

MINUTES
KSU Faculty Senate Meeting
Tuesday, December 13, 2022, 3:30 pm
K-State Student Union, Big 12 room
Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>

Present: Aakeroy, Adams (Rebecca), Adams (Roger), Bach, Baird, Bennett, Bentley, Berumen, Bishop, Bitsie-Baldwin, Blair, Blevins, Buffington, Caldas, Cassel, Craghead, Crawford, DeRouchey, Disberger, Dodd, Douthit, Durtschi, Finkeldei, Gabbard, Gates, Genereux, Gragg, R. Grice, Haub, Hay McCammant, Hicks, Higginbotham, Higgins, Hiller, Hohenbary, C. Jackson, D. Jackson, Johnson, Jones (Cassie), Kastner, Keen, Kempton, Kiss, Kliewer, Kohn, Korten, Krysko, Launius, LeHew, Lehman, Leimkuehler, Little, Littrell, Luly, Macfarlane, Maseberg-Tomlinson, Mason, McCulloch, McGlynn, Miller, Moorberg, Nasser, Nutsch, Oetken, Oshnock, Payne, Porter, Presley, Raine, Rundus, Saucier, Savage, Scott, Self, Shappee, Smith, Smith Caldas, Stroot, Thompson, Von Bergen, Wanklyn, Warren, Wefald, Wilken, Young, Yu-Oppenheim, and Zecha

Absent: Brusk, Chengappa, Graff, C. Grice, Liang, Rys, Schermerhorn, Seay, Vardiman, and Vulgamore

Proxies: Ahlers, Bowen, Cunningham, Jones (Chris), Kramer, Oshnock (after 4 pm), Perez, Rubin, Tarpoff, Vipham, and Wigfall

Guests/Visitors: Jenny Bormann, Kelley Brundage, Regina Crowell, Bronwyn Fees, Justin Frederick, Ching Kang, Tanya González, Roberta Maldonado Franzen, Mindy Markham, Deb Marseline, Dan Moser, Gwendolyn Sibley, Chuck Taber, and Kristin Waller

Parliamentarian: Daniel Ireton

1. President Saucier called the meeting to order and the Land Acknowledgment was played.
2. Approval of November 8, 2022, minutes
President Saucier inquired if any edits were necessary for the minutes. Seeing none and with no objections, these will stand approved as submitted.
3. Provost Chuck Taber
Conversation Topics: Multicultural Overlay planning; K-State Gen Ed Core; Budget model plans; What we should know?

Provost Taber began with discussion of the Multicultural Overlay.

-Multicultural Overlay: This came from a 2020-2021 task force and the desire was to have it ready for review in spring 2022, however, due to K-State Gen Ed Core implementation, there have been pauses. The plan for the multicultural overlay is a four-credit overlay. Three credits of it are a content course, and one credit of it is a specialization. The idea of this would be to provide exposure on diversity and multicultural attitudes to students at K-State. Dr. Johnson has been given the report and we are waiting for her feedback. Once that happens it will come back to Faculty Senate through the normal approval process for a curriculum proposal. Currently discussion/implementation is paused to focus on general education.

-K-State Gen Ed Core: Many states have implemented a common core to facilitate transfer of students within the system and provide a clearer path towards graduation. Work on the common core has progressed, through academic affairs, the provost's office, the colleges, registrar's office and across campus. The proposal is a very good and sensible for how K-State responds to the general education

requirement from KBOR. Based on the feedback from other Provosts, K-State is a little ahead of other universities.

-Budget Model Plan: There is a panel in place with broad representation to do research on how the model should be refreshed. There has already been a lot of good feedback presented from the Strategic Planning on what the changes should be made. In late spring, changes to the budget model will be discussed and there will be consultation with Faculty Senate representatives. It is anticipated that after a year of working on this model, the new model will be implemented fiscal year 2025.

Discussion:

Questions surrounding the Gen Ed requirements and the multicultural overlay followed. Specifically, how the overlay could work in conjunction with Gen Ed. Since the overlay sits outside the 100-200 level classes there should not be a problem.

It was advised to separate changes, focus on Gen Ed requirements, KBOR is expected to be open to changes down the road to be in compliance with the Multicultural Overlay. More transparency was requested over the process for the multicultural overlay and how courses are established to develop all-encompassing curriculum.

There was a concern about the new Gen Ed requirement and the potential of reducing the general education courses students take at K-State. The belief is that the expected increase of transfer students will make up for any potential credit loss. Based on other states a Gen Ed introduction increased the number of students enrolled.

There was a question about the possibility of creating a pilot program or a delay on the timeline given the conversation with other institutions and their struggle over implementation. These topics have been discussed amongst the provosts and they agree this is an aggressive timeline. KBOR seems to be interested in quick implementation and although discussion about moving the timeline or having a pilot program has occurred, no adjustment to the timeline is anticipated.

4. Approval of Consent Agenda (pages 8-9) – Don Von Bergen
President Elect Von Bergen inquired if there were any items from the consent agenda that needed moved to the discussion agenda. Seeing none and with no objection, the consent agenda stood approved.
5. New Business
 - A. Honorary Degree Candidate (*vote*)
President Saucier referred to the confidential information that was sent to committee members on the proposed candidate. He shared that a question had been raised, but was addressed, about eligibility. He invited a motion to approve the candidate. A motion was made by Senator Littrell and seconded by Senator Korten to approve the candidate. Motion carried.
 - B. Academic Calendar (Fall 25-Summer 28) (*endorsement*) – **Attachment 1**
President Saucier directed members attention to the proposed academic calendar as submitted by the University Calendar committee. He invited a motion to endorse this proposed calendar. A motion was made by Senator Bennett and seconded by Senator Rundus to endorse.

A senator recalled that the last time a calendar came through, there was an SGA idea to suspend classes on election day and they wondered what happened with this. President Saucier invited our Registrar, Kelley Brundage, to respond, along with current SGA representatives. This can be discussed further for next iterations, but in the current model there is not much flex room.

There was a question about spring break and whether colleges and K-12 school's schedules match up. They often do not, unfortunately. There was clarification that KBOR decides when the six regent's institutions have spring break. Institutions will be in session eight weeks, then spring break, then the final eight weeks. The reason for this decision is that it is difficult for the registrar to coordinate spring break with any school district.

Motion carried to endorse.

6. Report from Standing Committees, Graduate Student Council, and Senates

President Saucier indicated that because the Academic Affairs report of today's meeting will likely comprise much of the time for committee reports, it was agreed to shift that specific report to the end.

A. Faculty Affairs – Marcellus Caldas/Brad Cunningham

Senator Caldas reported that Faculty affairs continues to work on previous items presented in addition to collecting information about the open syllabi idea that was mentioned a couple meetings ago. They will present the information to President Saucier when ready.

B. Graduate Student Council – Tucker Graff

Senator Graff was not in attendance to present.

C. JEDAll – Graciela Berumen/Julie Yu Oppenheim

No report.

D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant

Senator Hay McCammant reported they are continuing to work on Section C159 of the University Handbook with more intentional inclusive language regarding staff involvement in the Administrator 5-year reviews. After discussion, it was decided not to send out revisions quite yet until they rework it a little bit more. Professional Staff leadership, along with USS will be attending the KBOR meeting in January when the Docking Institute survey results are presented.

E. Student Senate – Evan Porter

SGA has wrapped up the work for the semester. They passed through the \$1.3 million one-time funding to the Union, Lafene, and the REC. He also discussed other budgetary decisions made by SGA in recent meetings as well as the election cycle, which will start in the spring.

The Union is getting some staff desktop replacements and the Big 12 room will receive an AV upgrade. The REC is getting desktop replacements, some conference room AV upgrades, and some new equipment. Lafene is getting desktop and tough book replacements some new lab equipment and two, 2-year term positions, one as a lab pharmacy float, and then one is a GA for communication for the Morrison family center for student well-being.

A question was raised about the counseling positions and concern over lack of ethnic or racial diversity within those therapists. It was voiced that in hiring two positions, there should be discussion about trying to diversify the staff that provide services to students. This is very important to our students. It was reported that before the pandemic the staff was multilingual and diverse, about 40% of the staff were people of color. However, during the pandemic, there was much turnover, but the goal is to keep those positions diverse, as described. They will continue to focus on representation, along with additional resources like My ISSP which is a virtual platform available 24 hours a day, 7 days a week

that provides multilingual counseling opportunities, as well as engagement. It was shared that in the clinic at the Family Center students can receive services from people of color. Please encourage students to use these resources. This information will also be passed on to Associate VP Hatch.

F. Technology – Michael Raine/Phil Vardiman
No report.

G. University Planning – Rebecca Adams/Martin Seay
No report.

H. University Support Staff Senate – Monica Macfarlane
USS Senate has an open forum scheduled with all USS employees that has been scheduled for 12/21 at 10 am. This is an informational session to speak to all the employees about the proposal to bring USS in as a caucus within Faculty Senate. They have met with the Union rep president to discuss the proposal and differences between the two types of employees and what it would mean for those who are unionized. The meeting will inform USS so that they can make an informed vote if this is something that they want to go forward with before they bring the proposal through Faculty Senate. Any who wish to are welcome to attend.

I. Academic Affairs – Andy Bennett/Brandon Kliewer
• Proposed discussion agenda items (page 10)

A motion was made by Senator Bennett to approve the discussion agenda items. Motion carried.

- Proposed K-State General Education Core (*first reading*) – **Attachment 2**
- Tracked version of proposal – **Attachment 3**
 - i. Including retiring of the K-State 8
 - ii. Including proposed change to University Handbook, [Section F120](#)

Senator Bennett referred to the attachments provided. These are on today's agenda for a first reading and will be up for a vote during a special meeting on Tuesday, January 24, 2023. The sole agenda item for that special meeting will be to discuss items related to the new K-State General Education Core. He shared with senators an overview of the Academic Affairs committee decisions. The first recommendation is that K-State 8 be retired. Next, the regents will provide guidelines for what is needed for a bachelor's degree and each unit will decide what should be Bachelor of Arts, and what should be Bachelor of Science. All general education courses in buckets 1-6 will be 100- and 200-level courses, however, this does not apply to systemwide transfer courses, which are acceptable no matter what level they transfer to K-State. Though there is not consensus on bucket 7, the recommendation is that it be left as elective. A couple additional items Academic Affairs voted on, as allowable by the Regents, were to allow "double dipping" and to accept performance courses in bucket 6. The Regents requires the total number of general education credit hours to be between 34-35 so if somebody does double count, it'll just turn that into a free elective.

In summary, the initial proposal put forward is just to approve what KBOR has required.

A procedure for looking at courses to be included is to set up a General Education Council. This council would consist of the associate deans for academics or their designee from each college that has an undergraduate program. So not the grad school, not the vet school, etc. The provost would also initially appoint a disciplinary group for each of the buckets. The appointments would be two individuals from the disciplines specified by KBOR for those buckets, and one from outside. These

would serve on rotating three-year terms as people rotate off. The General Education Council would take responsibility for appointing replacements. They would also not be bound by the recommendation of the disciplinary Council. They could make recommendations, those recommendations would go to the faculty, Faculty Senate academic affairs, and then forward as usual. That will be the process by which we will expand beyond what the regents have mandated academic affairs accepts.

Senator Bennett also shared an additional item Academic Affairs voted on at their last meeting, which is a procedure to expedite changes in course and programs that are making changes to adjust to the new general education requirements. The proposal recommends that from January 2023 through May 2024, changes made to reflect general education requirements may be expedited, even if they impact other units. You will need to provide some explanation/justification for these changes. This will not include graduate programs. This would mean that, if timed correctly, approvals could go through in 4-5 weeks. This proposal will also come forward with the January 24th FS meeting agenda.

Further discussion occurred about the approval process and communication on this expedited process and how a curriculum can be edited without a deadline on, for example, the down numbering of courses. For departments to develop their curriculum, impacted units would like to be informed if a course will be down numbered or if a new course will be created.

Course change procedures, denials, and the adjustment process were also discussed. Faculty Senate, Academic Affairs, colleges, and departments will have to work together to make sure necessary changes are done in a timely manner. Historically, Academic Affairs has rejected a very low percentage of proposals. Usually there are questions and edits can be made so that proposals can be moved forward.

Clarification was asked for about the vote in January and the type of electives. The recommendation from Academic Affairs is that the electives be university wide, 100-200 level and they can be in the student major. All official amendments need to be submitted in writing to Candace by January 9th. If a caucus wants to include a statement and have it sent out along with the agenda as well, they need to submit that in writing by the same Jan. 9th date so it can be distributed. Each caucus is invited to send a statement if they wish.

- Senator Bennett moved to limit amendments to the K-State Gen Ed Core proposal to be submitted in writing 15 calendar days (January 9th) prior to the vote by Faculty Senate (2/3 vote). A quorum was verified, the votes were counted, and the motion carried.

There was discussion about the ability to amend amendments. It was explained that there will still be discussion at the meeting, but no amendments will be done from the floor. If the body sees the need, a 2/3 vote can occur to allow for an amendment to an amendment, but this would have to be decided upon by the body during that meeting. There will be time for the merits of each amendment proposed in advance to be discussed. An amendment can also be tabled. If, as a last resort, something is not decided upon in the January meeting, it can be tabled to be voted on at the February meeting.

Gratitude was conveyed to Academic Affairs for the important role they are fulfilling. There was also a plea to consider our students and the importance of what we are doing and to urge senators to read the amendments and statements presented in advance to allow for thoughtful consideration.

A question was brought up about the six hours of expository writing and a public speaking course that are listed as required in the undergraduate catalog. Will there be a motion to fix this. The Registrar and Provost office is aware of this, and it is in the works, but it was decided to put that off to the February meeting so that January meeting is just focused on the Gen Ed Core and that way they can be sure there are no other areas that need fixed as well. The proposal will be to completely strike those requirements.

7. Announcements

A. [KBOR meeting report](#)

The Kansas Board of Regents visited Kansas State last month for their November meeting. After meeting with several groups, including shared governance representatives, the Council of Faculty Senate Presidents suggested a push back on the deadline for the General Education framework implementation; however, the proposed extension was not accepted. In the Council of Faculty Senate Presidents' meeting, prior to the chair making that suggestion, it was revealed that K-State is not the only university in Kansas that is struggling to meet the deadline. The board complimented the shared governance we have at K-State.

The final steering committee meeting from the from the Board regents with the RPK group was Thursday, December 1st at 9:00 am to discuss faculty workload survey. Based on conversations with the Board of Regents it is expected that the RPK group might ask Faculty Senate what changes, if any, we would like to be considered in order to work with us. The reports are for information only.

B. Faculty senator replacement: Gina Scott for Justin Thomason, Vet Med (Dec. 2022-May 2024)
President Saucier noted that Veterinary Medicine has made a replacement. Senator Thomason is leaving K-State this month.

C. Special January Faculty Senate meeting – January 24th, 3:30 pm
As was shared earlier in the meeting, during the Academic Affairs report, President Saucier reported that the FS Executive Committee approved of having a special FS meeting in January, devoted to the K-State General Education Core.

D. Appendix M hearing

President Saucier reported that a hearing to review the dismissal of tenured faculty member will be held on February 15-16, 2023, in the Alumni Center, beginning at 9 am. The hearing was requested by Professor Gordon Smith and is a closed hearing. Based on procedures outlined in the University Handbook, Appendix M, President Saucier is instructed to share this information with Faculty Senate.

8. Open discussion period for senators | New Initiatives | For the Good of the University

There was an inquiry about compensation for serving on the future Gen Ed Council. No compensation has been mentioned at this time, but this is noted. The request was made to have upper administration discuss, and encourage or mandate in some form, a possible timeline or deadline for down numbering to occur in colleges so that impacted units can make appropriate changes to their curriculum. Dr. Tanya González shared that a similar request was made by the associate deans for alignment across campus. She and the Registrar will continue these conversations and keep the Senate apprised. Senator Bennett did reiterate that down numbering a course is always possible and that the special procedure is just to help expedite things.

A request was made to revisit University Handbook F70 about prep/dead week and the ramifications of that week and whether are we honoring it across campus. Others have also noticed a lack of consensus of what dead week is and the differences of interpretation. The registrar does not make those policies, CAPP

helps set business practices and the interpretation was from all the colleges. President Saucier suggested Faculty Senate would be a good place to ensure clarity over prep week across campus.

9. The meeting was adjourned at 5:03 pm.

Respectfully submitted by:
Graciela Berumen,
Faculty Senate Secretary

Next meeting: Tuesday, January 24, 2023; 3:30 pm, Big 12 room

**ACADEMIC AFFAIRS
CONSENT AGENDA**

Approve the following course and curriculum changes:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: *<https://kstate.curriculog.com/agenda:1857/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	ADC - 325 - Professional, Ethical, and Legal Issues in Counseling ADC - 350 - Addiction and Family ADC - 562 - Practicum in Addiction Counseling ADC - 564 - Professional Seminar ADC - 570 - Methods of Group Counseling ADC - 595 - Holistic Recovery and Addictions Services Coordination COMM - 843 - Communication and Technology DANCE - 509 - CAPSTONE SEMINAR DANCE - 510 - CAPSTONE PROJECT DAS - 496 - Integrated Computer Science Capstone HIST - 581 - Gender and Sexuality in Greece and Rome MC - 840 - Social Media Data Visualization MUSIC - 160 - Experiencing Live Music PHILO - 565 - Advanced Topics in Medical Ethics
Engineering	ATM - 558 - Hydrology and Soil Erosion Management BAE - 331 - Professional Practice for Biological Systems Engineering Design BAE - 536 - Biological Systems Engineering Senior Design I BAE - 545 - Biological Process Engineering CIS - 200 - Programming Fundamentals IMSE - 563 - Manufacturing Processes Engineering ME - 312 - Advanced Engineering Graphics ME - 543 - Intermediate Mechanics of Materials
Leadership Studies	LEAD - 818 - Qualitative Approaches to Studying Leadership & Engagement

Health and Human Sciences	HHS - 100 - Well-being 1: You & Community HHS - 200 - Well-being 2: Mind & Body HHS - 300 - Well-being 3: Money & Meaning ID - 315 - Digital Visualization I ID - 320 - History of Interior Design I ID - 325 - Interior Design Studio 3 ID - 415 - Digital Visualization II ID - 499 - Problems in Interior Design IDFS - 650 - Resilient Systems for a Sustainable World IDFS - 670 - Problem Solving for a Sustainable World
Technology & Aviation: Salina	AAM - 472 - Large Fixed-Wing Operations Flight Lab UAS - 114 - Remote Pilot Certification for UAS UAS - 115 - Introduction to Multi-Rotor Flight Lab UAS - 270 - Introduction to UAS UAS - 274 - Introduction to Processing Remotely Sensed Data UAS - 275 - Small UAS Maintenance I UAS - 280 - Multi-Rotor Construction Lab UAS - 300 - UAS Powerplant Fundamentals UAS - 314 - Multi-rotor Instructor Flight Lab UAS - 357 - Introduction to UAS Fixed-Wing Flight Lab UAS - 367 - Introduction to UAS Automated Fixed-Wing Flight Lab UAS - 370 - Small Unmanned Aircraft Systems Design and Construction UAS - 387 - UAS Safety Applications UAS - 465 - Fixed-Wing Construction Lab and Autopilot Integration UAS - 471 - Advanced Fixed-Wing Operations Flight Lab UAS - 472 - Large Fixed-Wing Operations Flight Lab UAS - 477 - Fundamentals of Thermography UAS - 478 - Fundamentals of LIDAR

CURRICULUM: *<https://kstate.curriculog.com/agenda:1858/form> (*copy and paste the link into your browser if clicking on it gives you an error message)

Business Administration	Management (B.S.)
Engineering	Computer Science (B.S.)
Technology & Aviation: Salina	Engineering Technology-Electronic and Computer Engineering Technology Option (AETA-EC) Engineering Technology-Electronic and Computer Engineering Technology Option (BETB-EC) Engineering Technology-Uncrewed Aircraft Systems Option (BETB-US)

B. Graduation list(s), addition(s) and/or posthumous degree requests: None

**ACADEMIC AFFAIRS
DISCUSSION AGENDA**

Approve the following new curriculum proposal(s):

New:

To view full proposals, see the Curriculog Agenda: *<https://kstate.curriculog.com/agenda:1859/form>
(*copy and paste the link into your browser if clicking on it gives you an error message)

Arts & Sciences	Accelerated Chemistry (B.S.) Master of Business Administration (MBA) Addiction Counseling (B.A./B.S.) Advertising and Public Relations (Minor) Museum Studies (Undergraduate Certificate)
Health and Human Sciences	Accelerated B.S. in Personal Financial Planning/Master of Business Administration