MINUTES
KSU Faculty Senate Meeting
Tuesday, December 14, 2021, 3:30 pm
Zoom ID: 149 712 846; https://ksu.zoom.us/j/149712846

Present: Adams, Ahlers, J. Bach, K. Bach, Baird, Bennett, Bitsie-Baldwin, Blankley, Bormann, Brusk, Chen, Chengappa, Craghead, Craig, Crawford, Denison, DePaola, Doan, Dodd, Dogan, Douthit, Dowd, Dunn, Falcone, Finch, Finkeldei, Gates, Gragg, Haub, Hauck, Hay McCammant, Hicks, Higginbotham, Hiller, Hosni, Hudgins, Hughey, C. Jones, K. Jones, Kastner, Kempton, Kiss, Korten, Krysko, Launius, LeHew, Lehman, Linville, Little, Littrell, Macfarlane, Markham, Maseberg-Tomlinson, Mason, McCulloch, McGlynn, Meekins, Moorberg, Oetken, Passarelli, Phillips, Presley, Raine, Rubin, Ruiz Diaz, Santos, Saucier, Savage, Schermerhorn, Seay, Shappee, Sherbert, Spare, Spooner, Tarpoff, Thompson, Von Bergen, Wanklyn, Wigfall, and Wilken

Absent: Caldas, Gabbard, R. Grice, Jackson, Kramer, Oborny, Renberg, Rivera, Rys, Thomason, and Warren

Proxies: Aakeroy, Buffington, Craig (after 4 pm), Durtschi, Kliewer, Luly, Sevin, Wilson, and Yu-Oppenheim

Guests/Visitors: Tom Barstow, Janis Crow, Tom Hallaq, Rod Howell, Stephanie Lott, Jeremy Marshall, Brian McCornack, Kari Morgan, Greg Paul, Gary Pratt, David Rosowsky

Parliamentarian: Daniel Ireton

1. President Laurel Littrell called the meeting to order and played a Land Acknowledgement.

2. President Littrell inquired if any changes or edits were need to the November 9, 2021 draft minutes. Seeing none, the minutes were approved as submitted.

3. Guests: Vice President for Research, David Rosowsky
   Topic for Discussion: F&A Distribution
   The topics covered in his Power Point presentation were Research, Economic Development, and Sponsored Research Overhead. The three pillars of his focus are Teaching, Research and Outreach. Economic prosperity is a priority for the university, not a reach for us, but an affirmation. https://www.k-state.edu/research//economic-prosperity/. Our return of Sponsored Research Overhead (SRO) policy dates back to 1965, but we are more progressive and made it simplified, consistent, and equitable. There is a 50% SRO returned to Central Administration, 41.5% returned to the college, 5% returned to OVPR, and 3.5% return to the Library. This applies to all colleges on the Manhattan Campus and to all grants awarded starting in FY23. The office will continue to support matching requests at the same level, 25% start-up and 33% matching funds, and no change to major equipment. He is working hard to identify new resources external to the university with a priority on increasing not the percentage but the number of matching requests that can be supported. SRO policy remains outside the RCM, so it will stay with the Vice President for Research. He mentioned to watch for research highlighted in SEEK Magazine. "Growth in research is not at the expense of great teaching, indeed it's to its great benefit." (D. Rosowsky). He entertained questions about SRO distributions, regarding facilities, labs and class space, on and off campus. He shared areas where we can continue to become global leaders in regard to food securities and global challenges.

4. Approval of Consent Agenda (pages 5-7) – Don Saucier
   President Elect Saucier inquired if any items should be moved to the discussion agenda. Seeing none, the consent agenda was approved as submitted.

5. Report from Standing Committees, Graduate Student Council, and Senates

   A. Academic Affairs – Jenny Bormann/Don Von Bergen
      • Discussion agenda items (page 8)
      Senator Bormann made a motion to approve the various new curriculum items as listed on the discussion agenda. Motion passed.

      The Undergraduate Academic Credit Certificate policy had some additional questions that needed resolved and therefore, it will likely come back in February. Academic Affairs continues their work on the interdisciplinary program approval process. This may be slightly delayed as they are considering a possible different approach to this. They also continue to review the post-bacc minor policy and the posthumous degree policy. Other work continues that has been previously reported on.

   B. Faculty Affairs – Marcellus Caldas/Veronica Denison
      Senator Denison shared they have been requested by the University Handbook and Policy committee to begin work to revise Appendix R related to Intellectual Property Policy and Institutional Procedures. As a potential addition to the handbook, they continue to look at a definition of Community Engagement. Additionally, as they committed to Faculty Senate back in May, they have been working on and recently finalized shortened syllabi statements and QR links for these that faculty may utilize. These will be available on the Provost's resource page: https://www.k-state.edu/provost/resources/teaching/K-State-Course-Syllabi-Statements-Dec-2021.pdf.

   C. Graduate Student Council – Pingping Chen or David Marcus
      Grad students had an end of the semester party on Dec. 8. Please encourage graduate students to apply for executive positions this spring. There will be a tech read research forum in the spring and the deadline will be in March. They will also launch a safe space for graduate students in February 2022. They continue to work on the details around the Advisory Council form.

   D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant
      They continue to collaborate with FSCOUP on CCOP language and recommendations for composition of those bodies. They are also crafting suggested wording for an ombudsperson rewrite for the University Handbook. A sub group continues to work on staff recognition and staff spotlights. Finally, they would like to come back to assisting HCS with suggestions for improvement of career ladders.

   E. Student Senate – Blake Phillips
      They wished good success to students on their finals. There are seven SGA meetings left until their term is over. A representative for SGA from Faculty Senate has been appointed and from the Vice President for Student Life Office as well. SGA just approved a new subcommittee on strategic oversight to help with transitions of newly elected SGA leaders and help with report structure and continuity. They continue to review and evaluate the Student Services fee contracts.

   F. Technology – Brett DePaola/Michael Raine
      They were briefed about the infrastructure refresh. It is going forward and is funded. Due to supply chain issues the outdoor is being upgraded more rapidly than the indoor. This does not come down to a question of prioritizing, but supply chain. Regarding Cyber Security training, it has noted that many personnel have not completed their training as originally requested to be done by Dec. 31, 2021. (Gary Pratt noted that the Cyber Security Training deadline has been extended to February 1, 2022). There will be phishing attack simulations pushed out as a security test. Classroom technology refresh is delayed due to supply chain. It was clarified that the LOG4J issue is not a phishing attack, rather this is something that texts a system directly. However, our IT Teams have done a great job looking at our

systems to keep them protected. We have scanned about 65,000 IP addresses checking against vulnerability and we fared well. The Kronos time and leave system was hacked but payroll procedures carried on without interruptions. No sensitive information was leaked related to this; it was more of an inconvenience. Remember to please send questionable email items to abuse@k-state.edu.

    G.   University Planning – Martin Seay
They had a meeting with Karen Goos and Tammy Byland that provided good insight around strategic enrollment management; they were open to guidance and feedback. Had a good visit Tanya González and Dean Debbie Mercer about APRR process, while trying not to duplicate services. Their committee received feedback from Faculty Affairs and Professional Staff Affairs committees about CCOP composition. Feedback from the University Handbook committee has also been received.

    H.   University Support Staff Senate – Mary Oborny or Monica Macfarlane
No report.

6.   New Business
Honorary Degree Candidate.
President Littrell indicated that the confidential information regarding the honorary degree candidate was sent to senators prior to the meeting. She entertained a motion for approval. Senator Haub moved to approve the candidate. Senator Korten seconded. Discussion: It's an excellent choice. The motion passed.

7.   Announcements

    A.   KBOR will meet Dec. 15-16th and there is a lot of activity including the selection of university presidents for Emporia state and Pittsburg State. The board is hearing a second reading of Housing and Dining requesting rate increases, K-State has not requested an increase. They continue to look at student health centers, in regard to third party insurance collection of fees and efficiencies for student health care. Building maintenance and new building construction will also be discussed. The meeting agendas are always posted on the Board of Regents website and the meeting is live streamed. The Council of Faculty Senate Presidents was hoping to have an agenda item regarding stopping the tenure clock for faculty appointed in 2020-2021, they are hopeful that it will be on the agenda next month. Pre-tenured faculty members had a year added to their tenure schedule. This would affect faculty appointed since this policy went through (due to COVID impact). There was discussion on TEVALS policies being extended and used for tenure and promotion also due to COVID. TEVALS should be used as a measure for student satisfaction not for a measure for tenure.

    B.   Term Appointment Caucus elections update
President Littrell was pleased to announce that the inaugural election for the Term Appointment Caucus has concluded. Winners and runners-up have been notified today and President Littrell is organizing a meeting with these newly elected senators to help them get them oriented to Faculty Senate. As a reminder, the composition of the Term Appointment caucus may include members from all colleges, extension, the libraries, and the General University unit. However, there will not be more than two term employees from any college, extension, the libraries, or the General University unit. President Littrell shared the names of those elected to serve on this caucus: Mary Bowen and Deborah Kohl, Agriculture; Graciela Berumen, Education; Erin Bishop and Tandy Rundus, Extension; Clara Kientz, General University; and Jennifer Miller and Suzanne Reese, Health and Human Sciences. Please take a moment to send these new senators your congratulations. They will join us for the next faculty senate meeting.

8. Open discussion period for senators | New Initiatives | For the Good of the University
   It was suggested to invite Karen Goos, Vice President for Enrollment Management, for a spring meeting to discuss strategic enrollment management and student recruitment as there have been some concerns related to this. President Littrell will follow up on this. Kimathi Choma will be our guest in spring as well to share more about his role as Student Ombudsperson. There was discussion about the Presidential Search process being more open and engaging.

9. Adjournment: 5:11 p.m.

Respectfully submitted by:
Pat Hudgins
Faculty Senate Secretary

Next meeting: Tuesday, February 8, 2022; 3:30 pm

Approve the following course and curriculum changes and graduation list additions:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,
First - Login to Curriculog using your K-State eID and password
https://kstate.curriculog.com

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
http://www.k-state.edu/curriculog/training/view/index.html

COURSES: https://kstate.curriculog.com/agenda:1506/form

Agriculture	1. AGEC - 535 - Agricultural Sales
	2. AGRON - 405 - Internship in Agronomy
	3. AGRON - 665 - Soil Genesis and Classification
	4. ASI - 504 - Equine Reproduction Management
	5. ASI - 505 - Equine Reproduction Management Lab
	6. ENTOM - 100 - Entomology Foundations
	7. ENTOM - 400 - Insect Sampling and Surveillance
	8. ENTOM - 405 - Introduction to Insect Data Analysis
	9. ENTOM - 410 - Introduction to Insecticides
	10. ENTOM - 595 - Capstone Experience
	11. GENAG – 202 – Animal Agriculture in 2050
	12. HORT - 325 - Introduction to Organic Farming
	13. HORT - 520 - Fruit Production
	14. HORT - 551 - The Business of Landscape Contracting
	15. HORT - 552 - Horticultural Landscape Construction
	16. HORT - 560 - Vegetable Crop Production
	17. HORT - 575 - Nursery Management
	18. HORT - 582 - Foundations of Horticultural Pest Management
	19. HORT - 588 - Turfgrass Weeds and Their Management
	20. HORT - 590 - Horticulture Internship
	21. WOEM - 400 - Pond and Sportfish Management
Arts and Sciences	1. ART - 335 - Introduction to Printmaking Techniques
	2. BIOL - 198 - Principles of Biology
	3. BIOL - 435 - Environmental Biology
	4. COMM - 210 - Forensics, Debate, or Mock Trial Participation
	5. COMM - 321 - Advanced Public Speaking

	6. COMM - 326 - Group Communication
	7. COMM - 330 - Rhetoric in Civic Life
	8. COMM - 419 - Intercollegiate Forensics, Debate, or Mock Trial
	9. COMM - 425 - Organizational Communication
	10. COMM - 434 - Rhetoric of Social Movements
	11. COMM - 442 - Theories of Human Communication Networks
	12. COMM - 470 - Building Social and Cultural Connections
	13. COMM - 545 - Communication in Democracy
	14. COMM - 552 - Coaching and Mentoring
	15. DANCE - 510 - Senior Project
	16. DAS - 506 - Undergraduate Cancer Research
	17. ENGL - 185 - Identities, Power and Cultural Texts
	18. HIST - 340 - The Middle Ages, 500-1500 AD
	19. HIST - 411 - The Vikings, 700-1100 AD
	20. MC - 192 - Photography Essentials
	21. MC - 194 - Social Media Essentials
	22. MC - 195 - Creative Design
	23. MC - 196 - Content Management for Distribution
	24. MC - 197 - Podcasting Essentials
	25. MC - 211 - Writing for the Electronic Media
	26. MC - 221 - Advertising Strategy & Writing
	27. MC - 265 - Innovations in Media and Communication
	28. MC - 280 - Writing for Advertising & Public Relations
	29. MC - 301 - Photo & Video Storytelling
	30. MC - 310 - What's the Score? Sports Media in Society
	31. MC - 316 - Interactive Journalism Design
	32. MC - 331 - Photography and Commercial Imaging
	33. MC - 341 - Immersive Digital Storytelling
	34. MC - 365 - Writing in the Digital Economy
	35. MC - 374 - Social Media Content Development
	36. MC - 375 - Social Media Influencing & Personal Branding
	37. MC - 396 - Research for Advertising and Public Relations
	38. MC - 445 - Digital Brand Strategy
	39. MC - 466 - Media Law & Ethics
	40. MC - 474 - Social Media Management Simulation Lab
	41. MC - 565 - Going Mobile!
	42. MC - 572 - Global Mass Communication
	43. MUSIC - 267 - String Orchestra Pedagogy
	44. STRAN – 550 – Practicing Social Justice
Business Administration	1. MKTG - 543 - Digital Content Strategy and Development
	2. MKTG - 560 - Data Narratives and Visualization
Education	1. EDCEP - 826 - Student Success and Learning in Higher Education
	2. EDCEP - 837 - Individualized Learning Experience in Higher Education
Engineering	1. CC - 510 - Computer Systems Administration
	2. CC - 515 - Full Stack Web Development
	3. CHE - 565 - Health and Safety in Chemical Engineering
	4. CIS - 101 - Introduction to Computing Systems
	5. CIS - 102 - Introduction to Spreadsheet Applications
	6. CIS - 103 - Introduction to Database Applications

	7. CIS - 104 - Introduction to Word Processing Applications 8. CIS - 527 - Enterprise Systems Administration 9. CIS - 532 - Introduction to Deep Learning 10. DEN - 398 - Problems in Engineering and Technology 11. ENVE - 536 - Environmental Engineering Senior Design 12. IMSE - 541 - Statistical Quality Control 13. IMSE – 641 – Quality Engineering 14. IMSE – 643 – Industrial Simulation 15. IMSE – 751 – Normative Theory of Decisions and Games
Staley School of Leadership Studies	1. LEAD - 405 - Leadership in Practice
Veterinary Medicine	1. VAP - 788 - Basic and Applied Pharmacokinetics 2. VCS - 949 - Shelter Medicine - Community Outreach

CURRICULUM: https://kstate.curriculog.com/agenda:1507/form

Agriculture	Animal Sciences and Industry (B.S.) - Communications & Marketing Option Equine Science Certificate Horticulture (B.S.) - Horticulture Science Option
Arts and Sciences	Art (B.A.) (*does not need KBOR approval*)
Business Administration	Entrepreneurship and Innovation (B.S.) Entrepreneurship and Innovation Minor
Education	College Student Development (M.S.) Master of Arts in Teaching (secondary track)
Engineering	Electrical Engineering (EE) (B.S.)
Health and Human Sciences	Human Development and Family Science (M.S.)

B. Graduation list(s), addition(s) and/or posthumous degree requests:

• Summer 2021 list addition: Drew Stanton Galloway, Bachelor of Arts, Arts and Sciences
• Spring 2021 list addition: Sidney Ann Lawyer, Bachelor of Science, Arts and Sciences

ACADEMIC AFFAIRS
DISCUSSION AGENDA

Approve the following new curriculum proposal(s):

New:
To view full proposals, see the Curriculog Agenda: https://kstate.curriculog.com/agenda:1508/form

Agriculture	Entomology (B.S.)
Arts and Sciences	Advertising & Public Relations B.A./B.S.
	Undergraduate Certificate in Social Media Management
Business Administration	Marketing Technology Certificate
Engineering	Cybersecurity (B.S.)
Health and Human Sciences	Communication Sciences and Disorders (M.S.)
	Concurrent B.S. Public Health/M.S. Kinesiology
	Concurrent B.S. Public Health/MPH