Attachment 3
Informational Item
Proposal for a university wide concurrent bachelor and master's program

This is not a voting item and is not an existing K-State policy. The goal is for something similar to this to someday become a policy. Any suggestions or concerns, please contact Todd Easton (teaston@ksu.edu)

Concurrent Bachelor and Master Program

A student that successfully completes this program will receive both a bachelor's degree and a master's degree from K-State. By staying with K-State, the student may use up to nine graduate credit hours toward both the undergraduate and graduate degree requirements.

Undergraduate and graduate policies related to courses, curriculum, financial aid, and scholarships differ dramatically. As a result, simultaneously navigating both a bachelor's and master's degree can be complex. Students, undergraduate advisors, and graduate advisors are all highly encouraged to learn about additional policies and best practices at www.ksu.edu/concurrent_bachelor_master.

Admissions:

The student must be pursuing a K-State bachelor's degree.

The student must apply and be admitted to a K-State master's program prior to receiving the bachelor's degree.

The student may not apply for a master's degree prior to completing 75 undergraduate credit hours with at least 30 completed at K-State. Additionally, the student must have a K-State undergraduate cumulative GPA ≥ 3.0.

The student may not be admitted to a master's degree prior to completing 84 undergraduate credit hours.

Upon admission to a graduate program, the student is assigned an academic graduate advisor.

Program Format:

The student must complete all of the bachelor's degree requirements with the exception that up to 9 credit hours of 600 or 700 level classes taken for graduate credit may also count toward the undergraduate degree requirements. These classes, called concurrent courses, are identified through the concurrent courses for bachelor and master's form (www.ksu.edu\registrar\concurrentform) and become part of the student's requirements for the bachelor's degree.

The student must complete all of the master's degree requirements.

Individual programs may require additional criteria for admission or graduation.

The grades from concurrent courses count toward the student's graduate GPA. Students receiving A, B, C or Ds in concurrent courses are given credit for the accompanying undergraduate hours, but the grades do not impact the student's undergraduate GPA.

The bachelor's degree may be awarded at any time following the completion of its requirements. The master's degree will not be awarded until the all the requirements of the bachelor's degree are completed. Thus, a student may receive both a bachelor's and master's degree in the same semester. Note: The student receives two distinct degrees.

In the event that a student begins this program, but does not wish to finish the master's degree, he/she should request that the concurrent courses be converted to undergraduate credit in order to satisfy the bachelor's degree requirements.

The concurrent program requires almost continuous enrollment. If a student fails to enroll in classes for over a year, then that student has lost the ability to count graduate courses toward both his/her undergraduate and graduate programs. In this situation, the concurrent courses are converted to undergraduate credit to facilitate the awarding of the bachelor's degree.

Concurrent Courses for Bachelor's and Master's Degree Form

Students pursuing a concurrent bachelor's and master's degree should complete this form after being admitted to a K-State master's degree. This form assigns the classes taken for graduate credit that also count toward the bachelor's degree. Thus, these graduate classes are required as a part of the student's undergraduate degree program. These classes are called the student's concurrent courses.

Student Name: John Doe   WID Number: 123456789

Undergraduate Degree Program: Bachelor of Science in Industrial Engineering
Master's Degree or Graduate Certificate: Master of Science in Statistics

Classes to be taken for graduate credit that will be used to satisfy the bachelor's degree requirements. These classes must be numbered between 600 and 799. The student should also list these classes on his/her graduate program of study.

Credit Hours	Class Number	Class Name	Bachelor degree Program Requirement
3	IMSE 641	Statistical Quality Control	IMSE Elective
3	IMSE 643	Industrial Simulation	IMSE 643-a required core class
3	STAT 705	Regression and An. of Var.	Professional Elective

Total hours applied from master's degree to the bachelor's degree.   9

_____
Student's signature

_____   _____
Undergraduate advisor's signature   Graduate advisor's signature

_____   _____
Undergraduate degree's   Undergraduate degree's dean's signature
department chair/head signature