

MINUTES
KSU Faculty Senate Meeting
Tuesday, March 10, 2009 3:30 pm
K-State Union, Big 12 Room

Present: Allen, Askey, Beard, Blair, Bloodgood, Bontrager, Boyer, Carroll, Cauble, Charney, Clark, Crenshaw, Devore, Dhuyvetter, Dodd, Donnelly, Eckels, Fairchild, Finkeldei, Flaming Jackson, Frieman, Fullmer, Garcia, Gehrt, Genereux, Gould, Graham, Guzek, Hamilton, Hannah, Harper, Haub, Hendrix, Holcombe, Hosni, Howard, Hsu, Hughey, Keen, King, Kirkham, Knopp, LeHew, Martini, Miller, Montelone, Moser, Nafziger, Nechols, Nichols, Patell, Peele, Ransom, Ross, Schapaugh, Schultz, Spikes, Spooner, Stadlander, Stewart, Turvey-Welch, Urton, Vontz, Wang, Weaver, Whitney-Bammerlin

Absent: Arck, Chengappa, Davis, Hohn, Hubler, Huschka, Lynn-Sherow, Nagaraja, Renberg, Rogers, Staggenborg, Turnley, and Zhang

Proxies: Aakeroy, Al-Khatib, Atkinson, Brigham, Condia, Fox, Hoag, Reeck, Rintoul, Roberts, Sump, and Warner

Visitors: Ben Kohl, Brandonn Harris, Diane Hinrichs, and Bruce Shubert

1. President Fred Fairchild called the meeting to order at 3:30 p.m.
Fairchild introduced Brandonn Harris, who may be our new parliamentarian.
2. Budget Update – Bruce Shubert
Bruce Shubert, Vice President for Administration and Finance, provided a status update on the university budget. See attachment 1. There is some concern about the number of potential enrollments next year based on a decrease in housing contracts and there is also an increase in financial aid applications. If the 7% budget reduction is implemented and other variables are as expected, K-State should be able to avoid layoffs and furloughs during FY 2010. This will become clearer in the next several years. Nafziger inquired on Targeted Excellence continuation for FY 09 and 10 and if there is a possibility of continuing to deferring deferred maintenance. Shubert indicated the provost plans to cut back Targeted Excellence considerably, but a final decision has not been made on the amount. Shubert indicated there needs to be a central reserve in case the budget situation worsens over the next year. He said that over a 5 year period there was \$45 million allocated for deferred maintenance. The FY 2009 deferred maintenance money was taken back by the governor and the interest rate is down so this amount has shrunk considerably. The state borrowed money from K-State so we did not have as much interest earnings to be used for deferred maintenance. He estimates that about 80% of the federal stimulus bill will go to the universities. Reggie Robinson, CEO of the Board of Regents sits on the governor's stimulus committee.

Cauble requested clarification on the 7% projected reduction. Shubert goes back to the beginning of FY 2009 as a starting point and the budget office has called back 4.25% of this money. For FY 2010 there will be a total 7% reduction from the beginning FY 2009 budget which includes this FY 2009 callback (or an additional 2.75% over what has already been called back). Nechols inquired if there are provisions for high dollar projects moving forward for example the child development center. Shubert reported an architect was engaged about one year ago to design a child development center and the plan is to proceed with a bid for the project. Central administration is looking at potentially reallocating central funds to cover this building project, however, nothing is set in stone yet. He pointed out that what happens in subsequent fiscal years needs to be continually evaluated and dialogue continue with faculty, staff, students and administration. Askey inquired about the communication with the campus and Shubert plans to continue to communicate with the campus as news develops. Vontz inquired about the 1% faculty raises in the governor's budget. Shubert believes the legislature will not pass the increase. Dodd inquired about the \$2 college fee in the tuition plan. Shubert indicated this is not yet final and not yet discussed with the student tuition group. He also believes if this is implemented the money would go to the academic units and would not be used for dealing with budget rescissions. Clark inquired on the committee of seven and President Fairchild indicated this group has been identified and would not begin meeting unless financial exigency is declared. Hosni inquired on the back-up plans if a tuition increase is not approved. Shubert indicated if the tuition is not approved nor if the federal stimulus money is not available, then we would likely have furloughs and begin looking at fund balances around the campus that might

be available to use to fund the deficit. Fairchild has requested Shubert return each month for a budget update. Spooner observed that we could be hit with additional rescissions so we need a long term plan beyond furloughs.

3. The February 10, 2009 minutes were approved.

4. Approval of Consent Agenda – Melody LeHew

A. Consent Agenda – Pages 2-4

LeHew inquired if there were any items needed to be moved to the discussion items. Seeing none, she moved to approve the consent agenda as presented. Motion carried.

5. Report from Standing Committees and Student Senate

A. Academic Affairs Committee – Doris Carroll

1. Class enrollment deadline revisions (from the iSIS Task Force and CAPP), action item – **Attachment 1**
Carroll moved to approved the iSIS Task Force recommendations as presented in Attachment 1. Frieman expressed concern on allowing students to enroll in classes until the 14th day of class. Ransom inquired if there are current policies. Carroll indicated there is no official policy now but rather there are operating procedures. There was concern expressed about why there is a proposal coming to this group when no other similar policies have been approved by this body. Peele inquired on student input into this policy. Carroll indicated there is a student representative on Academic Affairs. Ransom said this is clearly a procedure not a policy and since Faculty Senate deals only with policy, not procedures, should not come to this body for approval. Devore suggested the motion be withdrawn and determine if this proposal should come through this body. Carroll withdrew the motion. B. Schultz called point of order that only the entire Academic Affairs committee could withdraw the motion. Devore as a committee member seconded the withdrawal of the motion. Ransom said this illustrated the point that there needs to be a better understanding of Council on Academic Policies and Procedures (CAPP) and Academic Affairs responsibilities. He also is concerned that CAPP is making policy that should be made in Academic Affairs. Carroll so noted and she will make these observations known to both Academic Affairs and to CAPP. Dodd remarked there has been a great deal of frustration in working with iSIS and she would rather err by bringing too much to Faculty Senate. Gould indicated that the technology should not drive the policy as this is definitely a policy issue not an iSIS issue. Carroll agreed that iSIS is not driving the policy but rather the implementation has brought these sorts of procedures to be developed and implemented.

Carroll announced the General Education proposal was not included in the agenda and Academic Affairs voted to remove the proposal from the agenda for some clarifying language changes and the plan is to bring it to Faculty Senate at the April meeting.

B. Faculty Affairs Committee – Jim Nechols

1. University Handbook - Appendix G- Summary of revisions – **Attachment 2**
2. University Handbook – Appendix G revisions, first reading – **Attachment 3**
Nechols yielded the floor to Cauble and Spikes who presented the changes in University Handbook Appendix G, Grievance Policy and Procedures, for first reading. Cauble acknowledged senators who had been involved in this arduous process and recognized the administration in working through the revision with the committee. She then briefly discussed the changes included in the policy as outlined in attachment 2. Knopp requested clarification on the training. Cauble indicated the training will be developed online by Susana Valdovinos so that the people involved in the hearing will review the training prior to the start of the hearing. Fairchild thanked Cauble, Spikes and others involved with the revision. Spikes recognized the committee as well as the collaborative effort with Cheryl Strecker, university attorney, and Susana Valdovinos, director of academic personnel in this shared governance endeavor.
2. Update on University Handbook revisions for Administrative Evaluations
Nechols reported Provost Nellis has approved without change the recommendations made by Faculty Affairs so this should be on next month's agenda.
3. Update on Graduate Student Grievance revisions

Nechols announced that the committee has forwarded a set of recommended changes on the grievance policy to the Graduate Student Council and they are now reviewing those changes. The committee is discussing how future changes to the graduate student grievance policies will be made.

C. Faculty Senate Committee on University Planning – Tom Vontz

Vontz thanked senators for comments and issues regarding the Appendix B, Financial Exigency. He announced the provost will provide a list of comments received on the budget web site to the committee. Trewyn came to the last meeting to discuss the NBAF impact on planning at the university. There is nothing marked for infrastructure beyond the NBAF facility. The site of the NBAF facility will become the property of the federal government. The first bidders' conference will be in the first week of April. There might be some interest in NBAF not completely overtaking but possible use of the BRI building. FSCOUP will sponsor a second faculty forum on safety sometime in April.

D. Faculty Senate Committee on Technology – Tweed Ross

1. iTunes U resolution, action item – **Attachment 4**

Ross moved that Faculty Senate adopt the iTunes U resolution. Cauble requested clarification on iTunes U. Ross indicated it is a site that many universities participate for media podcasts of various things such as faculty lectures, etc. Ross indicated the Student Senate passed a similar resolution. Finkeldei explained the software product, run by Apple, allows the university to have a branded website where the university can post videos either for free or for a fee. The site supports audio, video and pdfs. A. Schultz indicated that student organizations could also use this to view meetings, etc. Finkeldei said iTunes U deliberately supports the use of channels so each college, for example, could have their own branded channel. Weaver inquired about lecture notes and it was explained that pdfs would be allowed. Ross indicated there would have to be some gatekeeper and approval for content to be added to iTunes U. Motion passed with some abstentions.

Ross reported that Faculty Affairs and FSCOT have had early discussions about electronic promotion and tenure materials. He announced there is an open invitation to be an early adopter of Zimbra, the new e-mail system. Ross announced there is another scam going around requesting the individual's password. He reported the university would never request a password from an individual via e-mail.

E. Report from Student Senate – Amy Schultz

Schultz announced Student Senate passed constitutional and bylaws changes that will change her position to speaker of the student senate and eliminate the university relations committee. They did discuss the \$2 college-specific fee and nothing has been finalized. They granted a request for \$45,000 to have repairs done on the Bosco Student Plaza. They have the final Rec Expansion design. SGA elections are complete and the turn over will take place on April 2nd. Shultz also discussed the Child Development Center; rental inspections (trying to make these mandatory); the athletics committee making a decision on all-combo tickets. Gould thanked Schultz for the great job she has done this year.

6. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

Fairchild reported he is sitting on the budget discussion committee as well as the student tuition enhancement committee.

B. Kansas Board of Regents

7. New Business - none

8. For the Good of the University

Spikes encouraged the attendance at the public presentations for the Associate Provost for International Programs candidates.

LeHew announced she is on the search committee for the Athletic Director and encouraged any thoughts and concerns about how the athletic department and the general university can better interact.

9. The meeting was adjourned at 5:17 p.m.

Submitted by Jennifer Gehrt, Secretary

Next meeting: April 14, 2009; 3:30 p.m.; Big 12 room

CONSENT AGENDA

Academic Affairs:

- ❖ Undergraduate Course and curriculum changes approved by the College of Arts and Sciences on February 5, 2009 (see approval sheets for further details):

COURSE CHANGES

Journalism and Mass Communications

Change:

MC 251 ~~Video News Production~~ Digital News
MC 303 Advanced News and Feature Writing
MC 316 ~~Internet Journalism~~ Computer-Assisted Reporting
MC 385 Media Practicum
MC 406 Advanced ~~Electronic News Reporting~~ Digital News
MC 416 Photojournalism
MC 426 Magazine ~~Article~~ and feature Writing
MC 471 Audio ~~Techniques~~ and Video Production
MC 580 Convergence Reporting

Add:

MC 408 Producing Digital News

CURRICULUM CHANGES

Journalism and Mass Communications

Changes to Print and Electronic options: Merge into the Journalism and Digital Media Option with two focuses: Print and Electronic. See pages 7-9 of approval sheets.

- Change language in catalog to read:

From: Becoming a Major

Students in the A.Q. Miller School of Journalism and Mass Communications must complete the requirements of one of the school's options in journalism (~~print or electronic~~), advertising, and public relations.

To: Becoming a Major

Students in the A.Q. Miller School of Journalism and Mass Communications must complete the requirements of one of the school's options in journalism and digital media, advertising, and public relations.

RATIONALE: This reflects the proposed adoption of a new journalism and digital media sequence (which merges the old print and broadcast journalism and electronic media production sequences). The number of degree options in JMC would be reduced to three, but this degree plan does offer an option for students who are more interested in news to choose more news production courses (the journalism focus), while students who are not as interested in news would be allowed to take more non-information oriented audio and video production classes (the Electronic focus). Those actions are contained in the following proposals.

IMPACT: Faculty in Agriculture Communications have been notified and they concur with this action. (Email from Larry Erpelding on Nov. 24, 2008)

EFFECTIVE DATE: Fall 2009

FROM:

TO:

Journalism Print		Journalism and Digital Media Print Focus	
MC 110 Mass Communication in Society	3	MC 110 Mass Communication in Society	3
MC 200 News and Feature Writing	3	MC 200 News and Feature Writing	3
MC 241 Editing and Design	3	MC 241 Editing and Design	3
MC 303 Advanced News and Feature Writing	3	<u>MC 251 Digital News</u>	<u>3</u>
MC 316 Internet Journalism: Information Gathering	3	MC 303 Advanced News Writing	3
MC 341 Advanced Editing and Design	3	MC 316 <u>Computer Assisted Reporting</u>	3
MC 466 Law of Mass Communications	3	<u>MC 385 Media Practicum</u>	<u>2</u>
		MC 416 Photojournalism	3
Select one of the following:		OR	
MC 404 Public Affairs Reporting	3	MC 426 Magazine and Feature Writing	3
MC 416 Photojournalism	3	MC 466 Law of Mass Communications	3
MC 426 Magazine Article Writing	3	MC 491 Mass Communications Internship	1
		MC 580 Convergence Reporting	3
Select one of the following:		Select one of the following:	
MC 564 History of Mass Communication	3	MC 564 History of Mass Communication	3
MC 573 Ethics in Mass Communication	3	MC 573 Ethics in Mass Communication	3
MC 685 Media Management	<u>3</u>	MC 685 Media Management	<u>3</u>
Electives (at least 3 hours at 500-level or above)	9	Electives:	
	39	Electives (at least 3 hours at 500-level or above)	<u>6</u>
			39

Rationale: The action reflects the faculty's desire to converge electronic and print skills into one Journalism and Digital Media sequence, with this option for people who wish to specialize more on the side of newspaper and magazines production. This plan more adequately matches today's industry trends and forces students who seek more traditional print media careers to become more versatile by learning electronic production skills.

Effective Date: Fall 2009

FROM:

TO:

Journalism Electronic		Journalism and Digital Media Electronic Focus	
MC 110 Mass Communication in Society	3	MC 110 Mass Communication in Society	3
MC 200 News and Feature Writing	3	MC 200 News and Feature Writing	3
MC 241 Editing and Design	3	MC 241 Editing and Design	3
MC 303 Advanced News and Feature Writing	3	<u>MC 251 Digital News</u>	<u>3</u>
MC 316 Internet Journalism: Information Gathering	3	MC 303 Advanced News Writing	3
MC 341 Advanced Editing and Design	3	MC 316 <u>Computer Assisted Reporting</u>	3
MC 466 Law of Mass Communications	3	<u>MC 385 Media Practicum</u>	<u>2</u>
		MC 416 Photojournalism	3
Select one of the following:		OR	
MC 404 Public Affairs Reporting	3	MC 426 Magazine and Feature Writing	3
MC 416 Photojournalism	3	MC 466 Law of Mass Communications	3
MC 426 Magazine Article Writing	3	MC 491 Mass Communications Internship	1
		MC 580 Convergence Reporting	3
Select one of the following:		Select one of the following:	
MC 564 History of Mass Communication	3	MC 564 History of Mass Communication	3
MC 573 Ethics in Mass Communication	3	MC 573 Ethics in Mass Communication	3
MC 685 Media Management	<u>3</u>	MC 685 Media Management	<u>3</u>
Electives (at least 3 hours at 500-level or above)	9	Electives:	
	39	Electives (at least 3 hours at 500-level or above)	<u>6</u>
			39

Rationale: The action reflects the faculty's desire to converge electronic and print skills into one Journalism and Digital Media sequence, with this option for people who wish to specialize more on the side of electronic news production. This plan more adequately matches today's industry trends and forces students who seek electronic news and/or production careers to be more versatile by learning some print media reporting, writing and production skills.

Effective Date: Fall 2009

- ❖ Graduate course addition as approved by the Graduate Council on February 3, 2009:

College of Agriculture

Add:

ENTOM 625 Introductory Integrative Behavioral Ecology

- ❖ General Education course changes as approved by the UGE Council:

- ◆ KIN 360 Anatomy and Physiology (new course)

- ◆ EDCEP 311 Guidance for the Paraprofessional (SHAPE) (existing course - request for UGE status)

- ❖ Graduation Additions:

James Elmer Tubach, Bachelor of Science, College of Arts and Sciences, August 1974

Background: This individual's degree was not posted and after review of his transcript, it was determined he had completed the requirements for the Bachelor of Science degree. It has been requested to post his degree as of 1974.

August 2008

David Alan Storey, Bachelor of Science, College of Technology and Aviation

Ivan R. Bowlin, Bachelor of Science, College of Technology and Aviation

Samuel R. Finan, Bachelor of Science, College of Technology and Aviation

Geffrey R. Garcia, Bachelor of Science, College of Technology and Aviation

Daniel J. Scott III, Bachelor of Science; Assoc. of Science in Applied Business; College of Technology and Aviation

Brian R. Zey, Bachelor of Science, Assoc. of Science in Applied Business, College of Technology and Aviation

Jason John Sorensen, Bachelor of Science, College of Technology and Aviation