

MINUTES
KSU Faculty Senate Meeting
Tuesday, February 8, 2022, 3:30 pm
Zoom ID: 149 712 846; <https://ksu.zoom.us/j/149712846>

Present: Aakeroy, Ahlers, K. Bach, Bennett, Berumen, Bishop, Bitsie-Baldwin, Blankley, Bormann, Bowen, Brusk, Buffington, Caldas, Chen, Craghead, Craig, Crawford, Denison, DePaola, Doan, Douthit, Dowd, Dunn, Durtschi, Falcone, Finch, Finkeldei, Gates, C. Grice, R. Grice, Haub, Hay McCammant, Hicks, Higginbotham, Hiller, Hosni, Hudgins, Hughey, Jackson, C. Jones, K. Jones, Kastner, Kempton, Kiss, Kliewer, Kohl, Korten, Kramer, Launius, LeHew, Linville, Little, Littrell, Luly, Macfarlane, Markham, Maseberg-Tomlinson, McCulloch, McGlynn, Meekins, Miller, Moorberg, Oetken, Passarelli, Phillips, Presley, Raine, Reese, Rubin, Rundus, Saucier, Savage, Shappee, Sherbert, Spare, Tarpoff, Thomason, Thompson, Von Bergen, Wanklyn, Wigfall, Wilken, and Yu-Oppenheim

Absent: J. Bach, Chengappa, Dogan, Gabbard, Mason, Oborny, Renberg, Ruiz Diaz, Rys, Schermerhorn, Spooner, and Warren

Proxies: Adams, Baird, Dodd, Gragg, Krysko, Lehman, Perez, Rundus (until arrival) Santos, Seay, Sevin, and Wilson

Guests/Visitors: Kelley Brundage, Kimathi Choma, Huston Gibson, Tim Hegarty, Don Kurtz, Stephanie Lott, Kari Morgan, Michael Pritchard, Stephanie Rolley, Sara Rosenkranz, Kevin Steinmetz, and Kristin Waller

Parliamentarian: Daniel Ireton

1. President Laurel Littrell called the meeting to order and played a Land Acknowledgement.
2. Welcome to new Term Appointment Caucus members: Jennifer Miller, Mary Bowen, Graciela Berumen, Erin Bishop, Deborah Kohl, Laura Perez, Suzanne Reese, and Tandy Rundus.

Present Littrell welcomed our new caucus members to their first Faculty Senate meeting today. We look forward to collaborating with these dedicated senators.

3. President Littrell inquired if any changes or edits were need to the December 14, 2021 draft minutes. Seeing none these will stand approved as submitted.
4. Guest: Kimathi Choma, overview of Student Ombudsperson role
Choma first shared that he has two distinct roles here at K-State, and these are entirely separate from each other. He is the assistant dean for diversity, recruitment, and retention in the college of Arts and Sciences. He is also the Student Ombudsperson, which position he serves in a different office on campus. The latter position is the inaugural appointment for a three-year term. Our students advocated for us to have a student ombudsperson and he is honored to serve in this role. He shared a brief video and several websites containing information regarding an ombudsperson's role and also more specific to his role as Student Ombudsperson. They are as follows:

- K-State Student Ombudsperson:
<https://www.k-state.edu/diversity-inclusion/resources/student-ombudsperson/>
- The Modern Ombuds:
https://ioa.memberclicks.net/assets/Ombuds_Tool_kit/IOA_2020_The_Modern_Ombuds_Double_Sided_Brochure.pdf

- IOA International Ombudsman Association: <https://www.ombudsassociation.org/>
- Who are Ombuds? <https://youtu.be/boFZVeDwdtg>

There are three ombudspersons at K-State that are available for faculty and staff. At this time, he is the only student ombudsperson. In future, there may be a need to have a full time, independent position dedicated to this role. He saw about 12 students in the fall and anticipates the same or more in the spring. It was clarified that he is not a direct report related to Title IX cases, in this role, nor is he required to directly report to Office of Institutional Equity. Ombudspersons are not mandatory reporters. He is there to provide resources. Additionally, he is neutral. He emphasized that his position is the “Informal” process as he promotes being a trusted resource for undergraduate and graduate students. A flyer was also shared out via email with more information and the location of this office in Holton Hall. There was a time for Q&A and the distinction between mandatory reporting and clarification of scenarios to better serve students. Stephanie Lott, who was also present, spoke to mandatory reporting as well.

5. President Littrell and President Elect Saucier took a moment to welcome Cheryl Grice, a new senator who is now serving in the General University Caucus. Due to Senator Grice needing to leave early, President Littrell wished to announce this now instead of later on the agenda.
6. Approval of Consent Agenda (pages 5-8) – Don Saucier
President Elect Saucier inquired if any items should be moved to the discussion agenda. Seeing none, the consent agenda was approved.
7. Report from Standing Committees, Graduate Student Council, and Senates
 - A. Academic Affairs – Jenny Bormann/Don Von Bergen
 - Proposed discussion agenda items (page 9)

Senator Von Bergen moved to approve the new curriculum items as listed on the discussion agenda. These include new degrees, minors, and certificates. Motion carried.

The Undergraduate Academic Credit Certificate policy had some additional edits needed and it will be back this spring. The committee continues their work on the interdisciplinary program approval process for both undergraduate and graduate level. This has been slightly delayed as they are considering a possible different approach to this. They also continue to review the post-bacc minor policy and the posthumous degree policy. Other work continues that has been previously reported on.

- B. Faculty Affairs – Marcellus Caldas/Veronica Denison
Senator Caldas reported that their committee is working on the definition of engagement and how departments can better define and measure this as it relates to scholarship and promotion.
- C. Graduate Student Council – Pingping Chen or David Marcus
Senator Chen mentioned that they had great attendance for their first general meeting and they will be extending their research forum, because it will allow more people to attend. The event will be March 30-31 and this will be their oral and poster presentations. Other events will be scheduled online due to increased COVID positive numbers. They have planned professional and skills development workshops along with a financial workshop. For information, details and dates please check out their website. They are preparing for spring elections, nominations begin in March for April elections. If you have questions, please reach out to Senator Chen (pingpingchen@ksu.edu).
- D. Professional Staff Affairs – Renee Gates/Mishelle Hay McCammant

Senator Gates reported that they are continuing work on a proposed change to the University Handbook Section C192 related to the ombudsperson for professional staff. They are also reviewing the current policy and procedures for inclement weather and snow days.

E. Student Senate – Blake Phillips

Student Senate will meet for the third time this semester and they are planning to vote on internal committee restructuring relating to serving students better. He reported on Student Center Tuition Enhancements committee, which is looking at the funding allocated for new programs and initiatives in fiscal year 23. They meet in-person at 7 pm on Thursdays and also via zoom. Elections are coming.

F. Technology – Brett DePaola/Michael Raine

They didn't meet but Senator DePaola wanted to report on cyber security training. This is required by all employees, including students. The training deadline was extended until the end of January. At the end of January, there were about 1,000 accounts suspended. As of this meeting, there are still about 680 persons with accounts disabled; IT folks are looking make the process better and useful. They are seeking feedback if you desire to share. You can reach out to Senators DePaola and Raine or directly reach out to Chad Currier.

G. University Planning – Martin Seay

Past President Markham reported on behalf of Senator Seay. FSCOUP met last week and approved language for University Handbook, Section B95, relating to FSCOUP composition and CCOPs, which will come to this body in March. Looking ahead to university planning they are considering people to invite to their future meetings, to talk about the current state of the city/university funds and potential issues related to budget planning. They are considering Ethan Erickson and also President Linton.

H. University Support Staff Senate – Mary Oborny or Monica Macfarlane

Senator Macfarlane reported they are meeting this week and will be setting goals for their 2022 senate year and planning for their spring recognition and retirees' event. She thanked FSCOUP for their work on Section B95. They are also working with PSA on a combined statement about support to allocate some funds from the budget to recruit positions within student service units that have experienced depletion of staff. Lack of staff leads to delays in responses and impacts our students in many ways.

8. Announcements

A. Faculty Senate 2022 Elections

President Littrell shared that the elections process is beginning. Candace has sent information out to caucus chairs with details. Because the inaugural Term Appointment caucus elections just concluded, they will not have an election this year or the next.

B. FS Leadership positions will also open. If anyone is interested in co-chairing a committee or running for office, please review the Faculty Senate website for more details. Past President Markham also provided encouragement to ones considering growing their leadership in ways to affect change. These Faculty Senate leadership roles provide an excellent opportunity. Feel free to reach out to any on the Faculty Senate Leadership Council if you'd like to discuss any of these roles.

C. Senator replacement: Cheryl Grice for Madai Rivera (Feb. 2022-May 2023)

President Littrell welcomed Senator Grice earlier in the meeting.

D. Nominations open for [professional and university support staff awards](#)

President Littrell encouraged senators to consider nominating individuals for these awards.

E. KBOR meeting report - <https://www.k-state.edu/today/announcement/?id=79812>
The Board met on Jan. 19th. It was approved to extend the tenure clock extension policy for faculty hired during the 2020 academic year and into the next academic year as the COVID disruptions have continued to occur for research, instruction and other faculty activities. All regent universities were in support of this policy. There was discussion on working out formulas for capital improvement and building maintenance and how it should be credited to the university infrastructure as some universities have kept up with building maintenance and construction. KBOR has looked at establishing a general education program and a working group is looking at the framework of general education of community and four-year universities. This will be in addition to K-State 8 and will not conflict with what is already in place. At the next KBOR meeting they will look at the RPK Consultants Group to complete a program review. K-State is already doing a program review and it is hoped in future that this will be compatible and not be additional work. There was more discussion from several senators who encouraged all to keep an eye on this. It was stated that this is a work in progress, and we need to keep abreast of potential changes.

F. Spring 2022 open forum dates:

- Manhattan: April 25, 11 am-noon, Alumni Center
- Olathe: April 26, 11 am-noon, Forum Hall
- Salina: April 27, 11 am-noon, College Center Conference room

It is hoped these events will be held in person to allow for each specific campus to spend a little time conversing with our new university president. These will likely also be live streamed, but there will not be a chat feature with the live streaming. If you will not be able to attend in person and have a question, please email these to Candace so she can compile them in time for the appropriate event. President Littrell would like caucus chairs to be considering questions at these events. These are not presentation events, but more specific to question and answers.

G. 2022 Retirement Ceremony: April 27, 4 pm, Alumni Center

The intention is to also hold this event in person this year. Due to a variety of things, including the VSIP program, we have quite a large number of retirees this year, however, we don't have the final list yet.

9. Open discussion period for senators | New Initiatives | For the Good of the University

There was brief follow up to conversation at the January Executive Committee meeting related to the variety of application by colleges regarding the January memo on classroom protocol for COVID as classes resumed in spring. President Littrell verified she spoke to the provost on this topic and it was the intention to be flexible in accommodations requested by faculty members to move courses online temporarily during this Omicron surge. After that January meeting many more requests were submitted and approved for a change in modality. President Littrell mentioned the merit pool funding and that they have asked the salaries and fringe benefits to review Appendix Q to be proactive as the process begins. Also mentioned was a Cost of Living (COLA) raise and whether this stays within the budget proposed by the Governor. Vice Provost Karen Goos will be our guest next month. Caucus chairs haven been asked to provide President Littrell questions by February 15th so that they can be compiled and shared with her before the meeting.

10. The meeting adjourned at 4:29 pm.

Respectfully submitted by:

Pat Hudgins,
Faculty Senate Secretary

Next meeting: Tuesday, March 8, 2022; 3:30 pm

**ACADEMIC AFFAIRS
CONSENT AGENDA**

Approve the following course and curriculum changes and graduation list additions:

A. COURSE AND CURRICULUM PROPOSALS:

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda at links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:1561/form>

Agriculture	AGRON - 305 - Soils AGRON - 306 - Soils Laboratory AGRON - 605 - Soil and Environmental Chemistry AGRON - 630 - Crop Improvement and Biotechnology AGRON - 635 - Soil and Water Conservation AGRON - 640 - Cropping Systems AGRON - 645 - Soil Microbiology AGRON - 646 - Soil Microbiology Laboratory AGRON - 650 - Integrated Weed Management AGRON - 655 - Site Specific Agriculture AGRON - 305 - Soils AGRON - 681 - Range Ecology ENTOM - 620 - Pesticides, People, and the Environment ENTOM - 652 - Introduction to Insect Molecular Techniques ENTOM - 852 - Insect Molecular Techniques FDSCI - 305 - Fundamentals of Food Processing FDSCI - 430 - Food Products Evaluation GRSC - 112 - Feed and Pet Food Experience GRSC - 200 - Topics in Grain Science HORT - 587 - Turfgrass Diseases and Their Management HORT - 600 - Herbaceous Landscape Plant Production HORT - 610 - Floral Planning for Special Events HORT - 615 - Wedding Flowers HORT - 620 - Unique Floral Designs HORT - 625 - Floral Crops Production and Handling HORT - 791 - Urban Agriculture PLPTH - 587 - Turfgrass Diseases and Their Management
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	WOEM - 855 - Resource Selection Methods and Theory
Architecture, Planning and Design	ARCH - 274 - Digital Architecture I ARCH - 325 - Introduction to Architectural Theory ARCH - 350 - History of Contemporary Architecture ARCH - 374 - Digital Architecture III ARCH - 433 - Building Construction Systems in Architecture I ARCH - 506 - Architectural Internship, Part B ENVD - 250 - History of the Designed Environment I ENVD - 251 - History of the Designed Environment II IAID - 248 - Fundamentals of Architectural Technology IAID - 407 - Furniture Design I IAID - 416 - History of Furniture IAID - 430 - Visual Communication I IAID - 456 - Introduction to Industrial Design INDD - 325 - Human Factors in Industrial Design
Arts and Sciences	ANTH - 352 - Topics in Cultural Heritage and Museum Studies BIOL - 410 - Biology of the Cancer Cell CRIM - 301 - Topics in Criminology CRIM - 361 - Criminal Justice Systems CRIM - 362 - Police and Society CRIM - 364 - Criminology CRIM - 367 - Real World Criminology CRIM - 454 - Criminal Law and Society CRIM - 460 - Youth and Crime CRIM - 462 - The War on Drugs CRIM - 463 - Gangs in American Society CRIM - 470 - The Criminal Justice System and Family Violence CRIM - 477 - True Crime CRIM - 480 - Prisons and Punishment CRIM - 482 - Criminal Procedure and Investigations CRIM - 500 - Criminological Perspectives on Contemporary Issues CRIM - 550 - Technocrime, Security, and Society CRIM - 552 - Sex Crimes & Society CRIM - 562 - Study of Serial Murder CRIM - 568 - Criminology Internship CRIM - 569 - Field Experience in Criminology CRIM - 572 - The Death Penalty CRIM - 592 - Anatomy of Mass Murder CRIM - 599 - Senior Thesis in Criminology CRIM - 665 - Women and Crime COMM - 632 - Innovation Cultures COMM - 800 - Teaching Public Speaking GWSS - 305 - Engaging Gender, Women, and Sexuality Studies MC - 191 - Audio Essentials MC - 193 - Video Production Essentials MC - 406 - Multiplatform News Reporting MC - 612 - Diversity in Media MC - 662 - International and Intercultural Public Relations MUSIC - 129 - University Orchestra STRAN - 400 - Transforming Society

Business Administration	<p>FINAN - 555 - Finance Scholars Seminar</p> <p>MANGT - 431 - Business Law II</p> <p>MANGT - 515 - Managerial Consulting</p> <p>MANGT - 523 - Human Resources Analytics</p> <p>MANGT - 525 - Organizational Management and Data Analytics</p> <p>MKTG - 498 - Independent Study in Marketing</p> <p>MKTG - 635 - Digital Marketing Applications</p> <p>SALES - 496 - Special Topics in Sales</p> <p>SALES - 498 - Independent Study in Sales</p>
Education	<p>EDLEA - 710 - Fundamental Histories and Philosophies in Indigenous Education</p> <p>EDLEA - 720 - Self-Determination, Sovereignty, and Systems of Indigenous Education</p> <p>EDLEA - 730 - Leadership, Advocacy, and Action in Indigenous Education</p> <p>EDLEA - 740 - Applied Project in Educational Leadership for Indigenous Populations</p>
Engineering	<p>CIS - 831 - Deep Learning</p> <p>CIS - 835 - Neuro-Symbolic Artificial Intelligence: Deep Learning and Knowledge Representation</p> <p>CIS - 836 - Knowledge Graphs</p> <p>IMSE - 730 - Data Engineering I – Time Series & Topological Data Analysis</p>
Health and Human Sciences	<p>FASH - 476 - Merchandise Math and Buying Concepts</p> <p>FASH - 576 - Retail Finance and Merchandise Control</p> <p>FNDH - 311 - Health Promotion and Behavior</p> <p>FNDH - 597 - Research Experience in Food, Nutrition, Dietetics and Health</p> <p>HDFS - 110 - Introduction to Human Development</p> <p>HDFS - 300 - Problems in Human Development and Family Science</p> <p>HDFS - 301 - Interpersonal Skills for Helping Professionals</p> <p>HDFS - 302 - Introduction to Human Sexuality</p> <p>HDFS - 305 - Family Violence Across the Life Course</p> <p>HDFS - 350 - Interpersonal and Family Relationships</p> <p>HDFS - 375 - Introduction to Research Methods in Human Development and Family Science</p> <p>HDFS - 460 - Families and Social Policy</p> <p>HDFS - 506 - Adolescent and Emerging Adult Development</p> <p>HDFS - 510 - Midlife to Late Adult Development</p> <p>HDFS - 550 - Application of Theories in HDFS</p> <p>HDFS - 552 - Social Justice in a Family Context</p> <p>HDFS - 570 - Program Development and Implementation</p> <p>HDFS - 575 - Research Practicum</p> <p>HDFS - 579 - Orientation to Human Development and Family Science Internship</p> <p>HDFS - 580 - Human Development Family Science Internship</p> <p>HHS - 400 - Wichita State University Nursing Partnership</p> <p>HM - 423 - Facility Management</p> <p>IDFS - 350 - Our Sustainable World</p> <p>ID - 651 - Design for Supportive Environments</p> <p>KIN - 111 - Adaptive Training</p>

	KIN - 312 - Methods and Analysis of Public Health KIN - 386 - Pediatric Physical Activity, Exercise & Sport PFP - 315 - Love and Money
Undergraduate	GEN - 200 - Undergraduate Education Abroad
Salina Aerospace and Technology Campus	COT - 715 - Systems Project Management COT - 839 - Integrated Systems Thesis CYBR - 601 - Introduction to Cybernetic Modeling and Simulation CYBR - 603 - Integrated Systems Architecture CYBR - 707 - Research Methods, Design, and Analysis CYBR - 708 - Cybernetic Systems Design and Dynamics CYBR - 710 – Advanced Data Analytics for Cybernetic Systems CYBR - 751 - Cyber Defense Methods CYBR - 760 - Aerospace Cybersecurity Studio MLAS - 650 - Autonomous Systems Architecture Studio MLAS - 700 - Advanced Cybernetic Systems Development MLAS - 750 - Autonomous Networking within Cyber-Physical Systems MLAS - 800 - Integrated Machine Learning and Autonomous Systems SSO - 735 - Electron Microscopy of Aerospace Materials SSO - 736 - Aerospace Metallurgy and Ceramics SSO - 738 - Advanced Composite Materials
Veterinary Medicine	AP - 836 - RNA in Physiology, Biotechnology and Medicine AP - 837 - Introduction to Cell Physiology

CURRICULUM: <https://kstate.curriculog.com/agenda:1562/form>

Arts and Sciences	Communication Studies BA/BS News and Sports Media B.A./B.S. (degree name change) - <i>(conditional based on KBOR approval of new degree Advertising & PR, which FS approved in December)</i>
Business Administration	Management (B.S.)

B. Graduation list(s), addition(s) and/or posthumous degree requests:

- Summer 2021 list addition: Zachary R. Hopkins, Bachelor of Science, Business Administration
- Spring 2019 list addition: Miranda Moore, Bachelor of Science, Arts and Sciences

**ACADEMIC AFFAIRS
DISCUSSION AGENDA**

New curriculum:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:1563/form>

Architecture, Planning and Design	Real Estate and Community Development (B.S.)
Arts and Sciences	Criminology BA/BS Digital Innovation in Media (B.S.) Undergraduate Certificate of Proficiency in English for Academic Purposes
Business Administration	Operations & Supply Chain Management (B.S.) Minor in Marketing
Education	School Counseling (Ed.S.)
Health and Human Sciences	Fitness Professional Certificate
Technology & Aviation (Salina Aerospace and Technology Campus)	Aeronautical Technology (B.S.) - Aviation Management Option Integrated Systems Design and Dynamics (M.S.)
Veterinary Medicine	Exotic Animal/Zoological Medicine Veterinary Certificate