

Attachment 3  
Change to University Handbook  
Section F160: Undergraduate Academic Minors

For current language: <http://www.k-state.edu/academicpersonnel/fhbook/fhsecf.html>

Undergraduate Academic Minors

**F160** Undergraduate minors provide students an opportunity to emphasize study in an area outside their major curriculum. A minor program will require completion of at least 15 designated credit hours of required course work outside of the major. Courses forming a minor may be used to satisfy the general requirements of a major curriculum, including free electives. Students who have declared an approved minor and completed all requirements for it will receive official recognition for that emphasis ~~on their permanent records~~ when the degree is posted.

K-State graduates can complete minors after their baccalaureate or advanced degree has been awarded or by seeking admission as a non degree student.

Directors of minor programs can petition Faculty Senate for permission to allow non-K-State graduates with baccalaureate or advanced degrees to earn an undergraduate minor. In general, such programs should demonstrate a rationale and specify how applicants will be screened for adequacy of past academic preparation. Application requirements can be found in the Approval, Routing, and Notification Procedures for Course and Curriculum Changes. Minor programs approved to accept non-K-State graduates will be reviewed by Faculty Senate for continuation every five years. No more than six hours of transfer courses may be used for the minor. (FSM 4-13-93)