MINUTES
KSU Faculty Senate Meeting
Tuesday, February 13, 2024, 3:30 pm
K-State Student Union, Big 12 room
Zoom ID: 149 712 846; https://ksu.zoom.us/j/149712846

Present: Adams (Paige), Adams (Roger), Alford, Anderson, Bahadori, Baker, Bennett, Berney, Berumen, Bilgili, Bishop, Blair, Blevins, Caldas, Cassel, Clews, Craghead, Crawford, Crowell, Curnutt, DeRouchey, Disberger, Douthit, Durtschi, Erickson, Falcone, Ferraro, Finkeldei, Gates, Genereux, Glymour, Gott, Hay McCammant, Higgins, Hohenbary, Jackson, Johnson, Jones (Cassie), Jones (Chris), Kastner, Keen, Kempton, Kiss, Kohl, Kohn, Korten, Kouba, Kramer, Launius, Leimkuehler, Liang, Lyon, Martinez (Yelland), Maseberg-Tomlinson, McCulloch, Moody, Moorberg, Nasser, Noll, Nutsch, Oetken, Olds, Olson, Prakash, Raine, Rubin, Rundus, Saucier, Schermerhorn, Scott, Scott-Hall, Sexton-Bowser, Smith, Smith Caldas, Stroot, Tatonetti, Thompson, Vardiman, Vipham, Von Bergen, Wanklyn, Warren, Wefald, Wigfall, Wilken, and Zecha

Absent: Adams (Rebecca), Blake, Brusk, Cunningham, Gabbard, Hiller, Krysko, Mason, Paulk, Perez, Rys, Shappee, Stout, Thomas, Van Nest, and Young

Proxies: Aakeroy, Baird, Higginbotham, Kliewer, Luly, Sullivan (Bowen)

Guests/Visitors: Blake Billings, Thomas Bunton, Xiang Chen, Bronwyn Fees, Mindy Markham, Bin Ning, Claudia Petrescu, Brad Woods, Kristin Waller, John Weese

Parliamentarian: Daniel Ireton

1. President Don Von Bergen called the meeting to order, and the Land Acknowledgement was played. He then called upon Senator Nasser to honor a faculty member, Scott Hendrix, from the College of Business Administration, who recently passed away and to have a moment of silence in remembrance of him.

2. Thomas Bunton, Chief Technology Officer – Introduction
   Dr. Bunton apologized for the delay of his visit. He took time to praise his team, faculty senate leadership, and the spirit of K-State faculty and staff as he called everyone to action during the cyber security event. He shared the institutional improvements that will result from this event.

3. Bin Ning, Associate Provost and Chief Data Officer, and Xiang Chen, Director of Data Governance and Policy
   - K-State Institutional Data Policy information session

   Dr. Ning shared the number of systems connected by information from KSIS, for example, Slate, Curriculog, etc. and the importance of being able to access and protect that data. He shared the purpose and definition of the policy as well as how the data can help guide the direction of the institution focusing on:
   - Student Life Cycle
   - Data Quality
   - System Inventory

   Discussion:

Clarity over the direction of this policy with a focus on research was requested, Dr. Ning shared that there is overlap between the Institutional Data Policy and the Research Data Policy, he does feel like that is a different domain of data governance. Currently research data is under the governance of the VPR's office.

4. Approval of December 12th minutes
    President Von Bergen inquired if there were any edits or corrections to the minutes. Seeing none, and with no objection, the minutes stood as approved.

5. Approval of Consent Agenda (pages 6-8) – Teresa Douthit
    President Elect Douthit inquired if there were any items that needed to be moved to the discussion agenda. Seeing none, and with no objection, the consent agenda stood approved.

6. Report from Standing Committees, Graduate Student Council, and Senates
    A. Academic Affairs – Andy Bennett/Brandon Kliewer
        •   Discussion agenda items (page 9)

            Senator Bennett moved to approve the items on the discussion agenda. Motion carried.

            Additionally, Academic Affairs has been working diligently to get proposals through for changes to the K-State Core. There will be a number of curriculum proposals that will miss the February deadline. They're doing their best to work on these. There may be a few that will have to follow an unconventional path, which was discussed with our executive committee as well, but they will be sure each voting body has had time to review them.

    B. Faculty Affairs – Brad Cunningham/Tareque Nasser
        •   Proposed revision to University Handbook: Section C159 (Action item - **Attachment 1**)
        •   Proposed revision to University Handbook: Section D40-41 (First reading - **Attachment 2**)
        •   Proposed revision to University Handbook: Appendix S (First reading - **Attachment 3**)

            Senator Nasser moved to approved changes to the University Handbook, Section C159 as shown in the attachment.

            Discussion:
            There was a clarification requested on C159.3 about the implications of the five-year approval as it stands and who can participate. It was shared that the thought behind the wording was for inclusion purposes to give faculty and staff with various contracts a chance to voice their opinion in the retention of an administrator. The majority of staff is moving towards term contract, currently the count is somewhere around 1700, with an average of a four-year term. The concern is that fired employees would have a say on retention. Another senator noted that in 159.9 that the dean is not bound by the votes presented.

            Motion carried.

            Senator Nasser shared with senators the proposals for changes to University Handbook, Section D40-41, and Appendix S. He shared some of the background on these. This will be a first reading and the vote will occur next month.

            Discussion:

Blake Billings, from general counsel, and Brad Woods were also present to help address questions if they can. Clarification was requested on how much of the wording was requested/mandated by KBOR.

Billings shared that the Appendix S was largely copied from KBOR policy and creates a roadmap based on questions about definitions. It was created with the intent to provide clarity, a step-by-step process, and to be used like a guide. Currently there is no way of retrieving last year's disclosures. However, with the new policy the disclosure will be saved, and supervisors will have a living dashboard to reference back to see what was approved.

Another question was raised about section A in the appendix. Billings shared that all the reporting requirements align with the requirements from KBOR, which state that all employees need to report all conflicts of interests, real or apparent, including conflict of time commitment and consulting. Full time employees would have to report any outside time commitments to ensure that they are maintaining their full-time commitment to the university. Billings clarified that conflict of interest is different from conflict of time commitment.

The definition of public service reporting and the universities stance of consulting was asked for. Billings shared that K-State requests that all faculty and staff comply with KBOR definitions of what is necessary to report. The university has posted a position for a full-time conflict of interest director to work on management plans. Outside employment and consulting is understood as the same thing. There will be a full-time conflict of interest director to work through management plans. Appreciation was conveyed for the goal of making the process clearer, but it seems confusing that we now must create a new position to help ones understand the new policy. Billings shared that Dr. Gonzalez is the point person for any questions until someone is hired for this position. Will faculty and staff need to share every pro bono, consulting, etc. that everyone in the K-State employee household does. Billings clarified that the wording states the need to disclose all real or apparent conflict of interests. It is not only KBOR policy but State Ethics law. Currently there are employees that must fill out extra paperwork about conflict of interests within the family. There was a comment about our incoming provost and whether this will affect his hiring since his wife is the provost of Oklahoma State, and they are a major competitor. No, it will not. Billings shared that the aim of the policy is to focus on ownership or contracting conflicts.

It was inquired if this is mostly from KBOR policy, what opportunity is there for amendments to the document. It was not clear at this time. President Von Bergen encouraged senators that have serious concerns, to forward those on, and he will share them with our interim provost. He also encouraged ones to read through the clean copy of the new version of Appendix S.

Faculty Affairs has been working on various other proposals that will come forward in the coming months. One is the proposal from the Salaries and Fringe Benefits committee that will hopefully be shared with this body next month.

C. Graduate Student Council – Kortnee Van Nest
   Not present.

D. Justice, Equity, Diversity, Access, Inclusion, and Identify – Graciela Berumen/Pamela Erickson
   Senator Erickson shared that JEDAII met with Associate Vice President for Student Wellbeing, Kathleen Hatch, and will be a part of the Health Promoting University committee. She invited the senate to participate in the HPU Kickoff on Friday immediately following the Landon Lecture.

E. Professional Staff Affairs – Monica Curnutt/Renee Gates
No update.

F. Student Senate – Kate Thomas
Not present.

G. Technology – Michael Raine/Phil Vardiman
Senator Vardiman took a moment to thank all IT members and especially Senator Raine as they manage the IT issue on campus. They have been focusing on campus security, e-reserves and the creation of a generative AI policy that will match the one used by the State of Kansas. Senator Vardiman also encouraged the senate to reach out to Mellissa Polston (haleres@ksu.edu) for more information about the e-reserves on file.

H. University Planning – Cassie Jones/Marianne Korten
Senator Korten, with clarification from Senators Anderson and Wigfall, reported on the transition of Interior Design from HHS to Architecture. It is underway, however, the physical move to Seaton Hall is delayed for the moment. The intent to have Interior Design move to Architecture, Planning, and Design is still underway and will be presented to KBOR. Senator Korten shared that interim Provost Mercer will meet with FSCOUP in March with the hope to establish faster more direct communication with administration. There was brief discussion about college committees on planning and intent to create more for units that do not have a college home, such as institutes being created, and so forth.

I. University Support Staff Senate – Regina Crowell
No update.

7. Announcements
A. KBOR meeting report
President Von Bergen shared updates from the January KBOR meeting, including the change to the notice of non-reappointment making it the same for all KBOR institutions. Effective July 1, 2025, the 90-day policy will be implemented.

They provided information on criteria for a tenure and tenure track award to give recognition to additional faculty.

President Von Bergen shared more information about the implementation of the workload policy, and the timeline for having departments put their policies together. Dr. Gonzalez will begin working on a non-tenure track workload policy and salary increases.

B. Faculty Senate 2024 elections to begin / Faculty Senate Officer positions.
President Von Bergen shared that the Faculty Senate elections are beginning. Caucus chairs are verifying ballot information and primary ballots will be going out by the end of the month. President Von Bergen thanked senators for their involvement, hard work, and the time and effort they put into the success of shared governance. It wouldn't be possible without you.

C. Ombudsperson and Grievance Chair positions – availability for Fall 2024
President Von Bergen wanted to share that there will be two positions we will be looking to fill for the fall. One is the Ombudsperson position, that comes with a stipend, for which there is a vacancy each year to fill and this year we will be looking also for a new Grievance Chair. The latter position carries no stipend. If you are interested in either role, or have questions regarding what is involved, feel free to reach out. You may also review portions of the University Handbook, in Section C192-194 and

Appendix G, related to what those two roles entail. Official notice of these in K-State Today will go out later this semester.

D. March Faculty Senate meeting date reminder: March 19th – to avoid spring break.
President Von Bergen reminded senators that the March Faculty senate Meeting will the third Tuesday of the month to avoid spring break.

E. Spring open forum – April 2nd, 3:30 pm, Alumni Center, Banquet room A&D, main floor
President Von Bergen shared with senators that, in addition to the Town Hall the president is holding at the end of this month, there will also be a Spring Open Forum on April 2nd at 3:30 pm in the Alumni Center. There will be open Q&A time with the panel, which will include President Linton, Interim Provost Mercer, and Chief of Staff, Marshall Stewart. If you can attend the event in person, that would be great. It will also be live streamed for those not able to join in person. There will also be an opportunity to meet our incoming provost, Jesse Mendez. He will be in attendance and will briefly speak during the event. There will be an opportunity to mingle afterwards at a reception following the forum. As a side note, President Von Bergen shared that Interim Provost Mercer meets with Provost Mendez weekly and President Linton meets with them monthly as work keeps moving forward on their restructure in the provost office.

F. Faculty and Professional Staff Retiree Ceremony, April 24th, 4 pm, Alumni Center
The annual retirement ceremony for faculty and professional staff will be in April.

8. Open discussion period for senators | New Initiatives | For the Good of the University
A senator highlighted Section F21 of the University Handbook stating language changes have occurred at KBOR which impact college articulation agreements. It was asked when this might get worked on to be updated as it directly impacts various programs and the flexibility that have. Additionally, in November HLC changed language as to what qualifies someone to be an instructor at this university. There are concerns about what is out there now on our public facing websites and what K-State's definition of minimum qualifications for instructors is. We want to stay HLC compliant. Conversation ensued on this topic, and it is something both academic affairs and faculty affairs will need to be involved in, along with the handbook committee. Until new policy is put in place the old policy stands.

Past President Saucier shared that Candace LaBerge has been recognized as a K-State Staff Spotlight Service Award winner. The faculty senate agrees that she is amazing, very deserving of being recognized for her valuable service to the senate and our institution.

9. The meeting was adjourned at 5:02 pm.

Respectfully submitted by:
Graciela Berumen
Faculty Senate Secretary

Next meeting: Tuesday, March **19**, 2024; 3:30 pm

Approve the following course and curriculum changes and posthumous degree request:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,
First - Login to Curriculog using your K-State eID and password
https://kstate.curriculog.com

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
http://www.k-state.edu/curriculog/training/view/index.html

COURSES: *https://kstate.curriculog.com/agenda:2286/form (*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	AGRON - 115 - Special Topics in Agronomy
	AGRON - 205 - Soils
	AGRON - 206 - Soils Laboratory
	AGRON - 251 - Range Management
	AGRON - 375 - Nutrient Cycling and Fertilizer Management
	AGRON - 380 - Introduction to Grassland Monitoring and Assessment
	AGRON - 381 - Introduction to Grassland Monitoring and Assessment Lab
	AGRON - 446 - Introduction to Environmental Soil Physics
	AGRON - 490 - Introduction to Range Management Planning
	ASI - 262 - Special Topics in Animal Science
	ENTOM - 110 - Exploring Topics in Entomology
	ENTOM - 125 - Introduction to Entomology
	ENTOM - 130 - Insect Collecting Techniques and Collections
	ENTOM - 135 - Introduction to Animal Health Entomology
	ENTOM - 150 - Introduction to Plant Health Entomology
	ENTOM - 330 - Basic Beekeeping
	HNR - 101 - Introduction to Horticulture and Natural Resources
Architecture, Planning, and Design	CDPLN - 633 - Grantwriting
	CDPLN - 700 - Foundations of Community Development
	CDPLN - 704 - Community Leadership and Capacity Building
	IAID - 432 - Visual Communication III
	INDD - 292 - Design Thinking
	INDD - 600 - Professional Practice
	LAR - 750 - Advanced Seminar

Arts and Sciences	ADC - 200 - Introduction to Addiction ANTH - 384 - Fundamentals of Forensic Anthropology ANTH - 510 - New Religions BIOL - 670 - Immunology DANCE - 110 - Breathe, Move, Be DANCE - 115 - Yoga for Restoration DAS - 197 - Introduction to Integrated Health Studies ENGL - 185 - Race, Film, and American Stories ENGL - 685 - Readings in World Literature GEOL - 750 - Geologic Evolution of Planet Earth GEOL - 760 - Geochemical and Biogeochemical Modeling GEOL - 806 - Sedimentary Petrology GEOL - 835 - Advanced Petroleum Exploration, Imperial Barrel Award Competition MUSIC - 233 - English Diction PSYCH - 270 - Brain Myths: Fact or Fiction? PSYCH - 465 - Cognitive Neuroscience PSYCH - 595 - Behavioral Neuroscience Lab Skills PSYCH - 596 - Cognitive Neuroscience Lab Skills PSYCH - 670 - Neural Mechanisms of Learning and Memory THTRE - 504 - Stage Combat THTRE - 552 - Sound Design THTRE - 575 - Dramaturgy THTRE - 663 - Solo Performance
Business Administration	FINAN - 560 - Concepts in Financial Technology
Education	EDEL - 415 - Teaching Methods for Mathematics, PK-2 EDEL - 465 - Teaching Methods for Mathematics, Grades 3-6 EDEL - 466 - Supporting Elementary Learners in Reading and Math, Grades PK-6 EDEL - 467 - Teaching Methods for STEAM, PK-6
Engineering	ARE - 010 - ARE New Student 1st Year Workshop 1 ARE - 012 - ARE New Student 1st Year Workshop 2 ARE - 460 - ARE Professional Practice ATM - 245 - Introduction to Biomanufacturing Technology ATM - 345 - Cell Culture Technology in Biomanufacturing BME - 200 - Introduction to Biomedical Engineering BME - 390 - BME Skill Development Experience BME - 430 - Biomaterials BME - 470 - Biomedical Device Components BME - 490 - Undergraduate BME Design Experience BME - 575 - Clinical Systems Engineering CC - 410 - Advanced Programming CC - 510 - Computer Systems Administration CC - 515 - Full Stack Web Development CC - 520 - Database Essentials CC - 535 - Applied Data Science CE - 351 - Incompressible Fluid Mechanics CIS - 115 - Introduction to Computing Science CIS - 116 - Introduction to Programming

	CIS - 200 - Programming Fundamentals
	CIS - 537 - Computer Vision
	CIS - 561 - Introduction to Data Science in Practice
	CNS - 010 - CNS New Student 1st Year Workshop 1
	CNS - 012 - CNS New Student 1st Year Workshop 2
	CNS - 241 - Strength of Materials and Analysis
	CNS - 242 - Strength of Materials Lab
	CNS - 310 - Introduction to Building Information Modeling
	ECE - 241 - Introduction to Electrical and Computer Engineering
	ECE - 410 - Circuit Theory I
	ECE - 441 - Design of Digital Systems
	ECE - 511 - Circuit Theory II
	ECE - 512 - Linear Systems
	ECE - 519 - Electric Circuits for Engineers
	ECE - 542 - Computer Networking
	ECE - 590 - Senior Design Experience I
	ME - 212 - Engineering Graphics
	ME - 310 - Elements of Thermodynamics
	ME - 532 - Experimental Strength of Materials
Health and Human Sciences	FNDH - 313 - Science of Food
	HDFS - 375 - Introduction to Research Methods in Human Development and Family Science
	HDFS - 552 - Social Justice in a Family Context
	HMD - 892 - Leadership in Hospitality and Dietetics Administration
	IHS - 399 - Integrative Human Sciences Applied Learning Orientation
	IHS - 420 - Family and Consumer Science Methods for Secondary and Middle Schools
	IHS - 425 - Family and Consumer Science Education Practicum

CURRICULUM: *https://kstate.curriculog.com/agenda:2287/form (*copy and paste the link into your browser if clicking on it gives you an error message)

Agriculture	Agribusiness – International (BS)
Architecture, Planning and Design	Master of Industrial Design (M.I.N.D.D.) (post-baccalaureate track)
	Master of Industrial Design (M.I.N.D.D.) (non-baccalaureate track)
	Master of Interior Architecture (M.I.A.R.C.) (post-baccalaureate track)
Arts and Sciences	Integrated Health Studies Secondary Major
Health and Human Sciences	Accelerated B.S./M.S. in Life Span Human Development
	Life Span Human Development (M.S.)
	Life Span Human Development (Ph.D.) (specialization within PhD in Health and Human Sciences)

B. Graduation list(s), addition(s) and/or posthumous degree requests:

1. Posthumous degree request: Spring 2024, Tristan Roy, DVM, College of Veterinary Medicine

ACADEMIC AFFAIRS
DISCUSSION AGENDA

Approve the following new curriculum proposal(s):

New:
To view full proposals, see the Curriculog Agenda: *https://kstate.curriculog.com/agenda:2288/form
(*copy and paste the link into your browser if clicking on it gives you an error message)

Architecture, Planning, and Design	Industrial Design (Minor)
Arts and Sciences	Forensic Studies Certificate
Technology & Aviation (Salina)	Machine Learning and Autonomous Systems (Graduate Certificate)

New permanent, for-credit, microcredentials:

Arts and Sciences	Microcredential in Water Quality European History Graduate Microcredential Military History Graduate Microcredential United States History Graduate Microcredential