

MINUTES
KSU Faculty Senate Meeting
Tuesday, April 12, 2022, 3:30 pm

Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>

Present: Aakeroy, Ahlers, J. Bach, K. Bach, Bennett, Berumen, Bishop, Bitsie-Baldwin, Blankley, Bormann, Brusk, Buffington, Caldas, Chen, Craghead, Crawford, Denison, DePaola, Doan, Douthit, Dunn, Durtschi, Falcone, Finch, Finkeldei, Gates, Gragg, C. Grice, R. Grice, Haub, Hay McCammant, Hicks, Hiller, Hosni, Hudgins, Hughey, Jackson, C. Jones, K. Jones, Kastner, Kiss, Kliewer, Kohl, Korten, Launius, LeHew, Lehman, Linville, Little, Littrell, Luly, Markham, Maseberg-Tomlinson, McCulloch, McGlynn, Meekins, Miller, Moorberg, Oborny, Oetken, Passarelli, Porter, Presley, Raine, Reese, Rubin, Rundus, Santos, Saucier, Savage, Schermerhorn, Seay, Sevin, Shappee, Sherbert, Spare, Tarpoff, Thompson, Von Bergen, Wanklyn, Wigfall, Wilken, and Yu-Oppenheim

Absent: Chengappa, Craig, Dogan, Gabbard, Higginbotham, Mason, Renberg, Ruiz Diaz, Rys, Spooner, Thomason, and Warren

Proxies: Adams, Baird, Bowen, Dodd, Kempton, Kramer, Krysko, Perez, and Wilson

Guests/Visitors: Kelley Brundage, Ethan Erickson, Tucker Graff, Kathleen Hatch, Hannah Heatherman, Stephanie Lott, Kari Morgan, Gary Pratt, Sara Rosenkranz, Charlotte Self, Kristin Waller, Elliot Young, and Becca Zecha

Parliamentarian: Daniel Ireton

1. President Laurel Littrell called the meeting to order and played a Land Acknowledgement.
2. The March 8, 2022, minutes were approved as presented.
3. Interim VP, Ethan Erickson and Univ Risk & Compliance Officer, Elliot Young - Inclement Weather policies Erickson mentioned updates first happened to the inclement weather policy in spring 2021 (April 28). After feedback was provided more tweaks were made October 22, 2021, and again February 1, 2022 as the university prepared for winter weather conditions. All updates we were noted in K-State Today. It was decided to provide more notice, 12-18 hours ahead of when the expected weather begins. There is a partnership with many entities, KDOT, NWS Forecasts, local collaborations with Housing & Dining, KSU Research, as we also consider livestock and animal care, to mention a few. We will err on the side of safety first considering a big picture and looking at the region, but being proactive is important since it affects many people and has many moving pieces. The president and provost will decide for the Manhattan campus, and the CEO's for Salina and Olathe decides for their campuses.

When it comes to making decisions, remote work agreements/policies, equity in technology, connectivity (WiFi, rural access), power outages, are just a few issues to take into consideration for students, faculty and staff. We will continue to learn and adapt.

4. Kathleen Hatch, Morrison Family Associate VP for Student Well-being – Okanagan Charter Documents were provided for senators' review. Hatch shared some background on the charter. They are looking to have future support from shared governance on this. Student Senate is already working on a resolution of support. A number of institutions are participating in this conversation and consider the charter signatory to the principles and guiding vision. It offers a foundational place for well-being that also sits in our mission.

5. Approval of Consent Agenda (pages 5-6) – Don Saucier
President Elect Saucier inquired if any items should be moved to the discussion agenda. Seeing none, the consent agenda was approved.
6. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Jenny Bormann/Don Von Bergen
 - Proposed addition to University Handbook, Section F45 – **Attachment 1**
 - Proposed changes to University Handbook, Section F170 – **Attachment 2**

Senator Von Bergen made a motion to approve the proposed addition to the University Handbook in Section F45 related to enrollment holds. Academic Affairs and Faculty Affairs both reviewed and approved this proposal. This is to create transparency that Enrollment Holds do occur and it identifies the instances in which these occur. The motion passed.

Senator Von Bergen made a motion to approve the proposed change to the University Handbook, Section F170, related to undergraduate academic credit certificates. This proposal was ready in December; however, other important questions came up and therefore, further consideration was given and other administrative offices and CAPP were consulted. This is now ready to come forward for action. It simply updates language to current procedures and brings it in line as well with KBOR policy. The motion passed.

The committee continues its work on other items as reported on last month. The proposed revisions to the post-baccalaureate minor policy in University Handbook, Section F160 should come before senators in May. Additionally, work continues on the interdisciplinary program approval review process, the posthumous degree policy, and a definition and criteria for cross-listed courses.

- B. Faculty Affairs – Marcellus Caldas/Veronica Denison
No report at this time.
- C. Graduate Student Council – Pingping Chen
Welcome to Tucker Graff, the new president of Graduate Student Council. He will take over for Pingping Chen starting next month. The achievements of the graduate students will be recognized next week at an event in the Alumni Center. There will be a professional development, early career preparation Friday, April 15. There is an opportunity to provide sponsorship for 50 graduate students to attend an online conference to look at industrial jobs and job searching skills. Sunday, April 24 will be their picnic with President Linton.
- D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant
Senator Gates reported they have been working on a resolution of support for the office of enrollment management, it has been shared with the Graduate Student Council as we appreciate their input as it relates to the impact it has on graduate students. Waiting to hear back from the Handbook Committee regarding the Ombudsperson edits. They also recently met with President Linton regarding the Term and USS staff regarding on-going issues.
- E. Student Senate – Evan Porter, Speaker of Student Senate
Porter is a junior in Political Science and is ready to hit the ground running. A resolution in support of The Okanagan Charter, as discussed earlier by Kathleen Hatch, is up for a vote in Student Senate.

Standing committee chairs and cabinet have been appointed and we are ready to get a lot of work done. Also welcomed was Parker Vulgamore, new Student Body President.

F. Technology – Brett DePaola/Michael Raine

They met with Follett Bookstore regarding software rollout. Faculty can get into their system to find textbooks to select, will appear in the system so that students can see the cost and determine options for access. There's lots to digest moving forward, but we are getting closer to making decisions.

G. University Planning – Martin Seay

As a reminder, the composition to CCOPs was approved recently by senate and updates to committee rosters should be in process for fall in the colleges. Ethan Erickson visited their last meeting and provided an update on the City/University funds. These are declining which means challenges and declines in building upkeep. There will be a University Handbook update in the future to follow up to a section of the handbook that needs updated after the CCOP changes. This will be on the agenda next month.

H. University Support Staff Senate – Mary Oborny or Monica Macfarlane

The Docking Survey went out to about 2600 employees, which was about 100 less than received it in 2019. They are looking into reports of some staff being omitted, as the list was not generated from HCS as it has been in the past. There is concern that there continues to be lack of representation of staff members serving on searches. On Monday, May 2 at 1:30 p.m. in the Student Union Ballroom there will be an in-person University Support Staff Recognition event. We will recognize just over 200 employees for both years of service and retirees. President Linton will be in attendance and looks forward to sharing in this event.

7. Unfinished Business

A. Proposed Change to University Handbook, Appendix E – **Attachment 3**

Past president Markham shared that based off the first reading in Faculty Senate last month for the changes to the constitution, a few edits were included that clarify the questions raised. There were a few other minor edits made as well to clarify current practice.

Past President Markham made a motion to approve the revisions, it was seconded by Senator Berumen. The motion carried.

The next step is a general meeting of the faculty and professional staff to vote on this proposed change. This meeting has been scheduled for May 3rd from 2:30-3:00 pm and will be handled virtually. An announcement will be shared in K-State Today next week.

8. Announcements

A. Faculty Senate 2022 Elections – **Attachment 4**

Congratulations to the newly elected senators, and much appreciation to past senators for serving. On May 10th we will meet in person for the transition meeting. Refreshments will be served in welcoming our new and remaining senators, as well as saying farewell to outgoing senators. Zoom will continue be available as well. We're confident that you'll show patience as you have been in the event there are occasional technical, or other, snafus with this first hybrid meeting.

B. KBOR meeting report (<https://www.k-state.edu/today/announcement/?id=81335>)

President Littrell deferred senators to the K-State Today article.

C. Spring 2022 open forum dates:

- Manhattan: April 25, 11 am-noon, Alumni Center
- Olathe: April 26, 11 am-noon, Forum Hall
- Salina: April 27, 11 am-noon, College Center Conference Room

President Littrell reminded all of the upcoming forums. She requested that caucus chairs work with their constituents to come up with a few questions for these events. The events will occur in person and if at all possible we'd encourage you to attend in this manner. However, the events will also be live streamed and questions can be submitted by chat as needed.

- D. [Faculty and Professional Staff Retiree Ceremony](#) – April 27, 4 pm, Alumni Center
This event will be at the Alumni Center, but will also be live streamed so that those unable to attend in person can view the event. This year we have approximately 160 retirees.
- E. Strategic Enrollment Management Town Hall, May 11, 1-2 pm, K-State Student Union, Bluemont Room
President Littrell reported there will also be an online component to this, watch for announcements.
- F. The Big 12 Faculty Fellowship is starting up again, and we need four or five faculty volunteers to assist with review of applications for this opportunity. The committee will meet on Zoom during finals week. Please reach out to President Littrell by Monday, April 18th if you are interested.

9. Open discussion period for senators | New Initiatives | For the Good of the University

10. The meeting adjourned at 4:49 pm.

Respectfully submitted by:
Pat Hudgins,
Faculty Senate Secretary

Next meeting: Tuesday, May 10, 2022; 3:30 pm, K-State Student Union, Big 12 room

- *Recognition of outgoing senators and leadership: 3:15 pm*
- *First 2022-2023 Faculty Senate meeting: immediately following the 2021-2022 adjournment*

**ACADEMIC AFFAIRS
CONSENT AGENDA**

Approve the following course and curriculum changes, graduation list addition, and posthumous degree request:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password

<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:1616/form>

Agriculture	AGED - 735 - Methods of Technological Change in Agriculture AGED - 737 - Teaching Diverse Learners in Agricultural Education AGED - 831 - Survey Development in Agricultural Education and Communications
Arts and Sciences	POLSC - 781 - Teaching the Theoretical Foundations of Constitutional Government POLSC - 782 - Teaching the Historical Origins of Constitutional Government POLSC - 783 - Teaching the Development of Constitutional Principals POLSC - 784 - Teaching the Institutions of Government POLSC - 787 - Teaching Citizenship POLSC - 788 - Teaching the Constitutional Principles of America's Founders POLSC - 789 - Methods and Materials in Civic Education
Business Administration	MANGT - 860 - Managing the Triple Bottom Line Business MANGT - 880 - Strategic Management MANGT - 890 - International Management
Education	EDCI - 913 - Inquiry I – Statistical Analysis in Curriculum and Instruction EDCI - 914 - Inquiry II – Qualitative Research in Curriculum and Instruction EDCI - 915 - Inquiry III - Program Evaluation for Curriculum and Instruction EDCI - 917 - Inquiry IV - Advanced Quantitative Methods in Curriculum & Instruction

	EDCI - 918 - Inquiry IV - Advanced Qualitative Methods in Curriculum & Instruction
Leadership Studies	LEAD - 489 - Seminar in International Service-Learning
Veterinary Medicine	CS - 894 - Antimicrobial Resistance in Bacteria: Impact on Animal and Public Health

CURRICULUM: <https://kstate.curriculog.com/agenda:1617/form>

Health and Human Sciences	Financial Counseling Minor Personal Financial Planning (B.S.) Personal Financial Planning Minor
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B. Graduation list(s), addition(s) and/or posthumous degree requests:

- Graduation list addition: Fall 2021, Richard Garrett, BS, Arts and Sciences
- Posthumous degree: Spring 2022, Ryan Smith, BS, Health and Human Sciences