

**MINUTES**  
**KSU Faculty Senate Meeting**  
**Tuesday, November 8, 2022, 3:30 pm**  
**K-State Student Union, Big 12 room**  
**Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>**

**Present:** Adams (Rebecca), Bach, Baird, Bennett, Berumen, Bishop, Bitsie-Baldwin, Blair, Bowen, Brusk, Buffington, Caldas, Cassel, Craghead, Crawford, DeRouchey, Disberger, Dodd, Douthit, Durtschi, Finkeldei, Gates, Genereux, Gragg, R. Grice, Haub, Hay McCammant, Hicks, Higgins, Hohenbary, C. Jackson, Johnson, Jones (Cassie), Jones (Chris), Keen, Kiss, Kliewer, Kohn, Korten, Kramer, Launius, LeHew, Lehman, Liang, Little, Littrell, Luly, Macfarlane, Maseberg-Tomlinson, Mason, McCulloch, Nasser, Nutsch, Oetken, Oshnock, Payne, Porter, Presley, Raine, Rundus, Saucier, Savage, Self, Shappee, Smith, Stroot, Thompson, Vardiman, Vipham, Wanklyn, Warren, Wefald, Wigfall, Wilken, Young, and Yu-Oppenheim

**Absent:** Blevins, Chengappa, Gabbard, Graff, C. Grice, Higginbotham, Hiller, Kastner, Krysko, Leimkuehler, McGlynn, Moorberg, Rubin, Rys, Schermerhorn, Seay, Smith Caldas, Tarpoff, Thomason, Vulgamore, and Zecha

**Proxies:** Aakeroy, Adams (Roger), Ahlers, Bentley, Cunningham, D. Jackson, Kempton, Miller, Perez, and Von Bergen

**Guests/Visitors:** Nathaniel Birkhead, Tanya González, and Gwendolyn Sibley

**Parliamentarian:** Daniel Ireton

1. President Saucier called the meeting to order and the Land Acknowledgment was played.
2. Approval of October 11, 2022, minutes  
President Saucier inquired if any edits were necessary for the minutes. Seeing none and with no objections, these will stand approved as submitted.
3. General Education Core – Tanya González

Dr. González shared the main concerns surrounding the three issues that have come up the most in the KBOR discussion:

- 1) **General Education Transfer** – If a student starts in institution A and comes to B and gen ed is completed, we are not allowed to request further gen ed classes. This includes 100-200 level courses. If they complete some gen ed in institution A, but not all, then they must complete the gen ed framework. We accept the buckets they fill in their institutions, but then they must complete the rest here. If they come with a bucket filled, then we must accept that bucket. Discussion took place surrounding the buckets fulfillment and acceptance requirements. Ultimately it was understood that if the bucket has been fulfilled at any other institution, then we must accept that bucket.
- 2) **Institutional Designation Area** – Six disciplinary buckets, areas that are required in the framework. The seventh is the institutionally designated area according to any curricular emphasis that they consider important. Some gen eds already had diversity requirements, this seventh area would be where institutions can submit what they think it important to submit. It must be a university required piece. As an institution we must decide moving forward how we want to designate those areas. If we designate that area, we cannot require students that come in with gen eds completed to fulfill.

Discussion followed around the course levels encouraged by KBOR, Dr. González shared that KBOR strongly encouraged institutions to use 100-200 courses in that area. The general education

framework is for undergraduates, so we want to be careful how we expand it. Not designating anything leaves it open to free electives. Any 100-200 courses a student's takes will populate upon enrolling at KSU.

A proposal just went through that has courses in bucket seven. We cannot say those are required in bucket seven if it is left as an open elective area. In terms of KBOR approving the program, KBOR does not look at the curricular form in the way that we do. They just want an example of a student's pathway in our program. Dr. González just works to show people a pathway. KBOR has put two webinars in place for institutional questions for implementation and Dr. González will present those questions during that webinar.

Further questions about institutional priority vs. general education were discussed. Bucket seven is for institutional priority, can it be left as free electives? Dr. González explained that we can have institutional priorities that are not considered general education. Dr. González will be meeting with KU and Wichita State counterparts to talk about how they are implementing and discussing those larger issues. We all have learning outcomes for current general education programs so it's important to see what the relationship is.

It is understood by our senators that we cannot undo any of the buckets, if they use a non SWT (systemwide transfer) course to fulfill any bucket it is up to our discretion if they have not completed the gen ed requirements. KBOR has the intentions of developing a general education council to assess its effectiveness over time. Also, if students have issues that need adjudication outside of the institution that general education council will take care of those.

- 3) **Specific Course Requirements for Majors** – Programmatic requirements, what happens when a student has the gen ed requirements checked off, but they did not take institutional required courses for majors. When published on June 15 one of the adjustments was that if a program would not or could not waive any of the courses then they would need special permission to require students to take that course. Institutions will identify the courses that they will not waive in order for students to be successful in their major. They will package all the programs up that have those requirements and move them up to KBOR.

There was discussion about the procedures surrounding university requirements, Dr. González mentioned that this discussion could be done institutionally or by program. It was noted that there needed to be further modification of graduations requirements for students with disabilities.

The timeline of the math bucket was also discussed, and Dr. González mentioned that the desire for the math pathways project was that something would be implemented by fall 2024, but it just began so the plan is that courses will implement for fall 2024, keepin math whole but we might have to adjust later.

KBOR began this project to smooth transfer amongst KBOR institutions.

4. Approval of Consent Agenda (pages 7-8) – Andrew Bennett  
Senator Bennett inquired if there were any items from the consent agenda that needed moved to the discussion agenda. Seeing none and with no objection, the consent agenda stood approved.
5. Report from Standing Committees, Graduate Student Council, and Senates
  - A. Academic Affairs – Andy Bennett/Brandon Klierer
    - Discussion agenda items (page 9)

- Proposed change to University Handbook, [Section F150](#) – **Attachment 1**

Senator Bennett moved to approve the discussion agenda items. No second is needed on this or the other item up for a vote today as these are coming from committee. Motion carried.

Senator Bennett moved to approve the proposed change to UH Section F150 regarding posthumous degrees. This proposal came to Academic Affairs from CAPP. There has been thoughtful consideration of this policy proposal. Academic Affairs made a few minor modifications from what CAPP submitted, and it is now ready for review and action by Faculty Senate. Motion carried.

General Education Core: Senator Bennett shared that their committee received the responses from different caucuses, and they have a timeline set to put together a proposal discussing the university core. A draft proposal was shared at their last meeting on the 1<sup>st</sup> and edits were made directly afterwards. Members were to share the updated proposal with their caucuses to get feedback and/or endorsement if they wish to give it. Necessary changes will then be made, and Academic Affairs will present the proposal to the November Faculty Senate Executive Committee meeting for approval to place it on the December Faculty Senate meeting for a first reading. It has been suggested that both a representative from the registrar and someone who can verify KBOR requirements should be invited for those meetings. Senator Bennett is following up on this. Along with the main proposal, the Academic Affairs committee will also provide a few possible amendments that could be voted on if needed. For the Faculty Senate meeting where the proposal is voted on, it is being requested that all amendments should be submitted in writing, in advance, to carefully consider how these amendments will affect other areas and colleges. Our parliamentarian has come up with a possibility for how this might occur.

Some of the highlights were:

- The K-State 8 will be retired.
- Buckets 1-6 at the 100-200 level, if a course is not listed by definition they are represented in those buckets.
- No distinctions between a BS to a BA, colleges can make those distinctions if they want.
- The math bucket, it's extremely unlikely that anything added to bucket 3 will be taken out but they might add an additional requirement.
- Bucket 7, written as 6 hours of free elective at 100-200 level. Amendment was added that states it should include Human Diversity and Ethical Thinking. An amendment will be presented.

The timeline will consist as follows, collect feedback on Nov. 15, academic affairs will consider, they will vote to send to Faculty Senate for consideration. First reading is expected in December at Faculty Senate. The possibility of a January meeting may be considered if deemed necessary, but this is a decision that the Faculty Senate Executive committee will have to approve. If not, then we will vote in the February meeting. A two-page sample amendment was provided as only written amendments will be accepted. In the proposal there is also a K-State disciplinary council to decide how things will be defined.

It will be requested that the normal procedures surrounding amendments at Faculty Senate will be suspended for that specific item only. All amendments need to be written in advance of the meeting. Only specific proposals submitted ahead of time will be up for debate. This is a delicate item and having things put forward on the floor could prove to have negative consequences. We want this to be as successful as possible.

Clarification on proposal submission was requested. For now, it is anticipated that amendments will need to come forward within 1-2 weeks of the meeting where the final vote occurs.

The provost's office and Dr. González mentioned their support during the proposal review process, and they will work with departments, professors, etc. in writing an amendment as needed. Senator Bennet will provide feedback so that proposals are submitted properly so they can go through. Dr. González can also support on the course side so information can be collected on current courses.

B. Faculty Affairs – Brad Cunningham/Marcellus Caldas

- Proposed change to University Handbook, [Section C192](#) – **Attachment 2**

Senator Caldas moved to approve the proposed change to UH Section C192 regarding Ombudsperson appointments and terms. This proposal has been vetted through their committee, the University Handbook and Policy committee, and the Professional Staff Affairs committee. Motion carried.

They are still working on definition of community engagement for tenure and promotion. Clarification was made that the term “teaching professor” is used to include all non-tenured faculty as well. A clearer definition of extension was also requested as many interpretations have been discussed in the past. A clear distinction between extension, engagement, scholarship, and service.

C. Graduate Student Council – Not present

D. JEDAll – Graciela Berumen/ Julie Yu Oppenheim

Senator Yu Oppenheim shared that coming forth in 2024 is the creation of the campus community. Biggest work is to approve the international Okanagan Charter. SGA passed a resolution in April 2021 supporting the Charter. Over 140 universities participate in the charter with 14 that have officially adopted it, KSU would be the first KS university to do so. Proposal will be presented in the future and examples of different implementation projects was given.

E. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant

Senator Hay McCammant reported they presented to president's cabinet and deans council on the Docking Survey; they want to have brainstorming sessions regarding the issues that came forward in the survey. The results were released to all KBOR institutions on Nov. 1, the UPS council will also present to KBOR in December. They are also working on University Handbook, Section C159, administrative 5-year review, so that classified and unclassified staff are included.

F. Student Senate – Evan Porter

The Big 12 conference went very well. Senator Porter shared the K-State's SGA are the only school with student senators having full voting membership withing the Faculty Senate body. They brought back ideas from other schools and are looking forward to their meeting with KBOR later this month. Student Senate Tuition Enhancement Application is open to help support new programs. SGA leadership has been working to provide one time funding opportunities for the Union, Lafene, CAPS, and Recreation Services. It was shared that currently the surplus was 3.4 million, they hope to not use more than half of that on campus investments.

G. Technology – Michael Raine/Phil Vardiman

Three items:

- 1) GEO IP – Locations and tracking; they will continue to inquire about privacy concerns.
- 2) Data warehouse project – The goal is to create a foundation for Cloud Data Warehouse.

- 3) Research data sharing – Initial discussions on how they can support data sharing for federally funded projects.

Discussion: Duo system and difficulties were shared. They reiterated the importance of submitting service desk tickets since they were under the impression the issues were resolved, based the feedback received from Faculty Senate they will follow up since it seems to be an ongoing issue.

- H. University Planning – Rebecca Adams/Marin Seay  
Senator Adams reported they met with facilities, they will be doing demolitions and renewal of several buildings across campus, they provided information about funding. They will meet with consulting teams.
- I. University Support Staff Senate – Monica Macfarlane
  - [Joint letter of gratitude from USS/FS to President Linton](#)

Reiterated they gave their presentation to deans’ council and presidents’ cabinet about results of docking survey. Everyone wanted a takeaway, instead of having listening sessions, like in the past, it was decided that doing targeted brainstorming sessions would allow each employee to attend and discuss all the obstacles that make work inefficient.

The overall goal of these sessions is to let employees know:

- 1) “We heard you”
- 2) And admit, “We do not have the answer,” but we believe staff need to be a part of those sessions to take us past those sessions.

Related to the announcement of the week off with pay, USS along with President Saucier and FS executive committee agreed to send a thank you and shared this in K-State Today as well.

USS Met with consultants and provided feedback, they are preparing for their visit with KBOR.

## 6. Announcements

- A. KSUnite DEIB Conference, Monday -Wednesday, classes cancelled on Monday afternoon to allow K-Staters to attend plenary and first set of sessions.
- B. KBOR meeting report  
The was no October meeting as the Regents visited Wichita State University. They will visit Kansas State University in November 16 and 17. They will have meetings with various groups on campus.  
  
The council of FS presidents met to discuss General Education requirements. Some of the other institutions are more in line with what is requested and are having a smoother transition. President elects will be included in meetings to ensure a smooth transition.
- C. Senator Replacements
  - Libraries, Carolyn Jackson for Veronica Denison – Nov. 2022-May 2024

President Saucier reported the replacement in the library’s caucus was made. Veronica left for a different position outside of K-State.

- D. President Saucier took a moment and reminded members that tomorrow, Nov. 9<sup>th</sup>, is the deadline for submitting Emergent Method feedback.
  - E. Message was sent out from the provost office about KBOR RPK group faculty workload review.
  - F. Strategic Investment Funds that would normally be given out in the Spring will be held back until the Strategic Plan is announced, but it will be doubled the following year.
  - G. Professor and Professional Staff of the Week selections for 22-23 – game schedule finalized  
Ms. LaBerge received confirmation of game assignments and shared the full schedule with senators via email earlier today.
7. Open discussion period for senators | New Initiatives | For the Good of the University  
SGA brought forward an idea they gained from their Big 12 conference, that of having an Open Syllabi Policy, a huge database of past course syllabi the students can look through while they are enrolling to have a better idea of what workload will be required. It was shared that this type of initiative was proposed in the past but based on the short notice of class assigned to professors it has not worked. Some departments already have their syllabi available on websites but depending on the course or the professors submitting the new syllabi. Having an old syllabus could be very misleading for students so that is something to be cautious about. One point of discussion is whether this would fit within the technology of our current system. Ultimately IT would be involved since sharing these may likely be done from Canvas. Some of the positive aspects of syllabus sharing were visibility and to peak interest for courses as we show off the talent of KSU professors.
8. The meeting was adjourned at 4:55 pm.

Respectfully submitted by:  
Graciela Berumen,  
Faculty Senate Secretary

Next meeting: Tuesday, December 13, 2022; 3:30 pm

**ACADEMIC AFFAIRS  
CONSENT AGENDA**

Approve the following course and curriculum changes:

**A. COURSE AND CURRICULUM PROPOSALS:**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password  
<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon  
In User Tracking, change "Show current" to "Show current with markup"  
View the proposal  
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:  
<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** \*<https://kstate.curriculog.com/agenda:1806/form> (\*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	ENGL - 315 - Introduction to Cultural Studies ENGL - 430 - The Structure of English ENGL - 476 - American English ENGL - 597 - Career Paths in English and the Humanities GEOL - 102 - Earth Through Time HIST - 388 - Nazi Germany and the Holocaust MLANG - 120 - Multilingualism in the U.S. SOCWK - 141 - First Year Orientation SOCWK - 151 - Social Work Career Development SOCWK - 240 - Self-care for the Helping Professional SOCWK - 261 - Client Perspectives in Social Work SOCWK - 300 - Diversity, Equity, Inclusion, and Belonging in Social Work Practice
Business	SALES - 542 - Fundamentals of Professional Selling
Education	EDCI - 111 - Foundations of Rural Education EDCI - 112 - Foundations of Urban Education EDCI - 201 - Teaching as a Career in Rural Contexts EDCI - 202 - Teaching as a Career in Urban Contexts EDCI - 317 - Educational Technology for Urban Teaching and Learning EDCI - 319 - Educational Technology for Rural Teaching and Learning EDCI - 321 - Core Teaching Skills and Lab for Rural Education EDCI - 322 - Core Teaching Skills and Lab for Urban Education EDCI - 581 - Ethnographic Capstone Project in Rural Education EDCI - 582 - Ethnographic Capstone Project in Urban Education
Leadership Studies	LEAD - 708 - Facilitating Leadership in Complex Adaptive Systems

	LEAD - 750 - Leading Change (Variable Topics)
Health and Human Sciences	ID - 350 - Our Sustainable World: Current Challenges and Future Opportunities

**CURRICULUM:** \*<https://kstate.curriculog.com/agenda:1807/form> (\*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Art (B.A.) Fisheries, Wildlife, Conservation, and Environmental Biology B.A./B.S.
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**B. Graduation list(s), addition(s) and/or posthumous degree requests: None**



**ACADEMIC AFFAIRS  
DISCUSSION AGENDA**

Approve the following new curriculum proposal(s):

New:

To view full proposals, see the Curriculog Agenda: \*<https://kstate.curriculog.com/agenda:1808/form>  
(\*copy and paste the link into your browser if clicking on it gives you an error message)

Arts & Sciences	Certificate in Digital Engagement (CDE) Sociology Minor
Education	Rural Education (Undergraduate Certificate) Urban Education (Undergraduate Certificate)
Health and Human Sciences	Accelerated B.S./M.S. in Human Development and Family Science