MINUTES
KSU Faculty Senate Meeting
Tuesday, April 10, 2018 3:30 pm
<mark>Union Big 12 Room</mark>

Present: Almes, Auten, Ayres, Bannister, Barden, Barkley, Barnett, Bennett, Betz, Bolton, Bormann, Chengappa, Chumachenko, DePaola, Devore, Dodd, Douthit, Easton, Eiselein, Falcone, J. Fallin, Finkeldei, Gonzalez, Hachiya, Hageman, Hamilton, Harding, Hartman, Hauck, Hedrick, Heinrich, Hosni, Hsu, Hughey, Ireton, Kanost, Keen, Kingery-Page, Lehman, Lindshield, Littrell, Markham, McCornack, McCrea, Patell, Peuchen, Raine, Reed, Reznikoff, Schultz, Simser, Spears, Spooner, Stevenson, Thomas, Vardiman, Warner, Weaber, Wilson, Wood, and Zajac

Absent: Andrews, Baalman, Bergtold, Bridges, Chandler, Chavez, Crawford, Crow, Hoag, Duncan, Gabbard, Goodson, Guikema, Leitnaker, Martini, Mirafzal, Renberg, Roozeboom, and Roush

Proxies: Aakeroy, Erickson, Ferguson, Hettiarachchi, Kennelly, Lavis, Lehning, Meekins, K. Nelson, N. Nelson, Saucier, Shappee, Sump, Yu-Oppenheim, and Zolkiewska

Guests/Visitors: Rob Caffey, Andrea Feldkamp, April Mason, Gary Pratt

Parliamentarian: Mickey Ransom

1. President Brian Lindshield called the meeting to order at 3:30 pm.

2. Guest: April Mason
    Topics for discussion: Budget Modernization - Cost Pools teams, Spring Enrollment numbers, Huron Consultant update

    Budget Modernization – Cost Pools teams
    Individuals from the budget modernization core and steering committees have met with administration from Auburn, Iowa State University, University of Arizona, and the Ohio State University. The individuals they have met with have been extremely helpful in talking through ideas, what they did, and challenges they encountered. Last week the Cost Pools teams presented to the steering committee. Provost Mason complimented those who served on the cost pool teams and thanked them for their work. There are things the budget committee wants to think about and discuss. For example, do we want to think in terms of FTEs or head count for student credit hour production? The plan is to identify a model to run in FY19 as we have our current model in place to see how everything would work with the proposed budget. Provost Mason indicated there was an individual from the University of Arizona who was careful to state that this is a budget, and that the change does not come in the amount of money that comes in, but how the budget is managed. It is much more transparent. The budget modernization committee has not yet determined the metrics or the cost pool determinations.
    A question was raised regarding what the committee has been learning from other institutions. Provost Mason commented that the people from the University of Arizona indicated that they would not go back to the previous historical incremental model like what K-State has. Their new model is transparent and open and people know what happens when budgets go up and down. Past President Bennett indicated that some institutions noted that the budget changes did not change things as much or as quickly as they had expected. The biggest positive is the change in the conversation. People now think a lot more about recruitment and retention.
    A concern was raised regarding cost pool teams work. A senator shared that his cost pool team identified some high-level cost drivers and their recommendations continued to be pushed back. Suggestions were

made from the steering committee rather than utilizing the drivers that the individuals in the unit were identifying as the real drivers.

A senator inquired how scholarly activities will be rewarded. Provost Mason indicated that the core group is challenged with how to reward scholarly activity because research and scholarship looks very different within various units. They did not discuss this specifically with the University of Arizona. Iowa State only handles tuition through the model and has a set pattern for SRO. All state funds go to the president's office for disbursement as the president sees fit. The models at Auburn and the University of Arizona cover all income streams. The steering committee has not yet discussed how it will be handled here.

Spring Enrollment Numbers
Provost Mason indicated that the administration typically does not put out an announcement regarding spring enrollment numbers. There is typically a drop from fall to spring of about 10%. They anticipated an even larger drop, but the drop was not as high as what they had anticipated. The Fall to Spring drop in enrollment was 10.1% in FY16, 11.1% in FY17, and 11.5% in FY18. President Lindshield stated that news releases were put out by the administration through 2015 regarding spring enrollment, but these announcements were not made in 2016 or 2017.

Huron Consultant Update
Provost Mason provided a timeline for Huron to report their findings. The steering committee will meet with the consultants on May 1st to get Huron's recommendations. Huron has looked at enrollment, recruitment, retention, student success, marketing, and price elasticity. On May 17th and 18th Huron will meet with other entities including Faculty Senate Leadership and the Deans Council. They will also hold an open forum for interested faculty and staff. Provost Mason indicated we need to make improvements on our data, as it has been difficult to get the Huron Consultants the data they need.

3. The March 13, 2018 minutes were approved as submitted.

4. Approval of consent agenda (page 6) – Spencer Wood (includes **Attachment 1 and 1a**)
    President-Elect Wood inquired if any items needed moved to the discussion agenda. Seeing none, the consent agenda stood approved.

5. Report from Standing Committees and Student Senate

    A. Academic Affairs – Jenny Bormann/Teresa Hartman
        Senator Bormann indicated that Academic Affairs is continuing to see curriculum changes for programs that are reducing the overall credit hour requirement to 120 hours. Academic Affairs has created a subcommittee to further discuss K-State 8 tags. They are also discussing the appropriate approval procedures for allowing departments to offer half credit hours within existing variable credit hour classes.

    B. Faculty Affairs – Charlie Barden/David Lehman
        *   Proposed Changes to University Handbook for first reading:
            i.   Section E – Sabbatical Leave – **Attachments 2 and 2a**
            ii. Appendix O – Integrity in Research and Scholarly Activity – **Attachment 3**

        Section E – Sabbatical Leave
        Senator Barden presented Section E of the University Handbook on Sabbatical Leave as a first reading. Questions and concerns were raised regarding the last paragraph of E2. It was recommended that the first sentence in the last paragraph be revised to read, "During sabbatical leave, a faculty member is not obligated to perform academic duties and responsibilities, including teaching or any other service such as serving on a university committee."

A question was raised regarding E3 and if the report from the individual on sabbatical to be filed with the Provost's office upon the faculty member's return from sabbatical leave. It was recommended that the last sentence of E3 be revised to read: In all cases, university funds used for sabbaticals do not imply an endorsement of the faculty member's day-to-day activities while on sabbatical leave."

On the Sabbatical Leave Guidelines, a concern was raised regarding point #3 stating: "Use of office space, lab space or equipment may be permitted in certain circumstances." It was indicated that the office and/or lab space may need to be revised to allow faculty members to have space for their research and to work with graduate students who may be integral to the research they are conducting while on sabbatical. It was recommended that this sentence be removed and the sentence prior be revised to read as follows: "At all times during a sabbatical, a faculty member is not obligated to perform University work, and should avoid voluntarily engaging in any university business while on leave."

Recommendations were made to invite the Provost and/or General Counsel to come for the second reading so that she can be involved in the discussion of the faculty that report to her. President Lindshield indicated that we have to move on and encouraged senators to email Senator Barden with additional recommendations, questions, and concerns.

Appendix O – Integrity in Research and Scholarly Activity
Senator Barden presented Section O of the University Handbook regarding Integrity in Research and Scholarly Activity as a first reading. A concern was raised that as it is currently written, a person found in violation of this policy can turn to Appendix G or M. Revisions will be made to clarify that these appendices relate to different types of faculty members.

C.   Professional Staff Affairs – Loleta Sump/Ashley Thomas
   •   Advising Career Ladder Presentation (Ashley Thomas and Andrea Feldkamp) – **Attachment 4**
       Senator Thomas indicated that Jay Stephens talked with PSA regarding HCS. They are setting some goals and timelines that will soon be posted on their website and they were encouraged by what he shared with them. PSA encouraged him to communicate more frequently with the campus community.

       PSA also had questions about spouse and dependent tuition. Ethan Erickson attended a PSA meeting and he indicated that until the new budget model is in place, it is challenging to discuss. It will likely be tabled until the new budget model is in place.

       There is a staff survey that will be disseminated to USS and Professional Staff. Emporia State, KU, and Wichita State have chosen not to participate in this survey. Wichita State indicated they have done a lot of work to make their faculty and staff a cohesive group. Because faculty were not going to be included, they decided not to participate. Emporia State was on a similar wavelength. KU pulled out because they recently did a survey. A question was asked regarding if there will be redundancy in this survey and the campus climate survey that will be forthcoming. They have communicated with the USS President to share that this survey should be used to help inform the climate survey. There are also questions included in this survey that are different than those provided in the climate survey that are valued.

       Senator Thomas presented the Advising Career Ladder for Professional Academic Advisors as an informational item. Senator Thomas and Andrea Feldkamp have taken the lead on developing a career ladder for professional academic advisors using core competencies from NACADA. They are in the process of presenting this information to relevant stakeholders on campus. They are looking

for feedback and letters of support, as appropriate. This document has been a year in the making and has been developed and vetted by the academic advisor group on campus that includes academic advisors from all colleges. A recommendation was made to clarify that this is pertaining to full-time professional academic advisors on campus, not faculty advisors.

D.   Student Senate – Jonathan Peuchen
Student Senate and all of SGA are in a transition in leadership. The new executive branch leaders are in place and they are in process of selecting the cabinet.

Jordan Kiehl is the new student body president and Lacy Pitts is the new student body vice president.

The Tuition and Fees Strategies committee has approved the following fees:
College of Engineering: $15 fee
College of Architecture, Planning, and Design: $15 fee
They are also in the final steps of considering a $15 fee for the Kinesiology department and a $20 fee for the Personal Financial Planning program. These last two fees have been approved by their departments and the Tuition and Fees Strategies Committee will review this process this evening. The committee will also discuss the new College Tuition Committees in the next few weeks to review this process and to make sure it works effectively in the future. This is the first time departmental fees are being considered. Senators inquired about the number of proposals that may come through in the future if departmental fees are approved. Department fees that produce over $200,000 have to be approved by the Board of Regents. The president has the opportunity to decline these fees. A senator raised a concern that having multiple fees is deceptive for students and families.

E.   Technology – Michael Raine/Lisa Shappee
- 2017 Data Access Report – **Attachment 5**
  Senator Raine directed attention to the annual Data Access Report. The Chief Information Officer provides this report annually to Faculty Senate. Due to lack of time, this report will be discussed further at the May meeting.

  FSCOT has also been discussing two-factor authentication. This is a way to keep our eID and other systems safer moving forward. There are pilot groups testing this currently. A report regarding the outcome of the pilot should be available in May with a recommendation for rollout. A rollout may occur in the summer or fall.

  Scott Finkeldei came to FSCOT to discuss TopHat, which is a clicker system available for faculty and staff to use. A concern was raised regarding giving preference to TopHat over other systems since there are a number of concerns with this particular clicker system. It was clarified that preference is not given to this clicker system over others. Gary Pratt, Chief Information Officer, indicated that there are a lot of duplicative systems throughout campus and clickers is an example of that. Having multiple systems is challenging for students. At this point, we are reactionary to the requests from instructors rather than working toward a standardized system for the university. It was recommended to survey the faculty regarding what apps are available and which they are interested in utilizing so that this input could be shared to help moving forward. Pratt indicated that this is part of the IT Strategic Planning process. He thinks it makes sense for FSCOT to work on these issues to identify the software programs that would be helpful to have as an institutional license.

  It was reported that in 2019 IT will support 139 general use classrooms. There are hopes that the academic enhancement fee will be able to be used for technological updates in these general use

classrooms. Jack Ayres indicated that when looking at expenditures, the committee will put together their preferences and develop a strategic multi-year plan for the use of these fees.

Senator Raine indicated that additional recommendations, concerns, and questions can be provided to FSCOT members, Scott Finkeldei (curtain@ksu.edu), or Gary Pratt (gpratt@ksu.edu).

F. University Planning – Laurel Littrell

The City/University Funds proposal is moving forward. The funding for this year is about $750,000. The funds were proposed for use on campus perimeter crosswalks and traffic improvements and the Campus Creek Storm Water improvements. This is the last year for the full funding as $500,000 of these funds for the next 20 years will go to the North Campus Corridor project. Moving forward, we will have $250,000 a year to work with for City/University Funds projects. The three senates are proposing a way of moving forward with three-year plans rather than bringing forward proposals each year.

FSCOUP has been reviewing University Handbook section B95 regarding CCOPs. According to that section, a copy of each college's CCOP election procedures is to be shared with Faculty Senate. FSCOUP will review this section of the handbook and members were charged to determine whether there are election procedures on hand for their college and if not, this is a timely reminder that these need to be completed.

6. Announcements

   A. 2018 Faculty Senate Election Results – **Attachment 6**
   B. March KBOR report (page 7)
   C. Annual Faculty and Professional Staff Retiree Ceremony: April 17, 2018, 4:00 pm, Alumni Center

7. Open discussion period for senators as needed – none.

8. The meeting adjourned at 5:04 pm.

Respectfully submitted by:
Mindy Markham,
Faculty Senate Secretary

Next meeting: Tuesday, May 8, 2018; 3:30 pm, Wildcat Chamber
   • New Faculty Senator Orientation: 2:00 pm
   • Recognition and Reception for outgoing senators: 3:00 pm
   • 2017-2018 Faculty Senate meeting: 3:30 pm
   • 2018-2019 Faculty Senate meeting: immediately following the 2017-2018 adjournment

Approve the following course and curriculum proposals and posthumous degree request:

A. COURSE AND CURRICULUM PROPOSALS:
To view full proposals, see the Curriculog Agenda:

To view the proposals in Curriculog,
First - Login to Curriculog using your K-State eID and password
https://kstate.curriculog.com

Second - Go to the links below:
COURSE PROPOSALS: https://kstate.curriculog.com/agenda:353/form
CURRICULUM PROPOSALS: https://kstate.curriculog.com/agenda:354/form

From the list of proposals, hover over the proposal and click View/Edit Proposal Icon
In User Tracking, change "Show current" to "Show current with markup"
View the proposal
Use the browser back button to return to the agenda and select next proposal

For more information on viewing proposals, see:
http://www.k-state.edu/curriculog/training/view/index.html

COURSES: https://kstate.curriculog.com/agenda:353/form

Arts and Sciences	ARAB - 300 - Arabic III
	ENGL - 224 - Television as Literature
	ENGL - 324 - Television
	ENGL - 424 - Topics in Television

CURRICULUM CHANGES: https://kstate.curriculog.com/agenda:354/form

Agriculture	Entomology Minor

B. POSTHUMOUS DEGREE REQUEST:

Posthumous degree: May 2018, Graduate School, Moustapha Soumaila Issa

March KBOR Report

CEO and President Blake Flanders engaged the Council of Faculty Senate Presidents asking for input about an amorous/romantic relationship between faculty and students policy. An ongoing ESU sexual harassment case might be part of the reason for them requesting an umbrella policy to go over the institutions. He indicated that he would like our input in the next few months. There was a lot of discussion about the SB 340 Campus Free Speech Protection Act. Most of our discussion focused on the 1c2 clause: "that postsecondary educational institutions, including their faculty, shall not require students to adopt or to indicate their adherence to beliefs or orthodoxies on any particular political, philosophical, religious, social, or other such subject, although institutions may require students to conform their conduct to the requirements of law and policy; and" and concerns about the impact it would have on the classroom environment. The bill was killed in the senate by a split 20-20 vote. The Board also approved a resolution calling for increased funding for higher education if there is additional funding provided to K-12 education that you can find here: https://www.kansasregents.org/about/news-releases/2018-news-releases/681-regents-pass-resolution-in-support-of-funding-for-higher-education. Finally, at the Council of Chief Academic Officers, a BSE in Physical Education Plus was approved from KU. There had been a lot of discussion at the previous meeting and this one about the impact of adding descriptors like "Plus" to a degree had, and whether other institutions with similar degrees would have to follow suit.