

Attachment 2
Discussion Agenda Information – Academic Affairs

GRADUATE CURRICULUM ADDITION

College of Human Ecology – February 16, 2011 approval sheets

Department of Hospitality Management and Dietetics

Add: Concurrent BS and MS in Hospitality Management

A student that successfully completes this program will receive both a Bachelor of Science degree in Hotel and Restaurant Management (HRM) and a Master's of Science in Foodservice, Hospitality Management, and Administrative Dietetics.

This program had theses and coursework formats.

ADMISSION REQUIREMENTS

The application process is the same as for the traditional M.S. degree except that completion of the B.S. degree is not required. The following requirements must be met before an individual can be admitted into this program:

- The student must be seeking a Bachelor of Science Degree in Hotel and Restaurant Management in the Department of Hospitality Management and Dietetics at Kansas State University.
- The student must have completed a minimum of 75 credit hours toward the B.S. degree in Hotel and Restaurant Management.
- The student's cumulative undergraduate GPA must be at least 3.0.

APPLICATION PROCESS

- KSU graduate application form completed and submitted to Graduate Program Coordinator in HMD before semester of enrollment, applicants may also apply online (<http://www.ksu.edu/grad/>).
- An application fee of \$40 (personal check, money order, or cashier's check payable to Kansas State University Graduate School) submitted with application.
- Statement of objectives designating desired area of specialization, summarizing academic and/or professional experience, and identifying professional goals.
- A current resume.
- Two letters of reference must be submitted with the application; one letter from a faculty member and one from an industry representative. The following form should be used for all letters of reference: <http://www.he.k-state.edu/hmd/programs/grad/>.
- One official transcript of all previous higher education courses, credits, and grades; must be submitted directly from previous institutions of higher education.
- All applicants will complete an in-person interview with the graduate faculty in HMD.

Applicants should submit completed application packet to:

Graduate Admission Program Coordinator
Department of Hospitality Management and Dietetics
104 Justin Hall
Kansas State University
Manhattan, KS 66506-1404

PROGRAM FORMATS AND GUIDELINES

- Since there is some overlap between undergraduate and graduate study, some graduate courses will satisfy the degree requirements of the undergraduate degree. A maximum of nine graduate credit hours from the M.S. degree can be counted toward the B.S. degree.

Additional conditions:

- The student must complete 30 (thesis) or 35 (coursework) graduate credit hours with a graduate GPA of at least 3.0.
- The student must complete all B.S. undergraduate degree requirements.
- At least 18 hours of the program of study should be at the 700 or above level.
- Once an individual is admitted to the concurrent degree program, the student should consult the departmental and university graduate handbooks for policies and procedures for graduate degrees, which include: supervisory committee, final examination, thesis defense, etc. The student's supervisory committee must approve the program of study, which is a statement of the student's graduation requirements.
- The B.S. degree may be awarded at any time following the completion of the undergraduate degree requirements. Alternatively, the B.S. and M.S. degrees may be awarded concurrently.
- In the event that a student begins this program, but does not wish to finish the Master's Degree, he/she must change the nine credit hours of his/her graduate classes to undergraduate credit and then he/she will receive a B.S. degree once degree requirements have been completed.

The program of Study is as follows:*

Required Courses (16 hours):

STAT 702 **OR** STAT 703 Statistics (3 cr.)

HMD 805 Food Production **OR** HMD 664 Lodging Management Theory (3 cr.)

HMD 810 Research Techniques for Foodservice & Hospitality (3 cr.)

HMD 885 Seminar in Foodservice & Hospitality Management (1 cr.)

HMD 890 Administration of Foodservice & Hospitality Organizations (3 cr.)

HMD 895 Cost Control for Foodservice & Hospitality (3 cr.)

"Thesis" Option (11-12 hours):

HMD 899 Research in Foodservice or Hospitality Management (6 cr.)

Graduate Course Electives (5-6 cr.)

"Non-thesis" Option (19 credits):

Graduate Course Electives

*Actual degree requirements will be summarized on an approved plan of study.

RATIONALE

The combined Bachelor's/Master's Degree program will provide exceptional undergraduates with the opportunity to obtain both degrees in 5 years, a shorter time than typically required to earn a B.S. plus M.S. if pursued independently.

EFFECTIVE DATE

Fall 2011