

MINUTES
KSU Faculty Senate Meeting
Tuesday, May 13, 2014
K-State Union, Big 12 Room

Present: B. Anderson, J. Anderson, Bannister, Barden, Beard, Bennett, Bishop, Bloodgood, Bonella, Bormann, Brown, Carrico, Cauble, Charney, Clark, Cochran, Cox, Crawford, Crow, Davis, DeRouchey, Devore, Dille, Dissanayake, Dodd, Doll, Easton, Eiselein, D. Fallin, J. Fallin, Farmer, Featherstone, Finkeldei, Garcia, Glymour, Goins, Gonzalez, Goodson, Guzek, Haar, Hartman, Hoag, Hoeve, Holcombe, Hubler, Hutchinson, Jones, Kanost, Kays, Keen, Kennedy, Knackendoffel, Krishnamoorthi, Lara, Larson, Lavis, Lear, Lindshield, Lynn-Sherow, Markham, Maseberg-Tomlinson, Mosier, Pacey, Reed, Rintoul, Satzler, Schmidt, Schultz, Sherow, Smith, Spooner, Stevenson, Stewart, Sump, Swilley, Titgemeyer, Van Horn, Warner, Washburn, Willbrant, Wood, Works, Zajac, Young, and Yu

Absent: Aakeroy, Armbrust, Brody, Burenheide, Chakrabarti, Ehie, Faubion, Fullagar, Gamez, Hamilton, Higginbotham, Hosni, Jackson, Linville, Narayanan, Raine, Reese, Schermerhorn, Stark, Wang, and Weiss

Proxies: Aramouni, Auten, Blair, Bolton, Dover, Jani, Kingery-Page, Maatta, McCrea, Moser, Pahwa (after 4:15 pm) Pankl, Patell, and Rogers

Visitors/Guests: April Mason, Mandi McKinley

Parliamentarian: Mickey Ransom

2:00 p.m. Faculty Senate Orientation – all senators welcome
3:00 p.m. Reception for Faculty Senators & presentation of certificates to outgoing senators
3:30 p.m. Faculty Senate Meeting

1. President Julia Keen called the final meeting of the 2013-2014 Senate to order at 3:35 p.m.
2. Provost's visit – Prior Learning Assessment Guidelines draft for comment – **Attachment 1** (<http://www.kansasregents.org/resources/PDF/3036-KansasCPLGuideMay2.pdf>)
Provost Mason began by explaining that another relevant issue in conjunction with prior learning assessment is concurrent enrollment. This will be a topic at the May KBOR meeting. Issues arise with transcript evaluation when students apply with multiple transcripts with credits from various institutions. Others come with years of experience and would like to get some kind of credit for this knowledge and experience. Students can get credit for prior learning, i.e. CLEP exams. Another way to earn credit is via portfolios which can look different depending on the subject. The Chief Academic Officers are very concerned about portfolio review. Certain accredited programs do not allow for this practice. Movement in this direction needs to be strategic and intentional, particularly from the perspective of student success. We need to make sure credentials mean something and that we are setting students up for success and have identified any potential unintended consequences. We want to make sure that credits for prior learning are identifiable on transcripts. This is an issue that needs to be discussed by those who know the academic disciplines. Discussion included concurrent enrollment, how to evaluate prior learning, the fact that KBOR also oversees community colleges with no one size fits all, application to graduate students, fees for portfolio review and if there is any mechanism to track students with concurrent credits. Research needs to be done to determine if there is a distinction between high school students taking on-campus courses for credit versus those taking the courses taught by a high school teacher and getting credit. The three student leaders from Student Senate were asked if they had taken concurrent courses for credit.

Each had; however, the number of credits, the intentionality of the courses taken, and the experiences were all different.

3. The April 8, 2014 minutes were approved as submitted.
4. Approval of Consent Agenda (pages 5-8) – Dave Rintoul (supplemental information in **Attachment 2**)
President Elect Rintoul asked if there were any items to be removed from the consent agenda. Seeing none, a motion was made to approve. Motion carried.
5. Report from Standing Committees and Student Senate
 - A. Professional Staff Affairs –Danielle Brown
 - Common Language Request – Unclassified Professional to Professional Staff, action item – **Attachment 3**
Senator Brown brought forward the request to change the common language of unclassified professional to professional staff. This serves as a distinction between the classified staff that is now known as university support staff. She moved to accept this common language request. Motion carried.
 - B. Student Senate – Abby Works (*newly elected Speaker of the Student Senate*)
Student Senate has completed their work for the year.
 - C. Technology – Don Crawford
 - Annual Data Access Report – **Attachment 4**
Senator Crawford brought forward the annual Data Access Report for acceptance. He broke down the 19 cases by type. Questions should be taken to CIO Ken Stafford. Senator Sherow cautioned about using work e-mail for any political purpose. University property, by policy, should not be used for political purposes. Senator Crawford moved to accept the report. Motion carried.

Recently, discussions were held with Follett, the contractor for the University Bookstore, with regard to textbook reporting. They now have a university e-mail address, textbooks@ksu.edu.

OME also met with FSCOT to discuss K-State Online. As this project moves forward Canvas will be integrated alongside Axio and both will coexist initially under the KSOL brand.

An Advisor Corner has been created in iSIS which will offer the ability to enter quick and easy notes.
 - D. University Planning – Barbara Anderson
 - Resolution in Support of Ben Champion – **Attachment 5**
Senator Anderson moved to approve the resolution in support of Ben Champion as the first director of the Office of Sustainability. Motion carried.

The Aviation Transportation Program was discussed at their May 1 meeting. The plan is to discontinue the program if dollars cannot be found for a new jet. They were educated that it isn't as expensive to take highly paid individuals via jet when time savings is factored into the equation. At their next meeting, Jeff Morris and Kris Boone will update FSCOU on the co-location of some KSRE and DCM employees that is occurring. FSCOU will also discuss at their next meeting how they can work in coordination with administration to assure that sustainability efforts continue at K-State. Currently they are working on identifying representatives for the upcoming year for the City –University Funds

committee. Senators discussed past practice for this process and the need to improve the process for future to allow for more faculty input in the proposals put forward.

E. Academic Affairs –Andy Bennett

- Curriculum Discussion items (page 9) – Supplemental information in **Attachment 6**

Senator Bennett made a motion to approve the minor in Art, found in Attachment 6. No discussion. Motion carried.

He moved for approval of the minor in Mathematics, found in Attachment 6. No discussion. Motion carried.

Senator Bennett then moved for approval of the Master of Science in personal financial planning, found in Attachment 6. No discussion. Motion carried.

Academic Affairs will have several topics for consideration next year to include credit for prior learning, honor and integrity constitution changes, certificate policy changes, and honors program changes.

F. Faculty Affairs –Betsy Cauble

- Revisions to University Handbook, Section F, action item – **Attachment 7**

- Clean version of section with changes – **Attachment 8**

Senator Cauble moved to approve the revisions to Section F of the University Handbook. These revisions reflect the work of approximately two years and input from numerous committees. There was a comment made about the title of DCE changing to Global Campus and whether this needs edited. It was commented this can be made as other office name changes have been made to the University Handbook and the motion today does not need to include amended language. Motion carried.

- Revisions to University Handbook, Appendix G, action item – **Attachment 9**

Senator Cauble moved to approve the revisions to Appendix G of the University Handbook. The revisions add to the Jurisdiction section regarding what kinds of grievances will be heard by a full panel hearing. A first reading was done earlier this year and FAC received comments and feedback and made slight revisions to respond to those. Motion carried.

- Annual Report on the Status of Faculty Salaries – **Attachment 10**

Senator Cauble moved to receive the annual Report on the Status of Faculty Salaries. Senator Cox explained the differences in this year's report. Changes to the Big XII changed the peer comparison group. Also, instructors were not included in the report. Some differences occurred with tenured/non-tenured positions. This was not "clean" data so was not included in the report. Motion carried. Senator Dodd asked what is done with the report once it is received and noted in the minutes. The report is used with continued discussions with administration and department heads also use it. It was suggested that both the Provost and President be invited to the first meeting of FS in the fall to discuss this report. There is not a similar report for professional staff; however, data pertaining to this employee group is given to CUPA.

- Update - Professional Titles

FAC will work on professional titles language for the University Handbook over the summer so they can be submitted to the KBOR for approval. Descriptions for the titles need to be written and incorporated into the University Handbook. Once approved by the Board of Regents, departments may select which titles they wish to use. This process will take some time so it will likely be Fall 2015 before titles are ready for use in departments.

Senator Cauble provided an update on the Vice President of Human Capital search. Four excellent candidates were brought to campus. Human capital is the perspective of looking at employees as assets through talent management, whereas Human Resources often implies managing functions to look for efficiencies and cost reductions, etc.

6. Announcements

A. Ombudsperson vacancy (unclassified professional staff) - (2014-2017)

President Keen informed senators of the opening for Ombudsperson. Applications have been received and the Executive Committee will appoint a new ombudsperson at their next meeting.

7. Old Business

A. KBOR Social Media update

Since the last FS meeting, the social media work group presented its recommendations to the KBOR. The KBOR reviewed the recommendations and, after incorporating some of them, had a comment period on their revised Social Media policy. This item will be on the KBOR agenda for vote on May 14, 2014 at 1:30 p.m. in the Curtis Building in Topeka, Kansas. The position of FSLC is that the policy continues to be unacceptable and contain punitive language. Many of the original concerns still exist even if they "look" a little different. Faculty and staff are encouraged to attend the meeting to show support for NOT accepting the policy as written.

8. New Business

A. Presentation regarding the Guide to Personal Success (GPS) Mentoring Program

Mandi McKinley from the Guide to Personal Success (GPS) program gave a brief presentation. A booklet was made available. The GPS program is discussed on page 10 of the booklet. Last year there were 380 students and 186 faculty/staff mentors in the program. Mentors are needed. This program focuses on on-campus students. Senator Stewart asked if the program was being extended to online students. McKinley responded that online students have not been considered. For further information, you may visit their website: <http://www.k-state.edu/gps/> or contact Mandi at 532-1501.

9. Open discussion period for senators as needed

President Keen opened the floor for discussion from senators. No topics were raised.

10. The 2013-2014 Faculty Senate was adjourned at 5:06 p.m.

1. President Dave Rintoul called the 2014-2015 Senate to order at 5:07 pm

2. Election of the Faculty Senate Secretary

Candidate: Loleta Sump – **Attachment 11**

Senator Schultz moved for a unanimous ballot for Loleta Sump as FS Secretary. Motion carried.

3. Election of the Faculty Senate President Elect

Candidate: Fred Guzek – **Attachment 12**

A nomination was made for Senator Fred Guzek. Senator Cauble spoke to his credentials for the position. Senator Guzek accepted the nomination. Senator Dodd moved to close nominations. Motion carried.

4. The meeting was adjourned at 5:12 p.m.

Next meeting: Tuesday, June 10, 2014; 3:30 pm, Union Big 12 room; No July or August meetings
Respectfully submitted by: Loleta Sump, Faculty Senate Secretary

**CONSENT AGENDA
ACADEMIC AFFAIRS**

1. Undergraduate and graduate course and curriculum changes and a graduation list additions and/or corrections (see attachment 2 for supplemental information):

UNDERGRADUATE

College of Business Administration (approved by college of February 10, 2014)

CURRICULUM CHANGE

Department of Management

Changes to the Bachelor of Science, Management

College of Agriculture (approved by college on March 10, 2014)

COURSE CHANGES

Horticulture, Forestry, and Recreation Resources

Park Management and Conservation

Add:

PMC 113. Shooting Sports Certification

PMC 114. Kansas Park and Wildlife Regulations

PMC 115. Adventure Challenge Certification

PMC 120. Outdoor Recreation Certification

Wildlife and Outdoor Enterprise Management

Add:

RRES 561. Waterfowl Hunting and Guiding and Wetlands Management; K-State 8: Ethical Reasoning and Responsibility and Natural and Physical Sciences.

CURRICULUM CHANGES

Animal Sciences & Industry

Changes to the B.S. in Agriculture: Animal Sciences and Industry: Animal Products Option

Changes to the B.S. in Agriculture: Animal Sciences and Industry: Biosciences/Biotechnology Option

Changes to the B.S. in Agriculture: Animal Sciences and Industry: Business Option

Changes to the B.S. in Agriculture: Animal Sciences and Industry: Production/Management Option

Changes to the B.S. in Agriculture: Animal Sciences and Industry: Science/Pre-Vet Option

Food Science & Industry

Changes to the B.S. in Food Science and Industry: Business & Operations Management Option

Changes to the B.S. in Food Science and Industry: Science Option

Changes to the Undergraduate Certificate in Meat Science

Horticulture, Forestry, and Recreation Resources

Drop:

BS in Agriculture, Park Management and Conservation: Interpretation Option

BS in Agriculture, Park Management and Conservation: Law Enforcement Option

BS in Agriculture, Park Management and Conservation: Recreation Business Option

Changes:

Changes to the B.S. in Agriculture: Park Management and Conservation

Changes to the B.S. in Wildlife and Outdoor Enterprise Management

College of Technology & Aviation, K-State Salina (approved by college on March 21, 2014)

COURSE ADDITIONS

Department of Aviation

AVT 300. UAS Powerplant Fundamentals; K-State 8: Ethical Reasoning and Responsibility and Natural and Physical Science

AVT 318. Composites I Laboratory

Department of Engineering Technology

ETB 480. UAS Senior Design I

ETB 481. UAS Senior Design II

College of Education (approved by college on March 25, 2014)

COURSE ADDITIONS

School of Leadership Studies

Add:

LEAD 510. Foundations of Community-Engaged Leadership

LEAD 520. Approaches to Community-Engaged Leadership

LEAD 560. Experiences in Community-Engaged Leadership

CURRICULUM CHANGES

Curriculum and Instruction

Changes to the Social Studies (EDSST)

School of Leadership Studies

Add: Undergraduate Certificate in Community-Engaged Leadership

College of Arts and Sciences (approved by college on April 3, 2014)

COURSE CHANGES AND ADDITIONS

Art

Add: ART 404 – Minor in Art-Capstone

Biology

Change: BIOL 340 – Structure and Function of the Human Body

Chemistry

Add: CHM 316 – Environmental Science: A Chemistry Perspective Laboratory; K-STATE 8: Natural and Physical Sciences

History

Add:

HIST 516 – The Modern Middle East; K-State 8: Historical Perspectives; Global Issues and Perspectives

HIST 517 – Iranian People Since Antiquity; K-State 8: Historical Perspectives; Global Issues and Perspectives

HIST 584 – France and its Empire, 1815-Present; K-State 8: Historical Perspectives; Global Issues and Perspectives

Music, Theatre, and Dance

Add:

MUSIC 281 – West African Drumming and Percussion; K-State 8: Aesthetic Interpretation

THRE 275 – Script Analysis; K-State 8: Aesthetic Interpretation

THTRE 366 – Fundamentals of Theatre Management; K-State 8: Aesthetic Interpretation; Empirical and Quantitative Reasoning

THTRE 599 – Senior Seminar

Philosophy

Change:

PHILO 125 – Introduction to Philosophy of Science; K-State 8: Empirical and Quantitative Reasoning; Ethical Reasoning and Responsibility

Sociology, Anthropology, and Social Work

Add:

ANTH 301 – Initiation to Anthropology; K-State 8: Social Sciences

ANTH 333 – Plagues: The Co-Evolutionary History of Humans and Pathogens; K-STATE 8: Natural and Physical Sciences; Historical Perspectives

CURRICULUM CHANGES

College of Arts and Sciences

Changes to the BA/BS Degree requirements

Biochemistry and Molecular Biophysics

Changes to the BA in Biochemistry, Medical Biochemistry Track

Changes to the BS in Biochemistry – add a Medical Biochemistry Track

Chemistry

Changes to the Chemistry BA/BS, Chemical Science Program

Sociology, Anthropology, and Social Work

Changes to the Anthropology BA/BS

Changes to the Social Work BA/BS

College of Engineering (approved by college on April 4, 2014)

COURSE CHANGES

Computing and Information Sciences

CIS 101 - Introduction to Computing Systems, Information Search, and Security

CIS 102 - Introduction to Spreadsheet Applications

CIS 103 - Introduction to Database Applications

CIS 104 - Introduction to Word Processing Applications

GRADUATE (approved by the Graduate Council on April 1, 2014)

COURSE CHANGES

Business Administration - MANGT 623 Compensation & Performance Mangt

Arts and Sciences - POLSC 740 Nonprofit Financial Management

COURSE ADDITIONS

Human Ecology - KIN 614 Physical Activity Behavior Settings...

Business Administration - MANGT 643 Staffing Organizations

Arts and Sciences - ART 621 Advanced Concepts in Lens-Based Media

Arts and Sciences - GEOL 760 Geochemical and Biogeochemical Modeling

Arts and Sciences POLSC 608 Political Participation in the United States

Arts and Sciences POLSC 610 Local Government Law
Arts and Sciences POLSC 702 Public Administration and Society
Arts and Sciences POLSC 736 Strategic Management of Public Organ.
Arts and Sciences POLSC 738 Public Finance
Education EDCI 729 Middle-Level Mathematics for Teachers
Education EDCI 823 History of Mathematics Education
Education EDCI 825 Research in Mathematics Teaching & Learning
Education EDCI 826 Contemporary Technologies in Mathematics Education
Education EDCI 827 Theoretical Models of Mathematics Teaching & Learning
Education EDCI 828 Assessment in Mathematics Education
Agriculture PMC 710 Rural Tourism and Sustainable Development

CURRICULUM CHANGES

Graduate School - Ph.D. Food Science
Human Ecology - Ph.D. Hospitality & Dietetics Administration
Arts and Sciences - Master of Public Administration
Human Ecology - M.S. Kinesiology
Human Ecology - M.S. Personal Financial Planning Specialization

CURRICULUM ADDITIONS

Education - M.S. in Curriculum & Instruction: Mathematics Specialization

Graduation list additions:

May 2013

Trevor Braden Steinman, BS in Business Administration, College of Business Administration

December 2013

Harold Richard McAtee, BS, College of Arts and Sciences
Bethany Faye Parker, BS, College of Arts and Sciences

**DISCUSSION AGENDA
ACADEMIC AFFAIRS**

(See attachment 6 for supplemental information):

1. **College of Arts and Sciences** (approved by college on April 3, 2014)

CURRICULUM ADDITIONS

Art

Add: Art Minor

Math

Add: Mathematics Minor

2. **College of Human Ecology** (approved by graduate council on April 1, 2014)

CURRICULUM ADDITION

Family Studies and Human Services

Add: M.S. Personal Financial Planning