

**MINUTES**  
**KSU Faculty Senate Meeting**  
**Tuesday, March 21, 2023, 3:30 pm**  
**K-State Student Union, Big 12 room**  
**Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>**

**Present:** Ahlers, Bach, Bennett, Berumen, Bishop, Bitsie-Baldwin, Blake, Blevins, Bowen (Sullivan), Buffington, Caldas, Craghead, Crawford, DeRouchey, Douthit, Finkeldei, Gates, Gragg, C. Grice, Haub, Hay McCammant, Hicks, Higginbotham, Higgins, Hiller, C. Jackson, D. Jackson, Johnson, Jones (Cassie), Kastner, Kempton, Kliewer, Kohn, Korten, Launius, LeHew, Lehman, Leimkuehler, Liang, Littrell, Luly, Maseberg-Tomlinson, McCulloch, Moorberg, Nasser, Nutsch, Oetken, Oshnock, Perez, Porter, Prakash, Presley, Raine, Rundus, Saucier, Savage, Schermerhorn, Scott, Seay, Self, Shappee, Smith Caldas, Stroot, Tarpoff, Thompson, Vardiman, Von Bergen, Wanklyn, Warren, Wefald, Young, Yu-Oppenheim, and Zecha

**Absent:** Adams (Rebecca), Brusk, Chengappa, Crowell, Gabbard, Genereux, Graff, R. Grice, Hohenbary, Kramer, Krysko, Mason, McGlynn, Payne, Rys, Vulgamore, and Wigfall

**Proxies:** Aakeroy, Adams (Roger), Baird, Blair, Cassel, Cunningham, Disberger, Dodd, Durtschi, Jones (Chris), Keen, Kiss, Little, Rubin, Smith, Vipham, and Wilken

**Guests/Visitors:** Kelley Brundage, Jasmine Bundy, Bronwyn Fees, Tanya González, Kathleen Hatch, David Invergo, Michelle Kenny, Thomas Kenny, Mindy Markham, Janae Mooty, and Caleb Stout

**Parliamentarian:** Not present

1. President Don Saucier called the meeting to order and played the land acknowledgement.
2. Approval of February 14, 2023, minutes  
President Saucier inquired if there were any edits or corrections to the minutes. One typo was noted and corrected by Senator Bennett. Minutes were approved as edited.

~~3. Provost Chuck Taber~~

~~Conversation Topics: Inclement weather policy, APRR (goals and expected outcomes for this year), option for 9-month employees to be paid over 12 months~~

President Saucier noted that due to a conflict, Provost Taber was not able to join the meeting today. His schedule already conflicted with the April meeting, so we'll next see him for the May FS meeting.

4. Introduction - Vice President for Diversity, Equity, Inclusion, and Belonging, Rana Johnson  
President Saucier introduced our new VP, Rana Johnson and welcomed her to the senate meeting. Dr. Johnson shared the definitions and goals that will guide her work. She also shared valuable resources that can be utilized. Updates on the DEIB website will reflect her goals for K-State that are in line with what other institutions are using. She encouraged faculty and staff to reach out to the office of institutional equity and be proactive in their understanding of policy. They are also available for workshops. She shared that at the top of her list is increasing faculty diversity through programs like SREB in order to build the pipeline of BIPOC faculty. She hopes that Faculty Senate will see her as a resource in the journey of diversifying the multicultural representation at K-State. She reported that KSUnite will go on the road to the Olathe, Salina, and Manhattan campuses to give faculty, staff, and students that experience on their

campus. There will also be virtual components for online students. In terms of grants, they will focus on increasing collaborations across campus in order to recruit and retain more BIPOC students.

Discussion:

In terms of DEIB legislative requests Dr. Johnson has the full support of the president. Other senators shared possible current and future grant ideas for collaboration. KSUite planning discussions were inquired about. These conversations will start with students and will be shaped to meet the needs of the students at each of the campuses.

5. Approval of Consent Agenda (pages 6-8) – Don Von Bergen

President Elect Von Bergen inquired if there were any items from the consent agenda that needed moved to the discussion agenda. Seeing none and with no objection, the consent agenda stood approved.

6. Report from Standing Committees, Graduate Student Council, and Senates

A. Academic Affairs – Andy Bennett/Brandon Kliewer

- Proposed discussion agenda items (page 9)

Senator Kliewer moved to approve the discussion agenda items.

Senator Kliewer also shared that earlier this month Academic Affairs and Faculty Affairs Committees met jointly and approved overall edits to Section F of the University Handbook. These will be brought forward for action to this body in April, along with a proposed microcredential policy.

B. Faculty Affairs – Brad Cunningham/Tareque Nasser

Senator Nasser reiterated what Senator Kliewer shared about Section F edits. Also, they are seeking guidance from President Saucier about a recent resolution from SGA relating to content disclosure. Another point of discussion is course descriptions, initially discussed as open course syllabus statements. An ad hoc committee is forth coming.

C. Graduate Student Council – Tucker Graff

President Saucier reported on behalf of Senator Graff, who was not present. Their elections were held before spring break and the new officer team for 2023-2024 is Kortnee Vandonge (President), Zane Whitney (President-elect), Sara Morgan (Secretary), and Valentina Pereyrpicabea (Treasurer). The official transition is May 1<sup>st</sup>.

D. JEDAI – Graciela Berumen/Julie Yu Oppenheim

- Proposed resolution for support of Okanagan Charter (first reading) – **Attachment 1**

Senator Yu directed attention to the Okanagan Charter proposal for adoption. This is a first reading for this body, and they hope to have a vote next month. A brief recap of the process was delivered emphasizing the importance of the charter and the impact it would have to the K-State campus. Also present to answer any questions was AVP Kathleen Hatch.

Discussion:

Clarification was asked for regarding what type of real change our involvement in this Charter will allow that we couldn't accomplish without the gesture of being a part of the Okanagan Charter. AVP Hatch shared that it is a growing effort across national and international institutions and reiterated that this is a great initiative at a crucial time for the university and a way to unite wellness efforts across campus.

What are next steps once this charter is adopted. AVP Hatch shared that once this resolution was approved the next step would be for Dr. Thomas Lane to bring it to the president's cabinet for discussion on how to weave it in the strategic plan. It was asked if the Okanagan Charter has a membership cost or legal binding associated with participating in the charter. There is no membership or legally binding action associated with this global effort.

How does this charter fit with the strategic plan work and is there is a need to adopt both? AVP Hatch shared that this is an opportunity that would elevate K-State's national and international visibility. This charter also provides the opportunity to highlight the amazing work that is already being done around campus. This initiative would be a way to unify and support the goals of the newly appointed VP of DEIB Dr. Johnson.

More information was requested surrounding the timing of the implementation of this charter and whether or not it fits in to the goals of the strategic plan. AVP Hatch mentioned that approving this charter in Faculty Senate would give her the opportunity to have that discussion with the president's cabinet. How does this align with the DEIB goals and how can we make sure the messaging would not compete with other initiatives. AVP Hatch shared that given the open nature of this charter there is not written script to follow.

Senator Yu invited senators to look at the initiatives that partner institutions are taking.  
University of Michigan - <https://wellbeing.umich.edu/>  
University of Alabama at Birmingham - <https://www.uab.edu/health-promoting-university/about>

We look forward to acting on this resolution at the April meeting.

- E. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant  
They reviewed the HCS policy about ineligibility for rehire and provided them with feedback, they also reviewed a COLA proposal and are in the process of writing a statement of support for the reviews they received.
- F. Student Senate – Evan Porter  
President Saucier took a moment to recognize and thank Senator Porter, Senator Vulgamore, and all our student senators for their work and participation on Faculty Senate this year. Senator Porter reported they had their general elections. SGA president elect Caleb Stout introduced himself and shared what the next couple of weeks would look like for him.
- G. Technology – Michael Raine/Phil Vardiman  
Senators were reminded to complete the cyber security training. As of this meeting, so far, 61% have completed it. K-State continues to enroll students in Duo. The committee is discussing the open syllabus, or course descriptions, request with SGA. They continue the discussion around the technical pieces of 9 month over 12 month pay options for employees. Lastly, Tik Tok and Chat GPT will be discussed regarding best practices and government legislation around these platforms and their use on government provided devices.

Discussion: Clarification was asked for about Chat GPT and whether or not best practices have been identified since it is fairly new. Senator Vardiman shared the committee is currently working on these recommendations and guidelines and identifying how it can be used positively for identification, coding, etc.

President Saucier shared that the Academic Technology Tools Committee is engaged in this conversation. Also, the Teaching and Learning Center (TLC) is about to open up a website with resources that have been collected from a number of places on the various uses of Chat GPT.

H. University Planning – Rebecca Adams/Martin Seay

Senator Seay shared that there was an update from the strategic planning group and things are moving along with the process of various committees. They are about a month behind but moving forward. FSCOUP will receive an update on campus planning from Ethan Erickson. He expressed appreciation for Ethan’s proactive engagement and communication.

I. University Support Staff Senate – Regina Crowell

The University Support Staff Senate Recognition Ceremony will be Wednesday, April 19<sup>th</sup>, at 11 am.

7. Announcements

A. [KBOR meeting report](#)

President Saucier invited members to review the KBOR meeting overview for February. He was not aware of any major changes or announcements currently, however, their next meeting is tomorrow.

B. Faculty Senate 2023 elections in progress

The primary ballots for this year’s election have concluded. Caucus chairs have been working to verify the willingness of those nominated to serve and final ballots will be making their way out soon if they are not already out. We encourage your participation and that of your colleagues.

C. Senator replacements:

- Ashley Blake for Suzanne Bentley, Term Appointment caucus (Feb. 23-May 25)
- Sujatha Prakash for Jennifer Miller, Term Appointment caucus (Mar. 23-May 25)

Suzanne Bentley took a position outside of K-State, as did Jennifer Miller. The process for replacing these senators was followed and we welcome Ashley Blake and Sujatha Prakash to Faculty Senate.

D. Spring open forum event: Salina campus, March 30, 2-3 pm, College Center Conference room

This is the last one of the spring open forums. We thank you for your engagement in this process.

E. Faculty and Professional Staff Retiree Ceremony – April 26, 4 pm, Alumni Center

There are approximately 80 retirees on this year’s program. We look forward to celebrating their careers here at K-State and acknowledging their accomplishments. An announcement with all the retirees on the program will go out in K-State Today soon.

F. Appendix M hearing update

President Saucier announced that the hearing was canceled as the parties came to a resolution. This was a hearing called for related to a tenure faculty member being dismissed. You can review Appendix M in the University Handbook for further information on this process.

G. Ad Hoc FS Constitution committee update

President Saucier reported the constitution committee has just concluded the work they were charged with and will bring forward some proposed changes for the upcoming Faculty Senate meeting. He briefly described their charge and the proposed changes. First, there will be a seat within the General University caucus for a senator from the Olathe campus. Also, it was the ad hoc committee’s determination that deans, associate deans, and assistant deans should be represented within their

home units. This also should apply to the extension director, associate director, and assistant director. Lastly, it came to their attention that the seventh by-law in the constitution regarding secret ballots needs removed as it appears to be in violation of the Kansas Open Meeting Act. After some additional research, other senates already have this approach. The Kansas Open Meeting Act states anybody making a decision that is considered a binding action cannot do so by secret ballot and must be done in a way that their vote is known so that all are held accountable. It was realized that KOMA came out in 1997 and this portion of the constitution predated it, so the change is just a matter of updating to current practice. KOMA applies to all open meetings of public bodies.

It is the hope of President Saucier and the ad hoc constitution committee that action can be taken on this proposal at the April senate meeting in order to allow time for review by the university faculty and professional staff and to have a vote by them prior to the end of the semester. Otherwise, this will need to be pushed to the beginning of the fall semester. Of course, this decision will be determined by senators. He asked for questions and feedback on the proposal.

Discussion: Clarification was provided that deans, assistant deans, and associate deans have been able to be elected for many years, but, if elected, their service was within the general university caucus. However, it was discussed and believed they are better situated within their home unit. A senator pointed out that the people voting in general university caucus are not necessarily the people under the deans and that could affect their likelihood of getting elected. This conversation comes up from time to time, but as President Saucier noted, it is not a situation that can be solved easily and the ad hoc constitution committee felt, at this time, this was a reasonable change.

8. Open discussion period for senators | New Initiatives | For the Good of the University  
The Spring Shred Day will be on April 27<sup>th</sup>. More information will be provided in an upcoming K-State Today. Questions can be sent to Ryan Leimkuehler: [rleimkue@ksu.edu](mailto:rleimkue@ksu.edu).

It was asked if we can revisit the inclement weather policy again after its use this year. President Saucier shared that topic was on the list for the provost's visit today, however, due to the conflict, it will be moved to the May Faculty Senate meeting.

9. The meeting was adjourned at 4:38 pm.

Respectfully submitted by:  
Graciela Berumen  
Faculty Senate Secretary

Next meeting: Tuesday, April 11, 2023; 3:30 pm

**ACADEMIC AFFAIRS  
CONSENT AGENDA**

Approve the following course and curriculum changes:

**A. COURSE AND CURRICULUM PROPOSALS:**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password  
<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon  
In User Tracking, change "Show current" to "Show current with markup"  
View the proposal  
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:  
<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** \*<https://kstate.curriculog.com/agenda:1954/form> (\*copy and paste the link into your browser if clicking on it gives you an error message)

Architecture, Planning, and Design	ARCH - 248 - Fundamentals of Architectural Technology IAID - 248 - Fundamentals of Architectural Technology IAID - 290 - Design and Material Culture IAID - 615 - Topics in Furniture Design INDD - 500 - Materials and Manufacturing Processes INDD - 755 - Professional Practice: Discipline-Specific Topics LAR - 702 - Landscape Architecture Practicum PLAN - 645 - Professional Internship Report PLAN - 704 - Report Preparation PLAN - 836 - Plan Making
Arts and Sciences	AERO - 099 - Aerospace Studies Lab AERO - 110 - The Foundation of the United States Air Force - Heritage and Values I AERO - 111 - The Foundations of the United States Air Force-Heritage and Values II AERO - 210 - Team and Leadership Fundamentals I AERO - 211 - Team and Leadership Fundamentals II AERO - 310 - Officer Leadership Studies 3A AERO - 311 - Officer Leadership Studies 3B AERO - 410 - Regional Studies and Defense Policy AERO - 411 - Aerospace Studies/Civil Military Relationships ART - 108 - Introduction to Modern and Contemporary Art for Non-Majors ART - 197 - Survey of Non-Western Art History

	<p>ART - 545 - Twentieth Century Art History I: Post-Impressionism to Cubism</p> <p>ART - 550 - Twentieth Century Art History II: Dada to Surrealism</p> <p>BIOCH - 110 - Biochemistry and Society</p> <p>BIOCH - 111 - Biochemistry and Society Laboratory</p> <p>BIOCH - 571 - Medical Biochemistry</p> <p>BIOCH - 599 - Research Training in Biochemistry</p> <p>FREN - 101 - French I (Elementary French I)</p> <p>FREN - 102 - French II</p> <p>FREN - 300 - French III</p> <p>FREN - 301 - French IV</p> <p>GEOG - 380 - World Population Issues</p> <p>GEOG - 550 - Political Geography and Geopolitics</p> <p>GRMN - 101 - German I</p> <p>GRMN - 102 - German II</p> <p>GRMN - 300 - German III</p> <p>GRMN - 301 - German IV</p> <p>LATIN - 101 - Latin I</p> <p>LATIN - 102 - Latin II</p> <p>MUSIC - 454 - Upper Division Secondary Performance</p> <p>PSYCH - 560 - Personnel Psychology</p> <p>PSYCH - 564 - Psychology of the Workplace</p> <p>SPAN - 101 - Spanish I</p> <p>SPAN - 102 - Spanish II</p> <p>SPAN - 300 - Spanish III</p> <p>SPAN - 301 - Spanish IV</p> <p>SPAN - 302 - Spanish IV for Heritage Speakers</p>
Education	<p>EDCI - 420 - Instructional Methodologies and Assessments for ELLs</p> <p>EDCI - 431 - Applied Linguistics for Diverse Settings</p> <p>EDCI - 440 - Cultural and Linguistics Accommodations for Diverse Settings</p> <p>EDCI - 442 - Principles and Practices in Social Justice Education</p>
Engineering	<p>CC - 710 - Introduction to Computing for Educators</p> <p>CC - 711 - Computer Education Programming Fundamentals</p> <p>CC - 730 - Computer Programming for Educators</p> <p>CC - 750 - Data Structures and Algorithms for Educators I</p> <p>CC - 755 - Data Structures and Algorithms for Educators II</p> <p>CC - 760 - Advanced Computing for Educators</p> <p>CC - 798 - Topics in Computing for Educators</p>
Health and Human Sciences	<p>CSD - 741 - Stuttering</p> <p>CSD - 744 - Hearing and Communication</p> <p>CSD - 745 - Motor Speech Disorders</p> <p>CSD - 841 - Acquired Language and Cognitive Disorders</p> <p>FNDH - 300 - Dietetics ServSafe Manager Certification</p> <p>FNDH - 709 - Clinical Applications of Human Anatomy</p> <p>FNDH - 752 - Emergency Management in Athletic Training</p> <p>FNDH - 755 - Clinical Applications of Neurological Function</p> <p>GERON - 215 - Introduction to Gerontology</p> <p>IHS - 200 - Topics in Integrative Human Sciences I</p> <p>IHS - 500 - Topics in Integrative Human Sciences II</p>

Olathe	UFS - 640 - Topics in Urban Food Systems
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**CURRICULUM:** \*<https://kstate.curriculog.com/agenda:1955/form> (\*copy and paste the link into your browser if clicking on it gives you an error message)

Arts and Sciences	Biochemistry (B.S.) Biology B.A./B.S. French Minor German Minor Spanish Minor
Health and Human Sciences	Athletic Training (M.S.) Dietetics (B.S.) Kinesiology B.S.

**B. Graduation list(s), addition(s) and/or posthumous degree requests: None**



**ACADEMIC AFFAIRS  
DISCUSSION AGENDA**

Approve the following new curriculum proposal(s):

New:

To view full proposals, see the Curriculog Agenda: \*<https://kstate.curriculog.com/agenda:1956/form>  
(\*copy and paste the link into your browser if clicking on it gives you an error message)

Architecture, Planning and Design	Furniture Design (Graduate Certificate)
Business Administration	Accelerated Finance (BS)/Personal Financial Planning (MS)
Technology & Aviation: Salina	Aerospace Certification (Graduate Certificate) Aerospace Safety (Graduate Certificate)