

MINUTES
KSU Faculty Senate Meeting
Tuesday, March 5, 2019, 3:30 pm
K-State Student Union, Wildcat Chamber

Present: Andrews, Auten, Bannister, Barden, Barnett, Barrett, Beebe, Behnke, Bergtold, Betz, Bormann, Briggs, Chumachenko, Clark, Crawford, Crow, Culbertson, DePaola, Dodd, Douthit, Dunn, Durtschi, Easton, Eiselein, Erickson, Falcone, Ferguson, Finkeldei, González, Hachiya, Hageman, Harding, Hauck, Hay McCammant, Hohn, Hosni, Hsu, Hughey, Hutchinson, Ireton, L. Kanost, M. Kanost, Kelly, Kempton, Kiehl, Kingery-Page, Kiss, Korten, Krysko, Kulesza, Lindshield, Littrell, Luly, Markham, Martini, McCornack, McDiffett, Mirafzal, Nelson, Nguyen, Patell, J. Pitts, Reed, Reznikoff, Saucier, Shappee, Stevenson, Stoney, Tanona, Ugrin, Vardiman, Von Bergen, Wood, and Zajac

Absent: Barkley, Caffey, Chavez, Chengappa, Daniels, Hettiarachchi, Higginbotham, Hubbell, McGlynn, L. Pitts, Raine, Renberg, and Roozeboom

Proxies: Aakeroy, Almes, Bridges, Chandler, Charland, Kennelly, Korten (after 4:45), Larson, Lavis, Lehning, Markham (until arrival), Meekins, Passarelli, Rosenkranz, Schermerhorn, Thomas, Tiemeyer, Weaver, and Yu-Oppenheim

Guests/Visitors: Charles Taber

Parliamentarian: Mickey Ransom

1. President Spencer Wood called the meeting to order at 3:31 pm.
2. Guest: Provost Taber
 - Topics for discussion: Library Serials-Message was sent out regarding suspension of acquisition of serials for the remainder of the current academic year. This is indicative of what is happening in higher education nationally. Any move toward open access is something that needs to be very carefully planned, but the Provost doesn't see how it is possible to remain on this current path with publishers. Library renovation is on target for reopening of 1st floor in the fall of 2019.
 - Enrollment and Budget-enrollments are down partly due to smaller availability of graduating senior classes, but it will take time to recover. The 2019-2020 academic year will be the low for K-State. Out-of-state enrollments are increasing, due to hiring of recruiters in those markets.
 - Information Sharing from SEM committees-the design of the SEM structure is not to have reports coming from the task forces. Those groups need to focus on getting their work done. Reports from the task forces will be made to the SEM Governance Committee and communication to the university community regarding SEM updates will come from the SEM Governance Committee.
 - Questions: Enrollment management – focus was intentionally on undergraduate enrollment because the greatest improvement was needed there. The same amount of effort, institutionally, was not given to graduate and international enrollments. Initial numbers of international enrollments show modest growth for next year. The Office of International Programs (OIP) has worked very hard on recruitment and it is paying off. One senator noted that the largest growing demographic group is those relying on need-based scholarships. Was this discussed with the Huron Group? Yes, it was extensively discussed. The reality is that there is no new money to expand need-based aid. What we have been able to do is restructure how we award merit-based aid. We will be working with the Foundation to address need-based scholarships. The new financial aid model frees the colleges from having to come up with the other half of the funds needed for merit-based scholarships. A senator noted that the caucus from their college has been dismayed with the financial pressures affecting

serials acquisitions. Is there something that can be done to work together on addressing this issue and take back to our caucuses? Taber has mentioned to the President that a task force is needed to develop a position statement on how K-State stands on this issue and strategize how best to get the needed materials while making it clear to the publishers that change is necessary. The Provost sees the next five years as being pivotal in redefining the relationships with publishers, open access and how our research and scholarly activities can be rewarded outside of the publishing paradigm.

3. The February 12, 2019 minutes stood approved as submitted.
4. Approval of consent agenda (page 6) – Tanya González (**includes Attachments 1 and 2**)
President Elect González inquired if any items should be moved to the discussion agenda. Seeing none she moved approval of the consent agenda. Motion passed.
5. Report from Standing Committees and Student Senate
 - A. Academic Affairs – Jenny Bormann/Todd Easton
 - Discussion agenda item (page 7) – **Attachment 3**
Bormann moved approval of the proposal on the discussion agenda. Discussion agenda was approved.
 - The committee is continuing work on the university-wide proposal regarding concurrent BS-MS degrees. The aim is to have a policy and procedures in place, which would improve consistency among these concurrent degrees. They are working through some issues related to financial aid when a student moves to graduate status. Discussion: A senator inquired about the ramifications. Senator Easton listed some of the benefits of the concurrent degree as keeping students on campus to finish a graduate degree; distance students continuing on for a graduate degree; and increased graduate enrollments because students would only need 21 more hours of credit. Some of the disadvantages were mentioned by other senators such as a loss of nine credit hours to undergraduate programs. Coupled with the KBOR trying to allow more undergraduate credits to be transferred, this feels like we are cutting ourselves on both ends hoping we come out ahead.
 - The instruction manual related to approval, routing, and notification continues to be worked on. The Academic Affairs committee (AAC) will be trying out a procedure, on a trial basis due to the heavy logistics involved, which would speed up approval of proposals between the AAC meetings and the monthly FS meeting. Currently, items approved from the first and third AAC meetings of the month are placed on the following month's FS meeting. On a trial basis, items from the first monthly meeting of AAC will be placed on the FS meeting agenda the following week, with conditional approval from the Executive Committee. Trial procedures will have Academic Affairs Committee informing the Executive Committee of what is on their agenda for the first monthly meeting and FS Executive Committee would approve placing items to the Faculty Senate agenda pending action by AAC at their meeting. Only proposals that pass without changes and unanimously would be moved to the agenda for Faculty Senate the following week.
 - The co-chairs of AAC, and provost office personnel, have met with the K-State 8 Council to work on getting tag review on track and also review possible changes to tagging criteria and the like.
 - B. Faculty Affairs – Charlie Barden/Amy Betz
 - Proposed revisions to University Handbook, Section C10-C11, Faculty/Term appointments – **Attachment 4**
Some of these issues have been under examination for a while. The current language in the University Handbook cites the “privilege of participation in faculty meetings” to being only for regular faculty. This runs counter to practice in colleges across the university. Many term faculty are involved with curricular matters and service on committees within colleges. Section C12 states that “service on term appointments is not credited toward tenure.” Would it be more accurate to say

“years of service” or “time served” on term appointments are not credited toward tenure? It was moved to amend the language to “years of service” and the amendment passed. A senator inquired whether there should be a proactive statement of what term faculty are allowed to do, rather than stating what they cannot do. There was general agreement that this would be something to pursue. It was moved to approve the amended version of the handbook policy change. Motion passed.

- They continue to look at extending various benefits to term employees, such as the dependent tuition program, for example. Also looking at what kind of policies and procedures would need established for moving someone from term to regular appointment.

C. Professional Staff Affairs – Kelly Briggs/Ashley Thomas

- As just reported, PSA and FAC have met jointly in recent weeks to examine extending benefits to term staff as well.
- A new working group is being formed including leadership members from Professional Staff, USS, and General Caucus to look at best structure for representation of staff as a whole university-wide.
- The Kansas Board of Regents is proceeding with a job satisfaction survey for all USS and UPS at the Regents institutions. It will be distributed by the Docking Institute after spring break.

D. Student Senate – Ryan Kelly

- It was reported that 120-130 students participated in elections last week. Student Government is transitioning to the new leadership and will be developing reports to pass along to the new leaders.
- Student Senate is drafting a resolution similar to the one on this agenda by Faculty Senate commending the KBOR chair for efforts on addressing budget matters with the Legislature.
- The proposed Engineering fee did not pass on a 15-5-0 vote. They will be examining two fees for the College of Human Ecology at the next meeting.

E. Technology – Brian McCornack/Michael Raine

- Phones: FSCOT will discuss options for phones in faculty and staff offices across campus based upon some departments removing phones to reduce expenses. Concerns of safety need to be considered as well as accessibility of faculty and staff to students.
- Office 365: There are many new features available, but there is often confusion about how to use them and whether they are available to K-State employees, etc.
- Shared governance with VPITS: Looking at ways to work more collaboratively and examine where FSCOT fits in with the strategy.
- Clickers: Looking at whether we can narrow down the kinds of clickers being used so students don't have to buy 3 or 4.
- Duo two-factor authentication continues to move forward. There is a scheduled roll out, however, senators were encouraged that they can sign up prior to their scheduled date if desired.

F. University Planning – Valerie Barnett/Laurel Littrell

- There was no February meeting due to weather challenges; their next meeting is March 7th.
- They will continue to verify that CCOPs (college committee on planning) election procedures are in order. These committees serve several purposes, but often relate to action when there is financial stress or exigency.
- City-University Fund: will continue to work to identify uses for the funds that will be mutually beneficial. Much of the funding is tied up in the north corridor development leaving little to commit to other projects currently.
- Looking at FSCOUP's role as we move toward updating the university's strategic plan and how we can be more involved in developing the strategy portion of the strategic plan. It was noted that a groundswell of individuals outside of the university leadership are needed to provide input to guide the planning and implementation.

6. New Business

A. Resolution related to support of KBOR request for funding – **Attachment 5**

A resolution was developed by Senator Elizabeth Dodd and came out of the Arts and Sciences Caucus to acknowledge and express appreciation for Regent Dennis Mullin's efforts to address the legislature in requesting restoration of funding for higher education that has been lost by the Regents institutions. The resolution passed. President Wood will take a signed copy of the resolution to the next Board of Regents meeting to present to Regent Mullin hopefully during the Council of Faculty Senate Presidents meeting.

7. Announcements

A. Climate Survey meeting with Faculty Senate – Tuesday, March 26th, 1-3 pm, Union Big 12 room
Dr. Bryan Samuel has scheduled a time to meet with faculty senators to discuss the 2015 Climate Survey, which will closeout phase I of this effort. Two hours are needed to discuss all the recommendations and action items from the 2015 survey.

B. KBOR meeting report: President Wood reported that the pilot study, originally approved for Johnson County Community College and the KU Edwards campus to allow 75 hours of a bachelor's degree to come from community college credits, is now being expanded by Blake Flanders, President of the Board of Regents, to be policy for the system. There doesn't appear to be enough data to inform the decision, however, there will still likely be action at the March meeting.

C. Faculty Senate elections reminder

Primary ballots were due March 1. Caucus chairs are now verifying the willingness of nominees to be on the final ballot.

D. Annual Faculty and Professional Staff Retiree Ceremony: April 16, 2019, 4 pm, Alumni Center

The deadline for submitting information relating to faculty and professional staff retirees must be sent to Candace by March 7th. The ceremony includes those who have retired or will be retiring this year.

8. Open discussion period for senators as needed

- Senator Hsu reported on the Provost's Distinguished Lecturer Series talk on Artificial Intelligence (AI) Safety and Security and HCAI workshop that were held on February 22-23. These will soon be available for viewing. Collaborative effort with Engineering and Arts and Sciences. The URL is <http://bit.ly/KSU-AI-Safety>.
- President Elect González reported that the Department of English is collaborating with the Office of Diversity on a campus-wide Social Justice Center. It will promote interdisciplinary work and action supporting social justice issues.

9. The meeting was adjourned at 4:38 pm.

Respectfully submitted by:

Suzy Auten,
Faculty Senate Secretary

Next meeting: Tuesday, April 9, 2019; 3:30 pm, Union Big 12 room

ACADEMIC AFFAIRS CONSENT AGENDA

Approve the following course and curriculum changes and posthumous degree request (*see attachments 1 and 2 for supplemental information related to course and curriculum proposals*)

A. COURSE AND CURRICULUM PROPOSALS:

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda>

To view the proposals in Curriculog,

First - Login to Curriculog using your K-State eID and password
<https://kstate.curriculog.com>

Second – Copy the course or curriculum agenda link listed below and “paste and go” in the browser.

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon

In User Tracking, change "Show current" to "Show current with markup"

View the proposal

Use the browser’s back button to return to the agenda and select next proposal

For more information on viewing proposals, see:

<http://www.k-state.edu/curriculog/training/view/index.html>

COURSES (*attachment 1*):

<https://kstate.curriculog.com/agenda:631/form>

Arts and Sciences	MUSIC - 815 - The Undergraduate Music Curriculum MUSIC - 816 - Field Experiences in an Undergraduate Music Curriculum
Business Administration	GENBA - 861 - International Field Study MANGT - 643 - Staffing Organizations
Human Ecology	CNRES - 752 - Culture and Conflict FNDH 321 – Medical Documentation
Veterinary Medicine	CS - 701 - Supplemental Dentistry for Small Animals

CURRICULUM CHANGES (*attachment 2*):

<https://kstate.curriculog.com/agenda:632/form>

Arts and Sciences	B.A./B.S. Political Science and M.A. Security Studies Concurrent Degree
Technology and Aviation	Engineering Technology-Web Development Technology Option (AETA-WD)

B. Posthumous degree request:

May 2019, Jeremy A. Bowen, Masters of Music Education, Graduate School

ACADEMIC AFFAIRS DISCUSSION AGENDA

Approve the following new degree program (*see attachment 3 for supplemental information*):

To view full proposals, see the Curriculog Agenda: <https://kstate.curriculog.com/agenda:633/form>

Technology & Aviation	Associate of Applied Science in Aviation (new degree program)
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