

MINUTES
KSU Faculty Senate Meeting
Tuesday, April 9, 2019, 3:30 pm
K-State Student Union, Big 12 room

Present: Aakeroy, Andrews, Auten, Bannister, Barden, Barnett, Barrett, Bergtold, Bormann, Briggs, Chandler, Charland, Chavez, Chengappa, Clark, Crawford, Crow, Culbertson, Dodd, Douthit, Easton, Eiselein, Falcone, Ferguson, Finkeldei, González, Hachiya, Hageman, Harding, Hauck, Hay McCammant, Hettiarachchi, Higginbotham, Hohn, Hosni, Hsu, Hubbell, Hughey, Hutchinson, Ireton, L. Kanost, M. Kanost, Kelly, Kempton, Kiehl, Kingery-Page, Kiss, Korten, Krysko, Kulesza, Lehning, Lindshield, Littrell, Luly, Markham, Martini, McCornack, McGlynn, Meekins, Nelson, Nguyen, Passarelli, J. Pitts, Reed, Reznikoff, Rosenkranz, Saucier, Shappee, Stevenson, Tanona, Tiemeyer, Vardiman, Von Bergen, Weaber, Wood, Yu-Oppenheim, and Zajac

Absent: Beebe, Betz, Caffey, Chumachenko, Erickson, Larson, McDiffett, Mirafzal, L. Pitts, Renberg, and Roozeboom

Proxies: Almes, Barkley, Behnke, Bridges, Daniels, DePaola, Dunn, Durtschi, Kennelly, Korten (after 4:45), Lavis, Patell, Raine, Schermerhorn, Stoney, and Thomas, Ugrin

Guests/Visitors: Jansen Penny

Parliamentarian: Mickey Ransom

1. President Spencer Wood called the meeting to order at 3:30 pm.
2. Guest: Sarah Barrett, Cats' Cupboard Overview and Update—Senator Barrett discussed the toll financial stress can place on student performance and how food insecurity plays a large part in this. The alarming results from research conducted on the Manhattan campus led to the establishment of the Cats' Cupboard Food Pantry. The Cats' Cupboard has partnered with Animal Sciences and Industry and Grain Science and Industry to provide access to meat, dairy and grain products they produce. Approximately 80 students receive vouchers each month to ensure they are getting meat protein, dairy items and grain products. As of April 1st, the Cats Cupboard is now available to staff and faculty with financial needs. Data collected at the Cats' Cupboard helps the staff identify needs beyond food and hygiene. The Basic Needs Survey conducted at the beginning of the spring semester revealed that some of our faculty and staff don't have access to some of the most basic needs (a bed or running water, for example). The All-In Campaign the KSU Foundation conducted on March 27th allowed not only the campus community, but alumni and donors from across the country to participate as well. Over \$320,000 was raised in 24 hours. The K-State Polytechnic campus is in the early stages of establishing a food pantry and \$10,000 of the funds raised were donated as seed money to help get them started. The Cats' Cupboard is also a learning center. Student dietitians are writing recipes and providing nutrition advice; social work students are gaining valuable experiences working shifts in the food pantry; classes are offered on multiple topics like financial literacy; and other educational opportunities will be developed. Questions: 1) What is the staffing? Barrett is the supervisor, Erin Bishop is the office manager, and volunteers are instrumental in staffing. 2) Are you working with the office of Strategic Enrollment Planning and other offices that track student retention? They're working very closely with the Office of Student Financial Assistance to identify many factors that can impact student academic success and are in the early stages of developing a plan for moving forward. 3) The campus can be a source of a lot of waste—are you working with Housing and Dining Services to see about getting packaged meals? Right now, Cats' Cupboard is only approved for non-perishable items.

3. The March 5, 2019 minutes were approved as submitted.
4. Approval of consent agenda (pages 2-3) – Tanya González (**includes Attachments 1 and 2**)
President Elect González inquired if any items should be moved to the discussion agenda. Seeing none she moved approval of the consent agenda. Motion passed.
5. Report from Standing Committees and Student Senate
 - A. Academic Affairs – Jenny Bormann/Todd Easton
 - University-wide concurrent Bachelors and Masters degrees – Informational item – **Attachment 3**
Currently working on financial aid issues that can occur when students transition from undergraduate to graduate status. Questions: 1) What will this proposal solve? Senator Easton responded that one advantage is students will stick around another year and earn a graduate degree. Right now, it is problematic when a change in the undergraduate program is made – it results in two changes needing to be forwarded to Academic Affairs. If this policy passes, it will cut down on duplication of efforts in managing curricula for concurrent degrees. 2) How hard will it be to define when the undergraduate status ends and graduate status begins? In total, students are taking fewer hours for their degree—won't this create a disincentive for taking K-State students into the program? Many departments have difficulty getting graduate students, so keeping K-State students for another year shouldn't be a problem and does not keep us from taking an out-of-state student. 3) A senator commented that this process already exists in her department. Why do we need a new policy? This is to make a template, or generic framework, that is applicable university-wide. Discussion: A senator spoke in favor of this commenting that school is costing more now. Part of that is an opportunity cost. If students can finish their bachelor's degree in four and then get their master's in the fifth year, they will finish their advanced degree more quickly, they will earn more in salary right out of school, and it will be more economical for the student in the long-run. Another senator commented that it will be easier to bundle degrees (math with a master's in another discipline, for example) and it will provide a broader education for the student.
 - There is concern about duplication of classes becoming more problematic due to the new budget model. Colleges need to avoid duplicating classes that already exist in another college to teach to their majors and should work together on addressing curricular needs in the department where the original course occurs. New courses that are considered duplicative should and will be addressed at the Academic Affairs Committee meetings. Representatives from both departments should be present to work out issues, if not resolved prior to an FSAAC meeting, in an amicable manner rather than having debate occur on the Senate floor.
 - B. Faculty Affairs – Charlie Barden/Amy Betz
 - Proposed revisions to UH, Section K – General Services – **Attachment 4**
There have been two FS meetings since Section K was first proposed. Adjustments and clarifications were made to the language. They checked with Lafene Student Health Center and were told that all students, faculty and staff can utilize the Center for the purpose of preparing for international travel for a fee. Discussion: 1) Why are some items under the Student Union bolded and others not bolded? That is how they already were (no changes were made). It was suggested that the bolding and bigger font be removed to add consistency and there was general agreement to that. 2) Will the sections be re-numbered so it doesn't have gaps? The handbook policies are not re-numbered due to other policies referencing to specific sections; re-numbering may cause problems with other institutional documents. 3) The Music Department is now called School of Music, Theatre and Dance. It was agreed the proper terminology should be inserted. An amendment was made and seconded to keep the first and last sentences of Section K76, while retaining the original language

that solidifies the partnership between McCain Auditorium and SMTD, and also to un-bold the bolded words in the section related to the K-State Student Union. Amendment passed. Motion was made to approve Section K as amended. Motion passed.

C. Professional Staff Affairs – Kelly Briggs/Ashley Thomas

- Had two meetings since the last Faculty Senate meeting. One meeting was to go over the survey data from the job satisfaction survey conducted in the fall. The goal is to present the results at the May meeting.
- Had a joint meeting with Vice President Stephens and Assistant Vice President for Budget Ethan Erickson to discuss term appointments. Many have been on term appointments for ten years or more. The problem is that there is a difference in treatment in departments of term employees because they have no protections and this seems counter to our Principles of Community. Discussions focused on whether employees who have been on term appointments can be made regular. Two people doing the same jobs are being treated differently based on whether they are regular or term. Also discussed extending the dependent tuition benefit to term employees who have been on appointment for extended periods of time (a period of 5 or more years was suggested).

D. Student Senate – Ryan Kelly

- Tuition and Fees Strategies Committee: College tuition committee voted to reject the Engineering fee. College of Human Ecology had two department fees approved. The Tuition and Fees Strategies Committee voted to verify the process was followed for these fees and they believed they were.
- Terms started for new senators and leadership positions last Thursday. President Wood presented certificates of appreciation to Ryan Kelly, Jordan Kiehl and Lacy Pitts (who was absent).

E. Technology – Brian McCornack/Michael Raine

- Don Crawford reported for FSCOT. He updated senators on Microsoft 365 usage, updates and how decisions are made to update the campus application. ITS evaluates updates that are related to core campus uses: calendar, mail, etc.
- SALSA (Style and Accessible Learning and Service Agreement): Arts and Sciences is wanting to pilot integration of SALSA with Canvas. It makes course syllabi accessibility compliant in a more simplified manner. If it goes well, it will be applied campus-wide to Canvas.
- Clickers: ITS has not made a decision on which clickers to purchase. Having Top Hat Day later this month. In the future, smart phones and tablets will be used instead of clickers. Network issues need to be resolved before this can move forward.
- IT Strategic Plan has been approved (no longer draft). It shows the priorities for ITS moving forward and also shows the new organizational structure.
- Classroom upgrades will be taking place this summer.
- DUO Implementation: Group 7 is the final group to get migrated and should wrap up this month.

F. University Planning – Valerie Barnett/Laurel Littrell

- They invited deans to attend their April meeting to talk about budget modernization. Dean Gwinner, College of Business, attended and shared what he could; however, there isn't much to share currently because we are still working through the shadow year.
- April 24th, 10:30-11:30, Town Hall: Budget Modernization Update will take place.
- City/University Fund: Much of the money in that fund is going toward the North Campus Corridor project. Over the next three years, uncommitted funds are going toward pedestrian safety. President Wood encouraged senators to visit among their caucuses to make note of safety issues. Even though funds aren't readily available, we can't ignore safety risks and we should be making our leaders aware of areas of concern.

6. Announcements

- A. KBOR meeting report: 1) Open Educational Resources – there are two groups working simultaneously: one student-led and the other with the MHEC (Midwest Higher Education Consortium). The idea is to incentivize campuses to use open resources and much of the work is based on K-State’s model. 2) Physician Assistant Program – the second reading at the COCAO meeting was uncharacteristic with commentary between KU and WSU who expressed support while at the same time raised concerns about the proposal. The concern expressed by WSU was about the availability of clinical sites; the WSU provost also expressed WSU fundamentally supported the program. The proposal will move forward to the board, yet it is unclear what the outcome will be. 3) The governance group read the paid parental leave policy formulation. The Governor signed into law paid parental leave and each agency was to develop their policies. Regents began to chisel away at the policy drafted and it was pulled from the agenda. Total cost for the program system-wide is \$250K. Some changes suggested included: requiring 12 months vs. 6 months of employment; changing age of adoptee from 18 to 6; whether employees should earn leave while on paid parental leave; and regents felt like campuses with bargaining units should not automatically get the paid parental leave – they should have to ask for it through their bargaining units. The deans and department heads that participated in an implementation meeting agreed we would not change our policy as it currently stands.
- B. 2019 Faculty Senate elections results – **Attachment 5**
President Wood encouraged members to reach out to new senators and welcome them to the body.
- C. Annual Faculty and Professional Staff Retiree Ceremony: April 16, 2019, 4 pm, Alumni Center

7. Open discussion period for senators as needed: 1) It was noted that it costs the library \$35 for each interlibrary loan or more, depending on the item. One senator expressed that he just learned this cost and wished he had known that a long time ago. He believe at times he did not get \$35 worth of information and would have been much more judicious in his use. He encouraged KSU Libraries to raise awareness about the true costs so others might be more deliberate in considering whether they really need an interlibrary loan; perhaps noting that information on the request form for users to see when they fill out. Another senator suggested adding this specific charge to the request for emergency funding from the KBOR that should be returned to the Library. Our whole year has been spent using interlibrary loan and should be restored to K-State.
8. The meeting was adjourned at 4:57 pm.

Respectfully submitted by:
Suzy Auten,
Faculty Senate Secretary

Next meeting: Tuesday, May 14, 2019; 3:30 pm, Union Big 12 room

- New Faculty Senator Orientation: 2:30 pm
- Recognition and Reception for outgoing senators: 3:00 pm
- 2018-2019 Faculty Senate meeting: 3:30 pm
- 2019-2020 Faculty Senate meeting: immediately following the 2018-2019 adjournment

ACADEMIC AFFAIRS CONSENT AGENDA

Approve the following course and curriculum changes, graduation lists, and posthumous degree request (see attachments 1 and 2 for supplemental information related to course and curriculum proposals)

A. COURSE AND CURRICULUM PROPOSALS:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda>

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second - Go to the course or curriculum agenda as links listed below.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES: <https://kstate.curriculog.com/agenda:675/form>

Agriculture	AGEC - 560 - Data Analytics for Agricultural Economics FDSCI - 510 - Fruit and Vegetable Processing FDSCI - 511 - Fruit and Vegetable Processing Lab
Arts and Sciences	BIOL - 101 - Concepts of Biology COMM - 850 - Political Communication GEOG - 121 - Introductory Physical Geography: Earth Systems Science GEOG - 122 - Introduction to Physical Geography: Earth Systems Science Laboratory HIST - 155 - U.S. Military History since 1775 MUSIC - 490 - Collegium Musicum PHYS - 915 - Quantum Field Theory II SOCWK - 360 - Substance Abuse Case Management and Holistic Recovery SOCWK - 650 - Assessment and Treatment of Substance Use Disorders SPAN - 302 - Spanish IV for Heritage Speakers SPAN - 531 - Professional Spanish: Health and Human Services SPAN - 550 - Introduction to Hispanic Readings and Media SPAN - 560 - Cultures of the Spanish-speaking World: U.S. Latinx SPAN - 565 - Cultures of the Spanish-speaking World: Spain SPAN - 567 - Cultures of the Spanish-speaking World: Transatlantic SPAN - 575 - Introduction to Spanish Translation SPAN - 580 - Introduction to Spanish Linguistics
Business Administration	FINAN - 450 - Principles of Finance
Education	EDCI - 770 - Advanced Approaches in World Lang Ed

Human Ecology	HM - 462 - Advanced Wines HM - 475 - Internship in the Hospitality Management HM - 482 - Human Resource Management in the Hospitality Industry HM - 495 - Golf Course Internship in Hospitality Management PFP - 305 - Advanced Personal Financial Planning PFP - 460 - Retirement Planning Concepts PFP - 464 - Estate Planning Concepts PFP - 466 - Personal Risk Management and Insurance Planning
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CURRICULUM: <https://kstate.curriculog.com/agenda:676/form>

Agriculture	Dairy Science Certificate (new)
Arts and Sciences	Certificate in Film Studies (new) Certificate in Linguistics (new)
Business Administration	Business Core Business of Sports and Entertainment Certificate Management Minor (new)
Human Ecology	Family Studies and Human Services (B.S.) Human Nutrition (B.S.)-Nutrition and Health Human Services Administration Graduate Certificate (new) Personal Financial Planning (B.S.)

B. GRADUATION LISTS AND POSTHUMOUS DEGREE REQUEST:

December 2018 Graduation lists as submitted from the Registrar's office
 May 2019, Blake Sullivan, College of Business Administration