark> - Login to Curriculog using your K-State eID and password.
https://kstate.curriculog.com

<mark>**Second**</mark> - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup."
View the proposal.
Use the browser back button to return to the agenda and select next proposal.

For more information on viewing proposals, see:
http://www.k-state.edu/curriculog/training/view/index.html

COURSES: *https://kstate.curriculog.com/agenda:2229/form (*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	AGCOM - 286 - Topics in Agricultural and Natural Resources Communications
	AGCOM - 296 - Problems in Agricultural and Natural Resources Communications
	AGEC - 100 - Special Topics in Agricultural Economics/Agribusiness
	AGED - 100 - Orientation in Agricultural Education
	AGED - 286 - Topics in Agricultural Education
	AGED - 296 - Problems in Agricultural Education
	AGED - 434 - Undergraduate practicum in agricultural-related occupations
	AGRON - 385 - Soil Analysis and Nutrient Recommendations
Architecture, Planning and Design	IARC - 248 - Fundamentals of Architectural Technology
	INDD - 307 - INDD Design Studio I
	INDD - 433 - User Interface and User Experience Design
	INDD - 520 - Materials and Manufacturing Processes II
	LAR - 350 - Plants and Design
	LAR - 354 - Landscape Restoration
	LAR - 444 - Career and Academic Planning
Arts and Sciences	ADC - 315 - Addiction Pharmacology
	ART - 111 - Photography, Civil Rights, Art and the Environment
	ART - 112 - Professional Practices in the Arts
	ENGL - 269 - Introduction to Creative Writing
	ENGL - 715 - Topics in Film / Screen Studies
	PHILO - 131 - Introduction to the Philosophy of Gender
	PHILO - 132 - Introduction to the Philosophy of Sex and Love

	PHILO - 137 - Introduction to Religious Freedom and Democracy
Business Admin	ACCTG - 830 - Professional Ethics in Accounting
Education	EDCI - 515 - Educational Policy
Technology and Aviation (Salina)	CYBR - 010 - Cyber Systems Seminar CYBR - 137 - Principles of Interactive Digital Storytelling CYBR - 210 - Interactive Media Development CYBR - 280 - Applied Mathematics for Cyber Systems CYBR - 301 - Immersive COOP Studio I CYBR - 310 - 3D Animation and Asset Production for XR CYBR - 320 - Foundations of Interactive Narratives CYBR - 322 - Multi-platform Interactive Media Design CYBR - 330 - Interactive Game and Audio Design CYBR - 332 - 3D Design and Modeling for XR CYBR - 357 - Computer Vision for Immersive Systems CYBR - 360 - Foundations of Game Engine Design and Development CYBR - 366 - Cyber Security Operations CYBR - 391 - Data Structures and Algorithms for Cyber Systems CYBR - 401 - Immersive COOP Studio II CYBR - 443 - Interactive Systems Design for Virtual Reality (VR) CYBR - 445 - Interactive Systems Design for Augmented Reality (AR) CYBR - 455 - Human Computer Interactions for Cyber Systems CYBR - 457 - Intelligent Spatial Computing Systems CYBR - 459 - Real-time Computing Systems CYBR - 495 - Immersive Cyber Systems Capstone I CYBR - 497 - Immersive Cyber Systems Capstone II MLAS - 410 - Natural Language Processing MLAS - 412 - Deep Learning
Veterinary Medicine	VCS - 909 - Urgent Care

CURRICULUM: *https://kstate.curriculog.com/agenda:2230/form (*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	Agribusiness (B.S.) - Agribusiness Option Agribusiness (B.S.) - Agricultural Sales Option Agribusiness (B.S.) - Food Industry Option Agricultural Economics (B.S.) - Farm Management Option Agricultural Economics (B.S.) - Quantitative Option Agricultural Economics (B.S.) - Specialty Option Agricultural and Natural Resources Communications (Bachelors) ***degree name change*
Health and Human Sciences	Athletic Training (BS) – ***Discontinue degree*

B. Graduation list(s), addition(s) and/or posthumous degree requests:

- Posthumous degree request: Kristin Hochard, Graduate School, MS in Applied Biosciences, Spring 2024

Approve the following new curriculum proposal(s):

New:
To view full proposals, see the Curriculog Agenda: *https://kstate.curriculog.com/agenda:2231/form
(*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Strategic Health Communication Graduate Certificate
Technology & Aviation (Salina)	Advanced Intelligent Systems Programming (Undergraduate Certificate)
	Applied Cyber Systems Design (Undergraduate Certificate)
	Applied Machine Learning (Undergraduate Certificate)
	New degree program: Cyber Systems Design & Dynamics (BS)
	Cyber Systems Programming (Undergraduate Certificate)
	Extended Reality Systems Design (Undergraduate Certificate)
	Immersive Digital Media Design (Undergraduate Certificate)
	Interactive 3D Application Design (Undergraduate Certificate)
	Spatial Computing Design (Undergraduate Certificate)