

Attachment 3
Proposed Changes to University Handbook
Sections C53.3, C63.3, C112.5, and C152.5
Related to Promotion and Tenure
Approved by the University Handbook & Policy Committee
Approved by Faculty Affairs on May 1, 2018 – with revisions made May 31, 2018

C53.3 The department head/chair will forward a letter which includes his/her recommendation and the rationale for the recommendation, edited and anonymized comments, and the faculty vote to the ~~dean~~candidate. The letter will become part of the candidate's reappointment file. This letter along with, ~~A~~all recommendations and ~~unedited~~raw written comments of the department's eligible tenured faculty members and the candidate's complete file are also forwarded to the dean along with the candidate's complete file, the majority recommendation and unedited written comments of each of the department's tenured faculty members. The department head/chair will also meet with the candidate to discuss the separate issue of the candidate's progress toward tenure. ~~A copy of the~~ The department head's/chair's letter alone will be made available to the candidate and will become part of the candidate's reappointment file. The department head/chair will also meet with the candidate to discuss the ~~separate issue of the candidate's progress toward tenure.~~

C63.3 The department head/chair will ~~forward~~provide a letter which includes his/her recommendation, and the rationale for the recommendation, edited and anonymized comments, and the faculty vote to the ~~dean~~candidate. The letter will become part of the candidate's reappointment file. This letter along with, ~~A~~all recommendations and ~~unedited~~raw written comments of the department's eligible faculty members and the candidate's complete file are also forwarded to the dean. ~~A copy of the department head's/chair's letter alone will be made available to the candidate and will become part of the candidate's reappointment file.~~ The department head/chair forwards a written recommendation and accompanying explanation to the dean, along with the candidate's complete file, and the majority recommendation and written comments (unedited) of the departmental faculty members. A copy of the department head's/chair's written recommendation letter alone will be forwarded to the candidate.

C112.5 The department head/chair will ~~forward~~provide a letter which includes his/her recommendation, the rationale for the recommendation, edited and anonymized comments, and the faculty vote to the ~~dean~~candidate. The letter will become part of the candidate's reappointment file. This letter along with, ~~A~~all recommendations and ~~unedited~~raw written comments of the department's eligible tenured faculty members and the candidate's complete file are also forwarded to the dean. ~~A copy of the department head's/chair's letter alone will be made available to the candidate and will become part of the candidate's reappointment file.~~is forwarded to the candidate.

C152.5 The department head/chair will ~~forward~~provide a letter which includes his/her recommendation, the rationale for the recommendation, edited and anonymized comments, and the faculty vote to the ~~dean~~candidate. The letter will become part of the candidate's promotion file. This letter along with, ~~A~~all recommendations and ~~unedited~~raw written comments of the department's eligible tenured faculty members and the candidate's complete file are also forwarded to the dean. ~~A copy of the department head's/chair's letter alone will be made available to the candidate and will become part of the candidate's promotion file.~~The department head/chair will forward a written recommendation letter which includes the rationale for the recommendation to the dean and the vote of the eligible faculty. All recommendations and unedited written comments of the department's eligible faculty members and the candidate's complete file are also forwarded to the dean. A copy of

~~the department head's/chair's written recommendation letter alone is forwarded to the candidate.~~