

MINUTES
KSU Faculty Senate Meeting
Tuesday, December 9, 2008 3:30 pm
K-State Union, Big 12 Room

Present: Aakeroy, D. Askey, J. Askey, Beard, Blair, Bloodgood, Bontrager, Carroll, Cauble, Charney, Clark, Condia, Crenshaw, Devore, Dodd, Donnelly, Eckels, Fairchild, Finkeldei, Flaming Jackson, Fox, Garcia, Gehrt, Genereux, Gould, Graham, Guzek, Hannah, Harper, Hendrix, Hohn, Holcombe, Hosni, Howard, Hsu, Hubler, Hughey, Keen, King, Kirkham, LeHew, Martini, Miller, Montelone, Moser, Nechols, Nichols, Patell, Peele, Ransom, Reeck, Rintoul, Roberts, Rogers, Ross, A. Schultz, Smith, Spikes, Spooner, Stadtlander, Stewart, Sump, Turnley, Turvey-Welch, Urton, Vontz, Warner, Weaver, Whitney-Bammerlin, and Zhang

Absent: Arck, Brigham, Chengappa, Davis, DeBres, Dhuyvetter, Hamilton, Haub, Huschka, Knopp, Lynn-Sherow, Nagaraja, Renberg, B. Schultz, Staggenborg, and Wang

Proxies: Aistrup, Al-Khatib, Atkinson, Hoag, Nafziger, Schapaugh

Visitors: Al Cochran

Parliamentarian: Jerry Frieman

1. President Fred Fairchild called the meeting to order at 3:35 p.m.
2. The minutes from the November 11, 2008 meeting were approved.
3. Approval of Consent Agenda – Melody LeHew
LeHew moved to approve the consent agenda.
 - A. Consent Agenda
Academic Affairs -
 1. **COURSES 599 AND BELOW / UNDERGRADUATE CURRICULUM CHANGES**

College of Agriculture course and curriculum changes (For further details, see October 29, 2008 approval sheets)

COURSE CHANGES

Horticulture, Forestry, and Recreation Resources

Add:

RRES 200. Bowhunting Equipment and Skills (Variable title course)

RRES 200. Firearms and Firearms Maintenance

RRES 200. Hunter Education Instructor

RRES 200. Rifle and Handgun Range Design, Construction and Operations

RRES 200. Sporting Clays Range Development and Operations

RRES 200. Trap and Skeet Range Development and Operations

RRES 200. Wildlife Habitat/Food Plot Installation and Maintenance

RRES 250. Introduction to Wildlife and Outdoor Enterprise Management

RRES 555. Principles and Practices of Big Game Hunting and Guiding

RRES 560. Principles and Practices of Upland Gamebird, Turkey and Waterfowl Hunting

RRES 565. Principles and Practices of Freshwater Fishing and Guiding

RRES 570. Internship for Wildlife and Outdoor Enterprise Management

RRES 595. Wildlife and Outdoor Enterprise Management Senior Seminar

CURRICULUM CHANGES

Agricultural Economics

Changes to the Agricultural Economics/BS Agribusiness (see page 10 of approval sheets):

Add: ARCH 301 to Humanities Electives

Add: FSHS 350 to Social Science electives

Changes to the Agricultural Economics/Major Agricultural Economics (see page 11 of approval sheets):

Add: ARCH 301 to Humanities Electives

Add: FSHS 350 to Social Science electives

Animal Sciences and Industry

Changes to the Communications Option (see page 12 of approval sheets):

Replace MC 305 with choice of MC 120 or MC 180. Also add the following requirement to elective choices:

1 course must be 400-level or above in Mass Communications.

2. **COURSES 600 AND ABOVE / GRADUATE CURRICULUM CHANGES**

College of Arts and Sciences course and curriculum changes (For further details, see October 2, 2008 approval sheets)

COURSE CHANGES

Department of Modern Languages

Change:

FREN 742 Literature for Second Language Acquisition

Add:

FREN 743 Culture for Second Language Acquisition

MATH 615 Introduction to Digital Image Processing

CURRICULUM CHANGES

Department of Statistics

Changes to Master of Science in Statistics report and non-report required courses (**See attachment 1**)

3. Graduation additions and posthumous degree:

Alexandria Karas, Bachelor of Arts, College of Arts and Sciences, May 2008

Sean O'Brien, Bachelor of Science, College of Arts and Sciences, August 2008

Rosa N. Odgers, Bachelor of Science in Elementary Education, College of Education, August 2008

Shaun Alden McDonald, Bachelor of Science in Hotel and Restaurant Management, College of Human Ecology, May 2009. Background: Shaun died of natural causes on June 15, 2008. At the time of his death, he was a junior in the Hotel and Restaurant Management program at Kansas State University.

Motion passed.

4. Discussion Agenda - Report from Standing Committees and Student Senate

A. Academic Affairs Committee – Doris Carroll

1. Curriculum additions – **See page 5 for discussion and action taken.**

2. General Education courses, informational item – See page 5

3. Carroll reported that a subcommittee has been established to examine the general education proposal and recommend enhancements to program assessment. Carroll estimated the proposal may complete review by the committee in February 2009. Hubler stated that the way we assess university outcomes should mesh with the way we assess general education. Rintoul said the subcommittee is intending to clarify how the program will be assessed and determine if there are guidelines and milestones to proceed. LeHew, who served as a member of the general education task force, indicated the proposal did not communicate very well the idea of assessment for the general education proposal. Fairchild thanked the committee for vetting the new program.

B. Faculty Affairs Committee – Jim Nechols

1. 2008 Status on Faculty Salaries Report – Informational item (**Attachment 6**)

Nechols announced the committee referred to the Faculty Senate the 2008 Status on Faculty Salaries Report for information without comment.

2. Nechols announced the committee has received and is reviewing the final draft of Appendix G, General Faculty Grievance Procedure, from Cauble and Spikes.

3. Nechols reported the faculty evaluation subcommittee has finished their work and the committee will be reviewing those recommendations as well.
4. Nechols reported there are discussions underway regarding the possibility of the child development center losing university funding because of the budget cuts.

Dodd commented the salaries report is dismal. Reeck indicated it was a good time for this report as our university president candidates need to be aware of this ongoing salary problem.

C. Faculty Senate Committee on University Planning – Tom Vontz

1. Vontz reported the committee met last week and focused on the provost's draft memo regarding the budget situation. The majority of the committee's suggestions were incorporated into the final memo which was distributed via e-mail on December 5. Fairchild announced that he encouraged the distribution of this memo to all faculty and staff. He is meeting with other university leaders on the budget situation. The Governor's budget recommendations for 2010 will be available in January and the situation will continue to evolve until the close of the legislative session.

2. Vontz announced the committee plans to carefully review Appendix B, Financial Exigency and, for ease of understanding, will prepare a one-page summary of provisions detailed in the appendix.

D. Faculty Senate Committee on Technology – Tweed Ross

Ross reported the Security Incident Reporting and Management Policy was discussed and approved by the Information Resource Management Council (IRMC.) The Data Classification and Security Policy will be on the IRMC agenda this month for approval. FSCOT agrees there needs to be a data classification policy and recognizes the challenge will be the implementation procedures. Ross reported the Zimbra e-mail implementation date is not yet set. Finkeldei commented the pilot group may begin implementation as early as the second week of January. He reported for faculty who use an e-mail client the changeover will be seamless. For those who use Webmail, the web-based e-mail interface will be very different. The Groupwise users will switch to either use webmail interface or an e-mail client. Mail forwarding will continue to work as usual. Cauble requested this not occur the first week of the spring term. Ross announced there is still no significant progress on iTunesU. Weaver reminded faculty they may need to request access to the iSIS grade submission training online training in K-State Online. Gould reported this course will be at the bottom of the faculty course organizer and they will be listed as a student for the course. Gould also reported the HelpDesk full time staff will provide personal assistance to faculty for grade entry from December 13 through 23 in 214 Hale Library. It was also pointed out that if the grades are not submitted and approved online by the deadline in iSIS, individual grade sheets will be required by the Registrar's Office for each student's grade. The iSIS Help for Grading is: <http://www.k-state.edu/isishelp/faculty/isisGradingInfo.html>.

E. Report from Student Senate – Amy Schultz

Schultz encouraged senators to attend the Public Policies Legislative Forum on Thursday, Dec 11 at noon in the Student Union courtyard. She announced that Student Senate has agreed on a conceptual design for the Recreation Center expansion. Schultz reported they unanimously passed student recommendations for the study abroad program. They have passed City/University disbursement recommendations. Schultz announced that Student Senate passed a commendation to Michael Wesch on his selection as the national CASE professor of the year. She announced that because of the current economic environment, Student Senate will review their five year tuition plan and possibly generate a new three year plan. She reported the Student Senate is adjourned for the semester and will reconvene on January 22, 2009.

5. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

B. Kansas Board of Regents

See **Attachment 7**.

Fairchild reported the president search applications are now under review. He announced that the leadership recommended to the provost to stop current high level administrative searches and request interim appointees continue on a longer appointment. The Council on system presidents is considering a modification to the English Language competency assessment to allow for online testing. K-State proposed an annual cost of \$6752 for Housing costs for 2009-2010 year. The Regents have adopted a 3% cut for FY 2009 and are expecting an

additional 4% for FY 2010, contingent on the state revenue remaining level. If revenue is not as expected we could possibly experience a larger cut. The Board plans to accept the 3% cut for FY 2009 but will contest all other budget reductions. Reeck observed that the size of the faculty continues to decrease at the same time that the enrollments increase and faculty loads increase, while continuing to expect research activities continue at the current level. Fairchild reported the Council of University Presidents is discussing intellectual property issues at other schools and the impact of the health insurance waiting period to new faculty.

6. For the Good of the University
Donnelly announced this is the 400th anniversary of birth of John Milton, author of *Paradise Lost*. Fairchild reported the Faculty Senate will sponsor a wreath for the Martin Luther King memorial.
7. The meeting was adjourned at 4:40 p.m.

Submitted by Jennifer Gehrt, Faculty Senate Secretary

Next meeting: January 13, 2009; 3:30 p.m., Union Big 12 room

ACADEMIC AFFAIRS

1. Curriculum Additions

Undergraduate Education

- A. Carroll moved to approve the following new certificate programs as approved by the College of Agriculture on October 29, 2008:

Department of Animal Sciences and Industry

Add:

Undergraduate Beef Cattle Feedlot Management Certificate Program (**See attachment 2**)

Add:

Undergraduate Beef Cattle Ranch Management Certificate Program (**See attachment 3**)

Motion carried.

- B. Carroll moved to approve the following new degree program as approved by the College of Agriculture on October 29, 2008:

Horticulture, Forestry and Recreation Resources

Add:

Bachelor's of Science Degree in Wildlife and Outdoor Enterprise Management. (**See attachment 4**)

Motion carried.

- C. Graduate Education – Carroll moved to approve the following curriculum addition as approved by the Graduate Council on November 4, 2008:

College of Arts and Sciences

Department of Modern Languages

Add (approved by Arts and Sciences on October 2, 2008):

Modern Language Track: Second Language Acquisition/Teaching English as a Foreign Language
(**See attachment 5**)

Motion carried.

2. General Education – (Informational item): The following courses were approved for continued UGE status by the UGE Council on September 30, 2008:

◆AGEC 120

◆AGEC 420

◆GEN AG, DEN, DAS 582

◆CHM 230

◆ECON 523

◆ENGL 270

◆ENGL 287

◆ENGL 315

◆GEOG 300

◆GEOL 100

◆HIST 511

◆HIST 536

◆MC 110

◆PHYS 191

◆PSYCH 115

◆PSYCH 399

◆SPAN 161

◆THTRE 665