

MINUTES
KSU Faculty Senate Meeting
Tuesday, May 12, 2009 2:00 pm
K-State Union, Big 12 Room

Present: Aakeroy, Al-Khatib, Allen, Arck, Askey, Beard, Bennett, Blair, Bloodgood, Bontrager, Boyer, Carroll, Cates, Cauble, Clark, Cox, Crenshaw, DeRouchey, Devore, Diaz de Sabates, Donnelly, Easton, Fairchild, Finkeldei, Flaming Jackson, Frieman, Fullmer, Gehrt, Goins, Gould, Graham, Grinter, Guzek, Hamilton, Hendrix, Hoag, Holcombe, Honey, Hornsby, Hosni, Howard, Hsu, Hubler, Hughey, Johannes, Keen, Keller, King, Kirkham, Knopp, LeHew, Maatta, Martini, Miller, Montelone, Nechols, Nichols, Patell, Raine, Reese, Rintoul, Roberts, Rogers, Ross, Schmidt, A Schultz, B Schultz, Soldan, Spears, Spikes, Spooner, Stadlander, Starkey, Stoskopf, Stewart, Sump, Turnley, Turvey-Welch, Urton, Van Horn, Vontz, Wang, Warner, Watts, Weaver, Young

Absent: Atkinson, Baillargeon, Charney, Chengappa, Condia, Davis, Dhuyvetter, Eckels, Ganta, Garcia, Genereux, Harper, Haub, Henry, Hohn, Kellett, Lynn-Sherow, Nagaraja, Potts, Renberg, Schermerhorn, Staggenborg, Whitney-Bammerlin, and Zhang

Proxies: Blair (after 4 p.m.), Brigham, Collins, Dodd, Fox, Moser, Nafziger, Ransom, Reeck, and Schapaugh
Visitors/Guests: Al Cochran, Bruce Shubert

After a reception for outgoing and incoming senators, President Fred Fairchild recognized and presented certificates to outgoing senators. Members of the Faculty Senate Leadership Council were recognized and President Fairchild was also recognized by President Elect LeHew for his contributions this year.

1. President Fred Fairchild called the meeting to order at 3:30 pm
2. Recognition of President Wefald
President Fairchild presented retiring university president Jon Wefald with a plaque of appreciation for his commitment to shared governance that was signed by the past 23 Faculty Senate presidents. President Wefald then gave a few comments about working successfully with the Faculty Senate and praising the high quality of the K-State faculty and students.
3. Budget Update – Bruce Shubert
Bruce Shubert, Vice President for Administration and Finance, gave an update on the university budget now that the legislature as adjourned. The legislature further reduced the university budget for a total state general fund allocation reduction of \$18 million (about 10%) under the beginning of the FY 2009 level. The university has submitted a 3.9% tuition increase proposal to the Board of Regents to help offset this deficit. An additional \$4 to \$6 million will come from non-recurring sources including the federal stimulus funds and taken from targeted fund balances. Permanent decreases will need to be identified this summer. Once the new Faculty Senate leadership is in place, the new university president takes office, and the interim Provost is set, the administration and Faculty Senate will begin discussing how to handle the additional permanent funding cuts. He indicated that additional permanent cuts will likely be done strategically after prioritizing rather than across the board cuts. Targeted fund balances are some fund reserves in various areas where units have been saving for future capital purchases. Federal stimulus money will be available only in FY 2010 and FY 2011.
4. The April 14, 2009 minutes were approved.
5. Approval of Consent Agenda – Melody LeHew
 - A. Consent Agenda – Pages 2-4 (includes **attachment 3**)
President-elect Melody LeHew inquired if there were any items on the consent agenda that need to be moved to the discussion agenda. Seeing none, LeHew moved to approve the Consent Agenda. Motion carried.
6. Report from Student Senate and Standing Committees
 - A. Student Senate – Amy Schultz

Schultz reported the long-term tuition strategy committee recommended a maximum 4% tuition increase and no additional college-specific fees for next academic year. This is the first year that no increase in financial aid is recommended but they are hoping increases in Pell Grant awards will offset that. They are beginning to work on projects for next year. She then read the Student Senate resolution requesting the delay of the approval for the K-State 8 General Education proposal until additional student input is received.

B. Academic Affairs Committee – Doris Carroll

1. K-State 8 General Education proposal, action item – **Attachment 1**

Carroll moved to approve the K-State 8 General Education proposal. Considerable discussion took place and questions were addressed. Motion carried with 40 yes, 14 no, 11 abstentions.

2. Change to University Handbook, Section F110 – Scholastic Honors, action item – **Attachment 2**

Carroll moved to approve acceptance of the change to Scholastic Honors. Motion carried.

3. Course and Curriculum Changes, Discussion agenda – Pages 7-8 (**Attachments 4, 5, 6, 6a**)

All items were approved. See pages 7-8 for discussion and action.

Carroll introduced the new chair of Academic Affairs, Barney King.

C. Faculty Affairs Committee – Jim Nechols

1. University Handbook - Administrative Evaluation revisions Section B123; Academic Administrator Evaluation Procedures, second reading for information – Summary and Rationale – **Attachment 7**

Attachment 8 (clean version), **Attachment 9** (version with changes)

Jim Nechols recognized the outgoing Faculty Affairs committee members and thanked them for their hard work. He also acknowledged the two new Faculty Affairs co-chairs for next year, Judy Hughey and Kaleen Knopp. Faculty Affairs will continue to discuss the Academic Administrator Evaluation Procedures and may bring the proposals back to Faculty Senate in June for approval.

D. Faculty Senate Committee on University Planning – Tom Vontz

Vontz recognized outgoing members of the committee. He reported the committee met with university administration in April regarding the budget. He reported that Bruce Shubert sent a proposed university policy on Employee Furloughs to the committee; FSCOUP made various suggestions for changes to the policy and the administration adopted all of the proposed changes. The policy is now published in the K-State Policy and Procedures Manual: <http://www.k-state.edu/policies/ppm/4085.html>. They have been discussing the potential need to add a furlough policy to the University Handbook and to consider revising the Appendix B but it was decided to delay that re-write to when the current economic situation improves.

Spikes reported on the second Campus Safety forum held last month and sponsored by the committee. A discussion was held on progress made over the past year to improve campus safety. He thanked Dr. Tom Rawson for his leadership in directing the campus safety initiatives as well as Heather Reed, Director of Student Life and chair of the Critical Incident Response Team and Steve Broccolo, Campus Safety, for their roles in supporting campus safety improvements.

E. Faculty Senate Committee on Technology – Tweed Ross

Ross thanked the committee members for their service. Ross reported they have reviewed three information technology policies. They do not support the Access Controls and Security policy as proposed.

7. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

Fairchild announced the FSLC will meet with the President and his staff on Thursday and will present a report of activities during this past year. That will then be made available on the FS website.

He reminded senators to designate a proxy if not attending the June Faculty Senate meeting.

He reported he is representing Faculty Senate on the H1N1 Pandemic Flu committee.

B. Kansas Board of Regents

Fairchild announced the Board of Regents will discuss tuition increases at the May meeting but will not vote on approving the university's proposal until the June meeting.

8. New Business - none
 9. For the Good of the University - none
 10. Adjournment of the 2008-2009 Faculty Senate
The meeting was adjourned at 5:10 pm.
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1. Call the 2009-2010 Faculty Senate to Order
President Melody LeHew called the 2009-10 meeting to order at 5:11 p.m.
2. Election of the Faculty Senate Secretary
A. Vitae for Cindy Bontrager – **Attachment 10**
Senator Patell nominated Cindy Bontrager for Faculty Senate secretary. The nomination was seconded. Ross moved that nominations cease and a unanimous ballot cast for Cindy Bontrager. Motion was seconded and passed.
3. Election of the Faculty Senate President Elect
A. Vitae for Betsy Cauble – **Attachment 11**
Senator Hamilton nominated Betsy Cauble for Faculty Senate President Elect. The nomination was seconded. Frieman moved to cease nominations and cast a unanimous ballot for Betsy Cauble. Motion was seconded and passed.

Submitted by Jennifer Gehrt, Faculty Senate Secretary

Next meeting: Tuesday, June 9, 2009; 3:30 p.m., Big 12 room

CONSENT AGENDA
ACADEMIC AFFAIRS

1. Undergraduate Education

A. COURSE ADDITIONS:

College of Veterinary Medicine; February 20, 2009 approval sheets

Department of Diagnostic Medicine/Pathobiology

Add:

DMP 110 Introduction to Public Health (cross listed with Human Nutrition and Kinesiology) – Note: Course description was changed from original approval sheets in order to be in agreement with the Kinesiology and Human Nutrition course descriptions.

College of Human Ecology; March 23, 2009 approval sheets

School of Family Studies and Human Services

Add:

FSHS 101 Money 101

Department of Human Nutrition

Add:

HN 110 Introduction to Public Health (cross listed with Kinesiology and Diag. Med/Pathobiology)

College of Arts and Sciences; April 2, 2009 approval sheets

Art

Add:

ART 330 Digital Techniques in Visual Art

Arts and Sciences Dean's Office

Add:

AFRI 501 Seminar I. Economics of Poverty and Wealth Creation in Africa

AFRI 502 Seminar II. African Development

AFRI 400 African Study Abroad

DAS 154 Advanced Part-time English

Department of Communication Studies, Theatre and Dance

Add:

COMM 420 Gender Communication

COMM 551 Senior Honors Thesis

Department of English

Add:

ENGL 495 English Internship

Department of Kinesiology

Add:

KIN 521 Prac/ Public Health Physical Activity

Department of Music

Add:

MUSIC 559 Techniques of Music Technology

Department of Political Science

Add:

POLSC 541 Politics of the World Economy

Department of Psychology
 Add:
 PSYCH 515 Psychology Applied to Work

College of Engineering; April 9, 2009 approval sheets
 Department of Computing and Information Sciences
 Add:
 CIS 553 Intro Applied Cryptography

B. CURRICULUM CHANGES

College of Arts and Sciences; April 2, 2009 approval sheets
 Department of Communication Studies, Theatre and Dance

- o Changes to the BS/BA degree requirements in Communication Studies (see **Attachment 3**)
- o Changes to the Communication Studies minor:

Program requirements

COMM 080 – Seminar in Communication Studies Credits: (0)	COMM 320 – Theories of Human Communication Credits: (3)
COMM 320 – Theories of Human Communication Credits: (3)	COMM 330 – Rhetoric in Western Thought Credits: (3)
COMM 330 – Rhetoric in Western Thought Credits: (3)	

RATIONALE: The above chart reflects the changes to our curriculum resulting from: dropping one course (COMM 080).

EFFECTIVE DATE: Fall 2009

Department of Mathematics

- o Changes to the BS/BA:

Remove CIS 105 Introduction to Computer Programming from the curriculum.

Rationale: CIS 105 was not taught in Fall 2007 or Spring 2008

EFFECTIVE DATE: Fall 2009

College of Engineering; April 9, 2009 approval sheets
 Department of Architectural Engineering and Construction Science

Drop:

~~◆Art 100 2D Design OR~~
~~Art 200 3D Design~~ 3

Free Elective 4

Total 7

No change in hours required for graduation

Add:

◆Art 190 Drawing 1 OR
~~Art 100 2D Design OR~~
~~Art 200 3D Design~~ 3

Free Elective 3

Stat 490 Statistics for Engg 1
 7

Rationale: Through the assessment process, it was determined that the topical area of statistics should be added to the program since it is covered in the Fundamentals of Engineering examination. Drawing I is another option that will provide more opportunities to complete the necessary requirement that fits the needs of the program in addition to Design 2D or Design 3D.

Impact: The Art Department and the Statistics Department have been contacted, are aware of the proposals, and have approved the impacts upon their courses.

2. Graduate Education – approved by the Graduate Council on April 7, 2009 (see Grad Council agenda for further details, page number in parentheses):

COURSE ADDITIONS:

ACCTG 890 Seminars in Professional Accounting (43)
AGED 786 Topics in Agricultural Education (43)
ECE 715 Electroacoustics (44)
ECE 722 Audio Engineering (45)
ECE 724 Analog Electronics (45)
ECE 760 Wireless Communications (45)
HORT 710 Plant Cell, Tissue and Organ Culture (45)
HORT 910 Advances in Plant Cell Culture (45)
MANGT 870 Topics in Management: Managing Animal Health Organizations (46)

CURRICULUM CHANGES:

Changes to the Agricultural Economics PhD program, College of Agriculture (47-51)
Changes to the Master of Accountancy, College of Business Administration (52-53)

3. Graduation Additions:

Miles DeWitt Phillips, Bachelor of Science, College of Arts and Sciences – December 1987
Background: Transcript was posted but application was never processed.

May 2008

Ryan Robert Gleue, Bachelor of Science, College of Technology and Aviation

August 2008

Yamila Saidi Fernandez, Bachelor of Science and Assoc. of Technology in PPIL, College of Technology and Aviation

December 2008

Lance Airington, Bachelor of Arts, College of Arts and Sciences

Kenneth Roland, Bachelor of Science, College of Engineering

Sherman Alan Steele, Bachelor of Science and Assoc. of Science in ABA, College of Technology and Aviation

Amy Claire Sellens, Assoc. of Applied Science, College of Technology and Aviation

Ross M. Panning, Bachelor of Science and Assoc. of Applied Science, College of Technology and Aviation

Olusola Olagundoye, Bachelor of Science, College of Technology and Aviation

May 2009

Posthumous Degree, College of Engineering: Abdulelah Alhaqbani, Bachelor of Science

Background: Abdulelah was a senior in good standing in Industrial Engineering and was killed in an automobile accident in February 2009.

Posthumous Degrees: Graduate School

Ron Edward VanNimwegen, Ph.D. in Biology

Reginald McGowan, Ph.D. in Curriculum and Instruction

Posthumous Degree, College of Business Administration:

Rebecca Jane Tribble, Bachelor of Science

Background: Ms Tribble joined K-State in August 2005 and was pursuing her Bachelor of Science in Business Administration degree with a major in Marketing. Tragically, she was killed in an automobile accident on October 21, 2007. Ms. Tribble was a student in good standing and was on track to graduate in May 2009.

DISCUSSION AGENDA
ACADEMIC AFFAIRS

1. Undergraduate Education

A. Curriculum addition – Carroll moved to approve the following curriculum addition approved by the College of Arts and Sciences on April 2, 2009:

Department of Kinesiology

- Add: Kinesiology Minor – Students interested in earning a minor in kinesiology choose either the public health/physical activity emphasis or the exercise physiology emphasis. Both emphases require 15 hrs.

Public Health/Physical Activity Emphasis

KIN 220 Biobehavioral Bases of PA	4
KIN 345 Soc/Beh/Epid/Pub Hlth/ Act	4
KIN 346 Soc/Beh/Epid/Pub Hlth/ Act Lab	<u>1</u>
	9 hrs

And choose two courses from the following

KIN 310 Measurement & Research	3
KIN 600 Exercise Psychology	3
KIN 602 Gender in Sport and Exercise	3
KIN 604 Exercise & Mental Health	3
KIN 606 Topics Behav Basis Human Move	3
KIN 608 Body Image, Eat Dis, & Obesity	3
KIN 655 Fitness Promotion	3
Kin 797 Topics in Public Health Phy Act	3

Total Credit Hours: 15

Exercise Physiology Emphasis

KIN 220 Biobehavioral Bases of PA	4
KIN 335 Physiology of Exercise	4
KIN 336 Physiology of Exercise Lab	<u>1</u>
	9 hrs

And choose two courses from the following

KIN 310 Measurement & Research	3
KIN 601 Cardiorespiratory Ex Phys	3
KIN 603 Cardiovascular Ex Phys	3
KIN 605 Topics Biobeh Basis Human Move	3
KIN 607 Muscle Ex Phys	3
KIN 635 Nutrition & Exercise	3
KIN 657 Therapeutic Exercise Treatment	3
KIN 796 Topics in Exercise Physiology	3

Total Credit Hours: 15

RATIONALE: A kinesiology minor would allow students who are not kinesiology majors to gain a general understanding of the necessity of movement activities for physical and psychological health.

IMPACT: None

EFFECTIVE DATE: Fall 2009

Motion carried.

2. Graduate Education -

A. Curriculum additions - Carroll moved to approve the following curriculum additions approved by the Graduate Council on April 7, 2009 (See Graduate Council agenda for further details, page number in parentheses):

- College of Agriculture, Horticultural Therapy Graduate Certificate (65-77) (**Attachment 4**)
- College of Business Administration, Management of Animal Health Related Organizations Graduate Certificate Program (58-64) (**Attachment 5**)
- College of Engineering, Biobased Products and Bioenergy Graduate Certificate (78-107) (**Attachment 6 and 6a**)

Motion carried.