

**MINUTES**  
**KSU Faculty Senate Meeting**  
**Tuesday, May 10, 2022, 3:30 pm**  
**K-State Student Union, Big 12 room**  
**Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>**

**Present:** Adams, Ahlers, J. Bach, K. Bach, Baird, Bennett, Berumen, Bishop, Bitsie-Baldwin, Blair, Blankley, Blevins, Bormann, Bowen, Brusk, Buffington, Caldas, Cassel, Craghead, Craig, Crawford, Denison, DePaola, DeRouchey, Dogan, Douthit, Dunn, Durtschi, Falcone, Finkeldej, Gates, Gragg, C. Grice, R. Grice, Haub, Hicks, Higginbotham, Hiller, Hohenbary, Hosni, Hudgins, Hughey, Jackson, Johnson, Cassie Jones, Kastner, Keen, Kiss, Kohl, Kohn, Korten, Launius, LeHew, Lehman, Leimkuehler, Liang, Linville, Littrell, Luly, Markham, Mason, McCulloch, McGlynn, Meekins, Miller, Moorberg, Nasser, Oetken, Passarelli, Presley, Raine, Reese, Rubin, Ruiz Diaz, Rundus, Santos, Saucier, Savage, Seay, Sevin, Smith Caldas, Spare, Tarpoff, Thompson, Vipham, Von Bergen, Vulgamore, Wanklyn, Wigfall, Wilken, Wilson, Young, Yu-Oppenheim, and Zecha

**Absent:** Aakeroy, Chengappa, Disberger, Doan, Finch, Gabbard, Graff, Hay McCammant, K. Jones, Little, Oborny, Renberg, Rys, Schermerhorn, Self, Shappee, Spooner, Thomason, and Warren

**Proxies:** DeRouchey (after 4 pm), Dodd, Chris Jones, Kempton, Kliewer, Kramer, Krysko, Maseberg-Tomlinson, Nutsch, Perez, Porter, Sherbert, and Wefald

**Guests/Visitors:** Kelley Brundage, Bill Genereux, Richard Linton, Stephanie Lott, Kari Morgan, Gary Pratt, David Rosowsky, Aaron Stroot, and Chuck Taber

**Parliamentarian:** Daniel Ireton

**3:15 p.m. Recognition of outgoing senators and Faculty Senate Leadership Council**

1. President Laurel Littrell called the meeting to order and played a Land Acknowledgement. President Littrell wished to acknowledge the death of K-State president Jon Wefald and asked for senators to have a moment of silence to honor him at the start of this meeting.

Also, to begin, President Littrell announced a few housekeeping things. She encouraged all to speak up if they have comments so that the ceiling mics will pick them up clearly for those attending on Zoom. Additionally, if you did not sign in on the attendance sheet, please do so before leaving today so that your attendance will be recorded. Finally, she shared a little tip how to display their name cards so they are visible and won't fall off. She acknowledged that this was her first in-person during her presidential term and happily used her gavel. 😊 She acknowledged incoming new senators. Thanks to you all for being here. We appreciate your service greatly!!

2. The April 12, 2022, minutes were approved as presented.
3. President Richard Linton, Provost Chuck Taber, and VP David Rosowsky were our guests. President Linton opened the meeting addressing common questions and concerns and fielded Q & A afterward. He addressed the state budget, components of raises, and support of infrastructure. He mentioned that more information on faculty / staff raises will be forthcoming very soon and explanations on two components, across the board and merit-based raise structure. Stay tuned. Some dollars came from the state allocations and some dollars came from the university raise pool to enhance the package provided. The support of infrastructure razing and demolition – some come with a match in funds and

some without. We hope to get \$10.5 million with a match on infrastructure, IT hopes to get \$5-8 million, support of student scholarship \$19 million with a one-to-one match, \$25 million Ag innovation with a three-to-one match, \$125+ million to support facilities. There will continue to be cuts relative to student enrollment challenges until trends reverse. We looked at a University of Arkansas model of high achieving students and plan to implement a similar plan to draw out of state students, we will look at best practices and community engagement, and a gift and match of \$5.6 million in scholarships over 10 years, transformational scholarship. Ready for next steps in strategic planning efforts to begin in early August 2022 including internal and external stakeholders. Community engagement strategy will be looked at for best practices to increase enrollment to sell the value of this great university. A Strategic Enrollment Management Town Hall will be held tomorrow, May 11<sup>th</sup>, at 1:00 p.m.

Floor was opened for Q&A: How will cuts be determined? Point of clarification from the President, we are not cutting to create raises. University salaries remain a priority. Provost Taber mentioned the sliding scale GPA merit to increase student enrollment. A concern was raised about need based opportunities for marginalized students to be embraced. VP Rosowsky also greeted Faculty Senate.

4. Approval of Consent Agenda (pages 6-7) – Don Saucier  
President Elect Saucier inquired if any items should be moved to the discussion agenda. Seeing none, the consent agenda was approved.
5. Report from Standing Committees, Graduate Student Council, and Senates
  - A. Academic Affairs – Jenny Bormann/Don Von Bergen
    - Proposed discussion agenda item (page 8)
    - Proposed changes to University Handbook, Section F160 – **Attachment 1**

Senator Von Bergen moved to approve the new curriculum item as listed on the discussion agenda. The motion passed.

Senator Von Bergen made a motion to approve the proposed addition to the University Handbook, Section F160, related to Undergraduate Academic Minors. Academic Affairs worked with CAPP and others on updating this policy language. Post bacc minors are unique to K-State and language in the policy needed updating to help provide clarification. These post-bacc minors are unique to us and students cannot, at this time, get financial aid. There will likely be further discussion about this in Academic Affairs in future. Even though there is further discussion warranted for these, at this time it still makes sense to have a policy that is accurate. Until data is reviewed regarding post-bacc minors overall and input can be received from those using them, they will remain in place. The motion passed.

Senator Von Bergen reported that the definitions for cross-listed courses, and a few additional definitions, were approved recently by AAC. These will be included in the ARN (Approval, Routing, and Notification) policies and shared with Faculty Senate next month as an informational item. Additionally, the committee will continue its work on changes to the interdisciplinary program approval review and the posthumous degree policy.

- B. Faculty Affairs – Marcellus Caldas/Veronica Denison
  - Proposed revision to syllabus statement regarding Students with Disabilities – **Attachment 2**
  - Proposed mandatory syllabus statement Regarding Discrimination, Harassment, and Sexual Harassment – **Attachment 3**

Senator Caldas moved to approve the proposed revision to the syllabus statement regarding Students with Disabilities. He provided some brief detail about why this was recommended and clarification. The motion passed.

Senator Caldas moved to approve the proposed addition of a mandatory syllabus statement regarding Discrimination, Harassment, and Sexual Harassment. He provided details about why this was recommended. The motion passed.

These will be submitted to the Provost for recommended inclusion and updates to the current page with syllabi statements.

- C. Graduate Student Council – Tucker Graff  
President Littrell, on behalf of Senator Graff, who is taking a final, announced that Graduate Student Council is filling committee positions. If you know of grad students who can benefit from serving on committees please contact Tucker at [tuckerg@ksu.edu](mailto:tuckerg@ksu.edu).
- D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant  
Senator Gates reported they are finalizing work on Ombudsperson language before it goes to the Handbook Committee. They have been working on a staff spotlight program for recognition that has been sent to President Linton, and they are awaiting a response. They are also in review process with other committees on a resolution of support regarding central offices. They met with President Linton about Term and USS Representatives and discussed staff issues; he had many questions. There was a 35% return rate for the Docking Survey climate survey, based on a 43% return rate for all regent responses. We will work towards a better response rate for K-State.
- E. Student Senate – Evan Porter  
Student Body President Parker Vulgamore reported all student representative positions for FS permanent committee have been filled. There is a student service fee proposal to KBOR of 3% increase next week (students accessed \$465.48, looking at \$7 increase /semester). He mentioned three components: Affordability/accessibility of education along with, student health and mental well-being; recreational services are important to student resources. Legislative updates include Bill 9 –established an Ad Hoc for Food Insecurity, Bill 18 supports equity funding proposal, Bill 15 was commendations acknowledging the winning National Championship Classy Cats. Legislative commendations were mentioned for the passing of former University President Wefald, the retirement of Beach Museum director, Linda Duke, and welcoming the Head Men’s Basketball Coach Jerome Tang.
- F. Technology – Brett DePaola/Michael Raine  
Senator DePaola shared Phil Vardiman will be replacing him as one of FSCOT’s co-chairs. They met with Chad Currier about the increased need for Cyber Security. We risk not being insured if we don’t improve our practices. Several fake phishing emails are being done as a test, may have to take more training modules. Multifactor Authentication will cost the university but not the students. Be mindful all students don’t have Smart phone with unlimited data, but Fobs are available. K-State is the best in the state because we have done our due diligence, we tend to carry other universities or do we stand alone to get our own coverage in the future. No other universities have student authentication yet, but they have been subject to scams and loss of financial aid. Please send suspicious information to [abuse@ksu.edu](mailto:abuse@ksu.edu); we will look at supporting students. They are working towards a memo or resolution regarding TOP HAT to move forward with this product. One drawback is the cost to students, sales promos of books and more excessive marketing, some faculty only use this product to take attendance. Let’s familiarize ourselves with the pluses of this product to better move forward with use of TOP HAT.

G. University Planning – Martin Seay

Senator Seay thanked Emily Finch who served as secretary for the group this year. Rebecca Adams will join the group as co-chair and he extended her a warm welcome. Also, welcome to Student Body President Parker Vulgamore. Their first meeting in the fall will be with President Linton.

- Proposed changes to University Handbook, Appendix B – **Attachment 4**

Senator Seay moved to approve the proposed revisions to section IV of Appendix B. These edits do not change the substance to this appendix, but rather bring language into harmony about composition of CCOPs and FSCOUP that were passed by Faculty Senate recently. The motion passed.

H. University Support Staff Senate – Mary Oborny or Monica Macfarlane

Senator Oborny was unable to attend and President Littrell shared her report. The May 2<sup>nd</sup> USS employee recognition was well attended. New leadership Monica Macfarlane will be installed in June.

6. Announcements

A. [Faculty Senate Constitution Revisions](#)

President Littrell was very happy to report that after the meeting on May 3<sup>rd</sup> was held to share the constitutional changes with university faculty and professional staff related to the new JEDAI permanent committee and other minor changes, these revisions were approved via electronic vote on May 4<sup>th</sup>. Therefore, we will move forward with organizing this new permanent committee to begin in the fall. Incoming President Saucier and Ms. LaBerge will be in touch with caucus chairs.

B. Senator Replacements

- Aaron Stroot for Duane Dunn (General University caucus) - June 2022-May 2024
- Bill Genereux for Katherine Jones (Tech & Aviation caucus) – June 2022-May 2024

President Littrell shared that Duane Dunn is retiring and Katherine Jones will be leaving her position with K-State. Therefore, the caucuses worked to fill their vacancies for the remainder of their terms as outlined in the constitution.

C. [KBOR meeting report](#)

President Littrell shared they will meet in June and will look at increased fee proposals.

D. [SEM Town Hall](#) – May 11, 1 pm, K-State Student Union Bluemont Room and a streaming option is available.

E. [New Student Loan Management/Forgiveness Tool](#)

President Littrell announced this new tool that should be helpful.

F. [Sexual Assault Climate Survey K-State Today Announcement](#)

President Littrell encouraged senators to review this announcement.

7. Open discussion period for senators | New Initiatives | For the Good of the University

President Littrell took a moment to share her gratefulness for great teamwork and collaboration across campus this year and she looks forward to her work as past president with the senate.

8. The 2021-2022 Faculty Senate adjourned at 4:55 pm.

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1. President Don Saucier called the 2022-2023 Faculty Senate to order and read the Land Acknowledgement.

2. Election of the Faculty Senate President Elect

Candidate: Don Von Bergen – **Attachment 5**

President Saucier opened the floor for nominations. Senator DePaola nominated Senator Don Von Bergen for the president elect position. He accepted the nomination. The nominations were closed with no objections. The motion passed. Senator Von Bergen was elected as president elect.

3. Election of the Faculty Senate Secretary

Candidate: Graciela Berumen – **Attachment 6**

President Saucier opened the floor for nominations. Senator Durtschi nominated Senator Graciela Berumen for the secretary position. She accepted the nomination. The nominations were closed with no objections. The motion passed. Senator Berumen was elected as secretary.

Congratulations to our incoming president elect and secretary!

4. Announcements

2022-2023 Faculty Senate Parliamentarian – Daniel Ireton

President Saucier announced that Dan Ireton will continue serving in the role of parliamentarian this coming year. Thank you for your continued service and experience, Dan! We appreciate you!

5. Faculty Senate meeting arrangements (22-23)

President Saucier announced the June meeting will be held via Zoom only. However, he would like senators input on how to hold FS monthly meetings next year. Candace will distribute a Qualtrics survey to senators to gain their perspective on these. He will review the results and inform senators of a plan either on or before the June meeting. He thanked all for their willingness to contribute their time and skills to the important work of shared governance.

6. The meeting adjourned at 5:04 pm.

Respectfully submitted by:

Pat Hudgins,

Faculty Senate Secretary

Next meeting: Tuesday, June 14, 2022, 3:30 pm, Zoom: <https://ksu.zoom.us/j/149712846>

**ACADEMIC AFFAIRS  
CONSENT AGENDA**

Approve the following course and curriculum changes:

**A. COURSE AND CURRICULUM PROPOSALS:**

To view the proposals in Curriculog,

**First** - Login to Curriculog using your K-State eID and password  
<https://kstate.curriculog.com>

**Second** - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon  
In User Tracking, change "Show current" to "Show current with markup"  
View the proposal  
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:  
<http://www.k-state.edu/curriculog/training/view/index.html>

**COURSES:** <https://kstate.curriculog.com/agenda:1657/form>

Arts and Sciences	ENGL - 170 - Writing Laboratory
Engineering	CC - 110 - Introduction to Computing CC - 111 - Elements of Computer Programming CC - 120 - Web Page Development CC - 210 - Fundamental Computer Programming Concepts CC - 310 - Data Structures and Algorithms I CC - 315 - Data Structures and Algorithms II CC - 410 - Advanced Programming CC - 520 - Database Essentials CC - 535 - Applied Data Science CHE - 354 - Basic Concepts in Materials Science and Engineering CHE - 355 - Fundamentals of Mechanical Properties CHE - 356 - Fundamentals of Electrical Properties CHE - 417 - Computational Techniques in Chemical Engineering II CHE - 535 - Transport Phenomena Laboratory CHE - 542 - Unit Operations Laboratory CIS - 101 - Introduction to Computing Systems CIS - 103 - Introduction to Database Applications CIS - 104 - Introduction to Word Processing Applications IMSE – 250 – Introduction to Manufacturing Processes and Systems ME - 573 - Heat Transfer
Health and Human Sciences	GERON - 425 - Introduction to Physical Health & Well-Being of Older Adults GERON - 430 - Introduction to Mental Health & Aging GERON - 525 - Introductory Topics in Gerontology GERON - 574 - Introduction to Environments & Aging

	<p>GERON - 575 - Introduction to Diversity in the Aging Experience</p> <p>GERON - 576 - Introduction to Program Design, Implementation, &amp; Evaluation in Gerontology</p> <p>GERON - 577 - Introduction to Policy &amp; Advocacy in Gerontology</p> <p>GERON - 578 - Introduction to Aging Family Dynamics &amp; Caregiving</p>
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**CURRICULUM:** <https://kstate.curriculog.com/agenda:1658/form>

Engineering	Mechanical Engineering (ME) (B.S.)
Health and Human Sciences	<p>Gerontology Minor</p> <p>Gerontology Secondary Major</p>

**B. Graduation list(s), addition(s) and/or posthumous degree requests: None**

**ACADEMIC AFFAIRS  
DISCUSSION AGENDA**

Approve the following new curriculum proposal(s):

New:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1659/form>

Health and Human Sciences
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Concurrent B.S./M.S. Personal Financial Planning
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