

**MINUTES**  
**KSU Faculty Senate New Senator Orientation and Meeting**  
**Tuesday, May 13, 2008 2:00 pm**  
**K-State Union, Big 12 Room**

Present: Aakeroy, Adams, Alloway, D. Askey, J. Askey, Barden, Beard, Behnke, Blair, Bloodgood, Bontrager, Brigham, Carroll, Cauble, Charney, Clark, Clegg, Crenshaw, Davis, Dodd, Donnelly, Eckels, Eiselein, Fairchild, Finkeldei, Flaming Jackson, Garcia, Gehrt, Genereux, Gould, Graham, Greene, Guzek, Hannah, Haub, Hendrix, Hoag, Hohn, Holcombe, Hosni, Hsu, Hubler, Huschka, Kearns, Keen, King, Knopp, LeHew, Lynn-Sherow, Maatta, Martin, Martini, Miller, Moser, Nafziger, Nechols, Nichols, Peele, Potts, Ransom, Reeck, Rintoul, Rogers, Ross, Schapaugh, A. Schultz, B. Schultz, Smith, Spikes, Spooner, Stadlander, Stewart, Sump, Turnley, Turvey-Welch, Urton, Vontz, Warner, Weaver, Whitney-Bammerlin,

Proxies: Aistrup, DeLuccie, Fox, Genereux (after 4), Howard, Leitnaker, Michie, Montelone, Pacey, Patell

Absent: Al-Khatib, Arck, Atkinson, Breen, Chengappa, Condia, DeBres, Devore, Dhuyvetter, Hamilton, Harper, Herald, Hughey, Knapp, Nagaraja, Oberst, Ramaswamy, Renberg, Staggenborg, Wang, Zhang

Visitors: Al Cochran

2:00 p.m. New Faculty Senator Orientation

3:00 p.m. Reception for Faculty Senators & presentation of certificates to retiring senators

3:30 p.m. Faculty Senate Meeting

1. President Frank Spikes called the meeting to order at 3:30 p.m. after distributing certificates of appreciation to outgoing senators.

2. Approval of April 8, 2008 minutes  
Senator Cauble moved to approve the minutes. Motion passed.

3. Report from Standing Committees and Student Senate

A. Academic Affairs Committee – Doris Carroll

1. Course and curriculum changes – Pages 2-7

B. Faculty Affairs Committee – Betsy Cauble

1. Appendix G update

Cauble briefly discussed the status of the General Grievance Policy, Appendix G, which governs the dispute resolution/grievance procedures for both faculty and unclassified professionals. This policy has been under review for a few years. She announced that she has been having a series of meetings with the administration to resolve some differences such as the grievance timeline and security at the hearing. Once these issues are agreed upon with the university administration, the Faculty Affairs committee will then review and pass the Appendix G changes back through Faculty Senate for approval. The current plan is to bring this policy to Faculty Affairs for approval and then for first reading at the June 2008 meeting. She thanked the current members of the Faculty Affairs, the Faculty Senate, and the Faculty Senate leadership committee and introduced Senator Jim Nechols who will serve as chair next academic year.

C. Faculty Senate Committee on University Planning – Roger Adams

1. Adams discussed the Manhattan child care crises. He announced that Tom Vontz was elected chair for this committee next year. He indicated the committee will be looking at the interdisciplinary studies programs such as Leadership Studies and the future reporting structure for those programs. He asked Faculty Senate to stay engaged this next year as the university begins searching for a new university president.

2. 2008-2012 Strategic Plan - **Attachment 1** (First reading)

Adams reported that the Provost requested FSCOUP and Faculty Senate to accept and endorse the strategic plan included as Attachment 1. He announced that he received only positive comments regarding this draft plan from the committee members but did not receive a quorum of opinions from the membership. Spikes requested that senators review the draft plan and provide feedback to Tom Vontz or a FSCOUP member. He also requested senators share this document with members of their college or unit. Reeck requested information on the level of faculty input to this draft plan. Spikes said he and Adams represented Faculty Senate on the planning committee; other members are listed on the first page of the draft document. Reeck commented that this appears to be a top down approach to planning as opposed to general input from the faculty. He expressed concern that Faculty Senate is expected to endorse the draft without input. Spikes said the Strategic Plan is a draft and feedback is encouraged back to FSCOUP. Fairchild observed that we do not endorse a draft but rather would consider endorsement of a final document. Dodd suggested that a formal representative of the committee, such as the provost, attend a future Faculty Senate meeting to discuss the strategic plan. Hosni commented that if this is a faculty document then faculty should have been more involved from the beginning. However, this is an opportunity to review the draft plan very carefully and make sure our voices are heard after the administration has done the initial leg work. Adams expressed his gratitude to the FSCOUP members.

D. Faculty Senate Committee on Technology – Tweed Ross

Ross announced that one of the main topics covered at their last meeting was the selection and implementation of a new e-mail system. He reported that Dr. James Lyall explained to him that a new e-mail system is in the works and they are currently obtaining approval from the Kansas Division of Purchasing to enter into discussions with a vendor. Zimbra is a leading candidate for this new e-mail service. Al Cochran reported that James Lyall announced to the Provost staff and to the Deans' Council that the State has given approval to negotiate with Zimbra. The other topic of discussion by the committee is the IT Needs Assessment. The data has been collected and is in raw data format. The next step is data analysis, then review by the IT Assessment task force. There is a solution to now get Symantec to work with Macs; more information is available in a recent InfoTech Tuesday article: <http://www.k-state.edu/infotech/news/tuesday/archive/2008/04-22.html#sectip>.

E. Report from Student Senate – Lydia Peele

Peele, the new Student Body President, reported her cabinet has now been selected. She created a new position of director of sustainability. This summer a committee will be working with Steve Martini on the recreation complex services improvements. She is committed to fill all student positions on the Faculty Senate committees and requests that Faculty Senate fill all student committee faculty appointments. A major focus is on getting the financial planning center on campus. Carroll requested that graduate students are represented on several issues. President-elect Fairchild requested Peele to provide to him a list of committees that require faculty representation.

4. Announcements

A. Presidential announcements/Faculty Senate Leadership Council

President Spikes discussed the Faculty Senate annual report handout as a new initiative taken on this year. The annual report was provided to President Wefald and his staff and was well received. He announced that each member of the President's staff was also given a certificate of appreciation from the Faculty Senate. He announced that Kelli Cox is responsible for managing the University's participation in the Voluntary System of Accountability, which is designed to provide an electronic portal through which information about the University's undergraduate student experience can be accessed. See: <http://www.voluntarysystem.org/index.cfm>. Spikes will be sitting on this committee. Carroll announced that Cia Verschelden has established a sub-committee for the first and fourth year to provide learning outcomes data for this voluntary system. Spikes announced there is a sudden flurry of interest in campus safety. The Board of Regents has hired a safety expert and initiated a safety audit. Vice President Tom Rawson has established a new safety committee to meet biweekly to deal with a wide variety of safety issues. For example there will be common signage. There is a subcommittee to develop simple directions and evacuation maps for each building.

Spikes reported that he was interviewed yesterday by several newspapers regarding the retirement announcement of President Wefald. The chair of the Regents has indicated they will begin the search for his replacement very quickly. The president or chancellor of each university works for the Board of Regents.

Spikes thanked Al Cochran for all he has done in working with Faculty Senate this past year.

Spikes announced that he has sent a letter of congratulations to the K-State Women's Basketball program for their successful year as requested by Senator Ransom at last month's meeting.

B. Kansas Board of Regents

Spikes discussed that the Board of Regents should approve policies this week on no weapon possession on campus and requiring background checks for all new employees. The new weapons possession policy addresses all types of weapons, not just firearms. (See page 38 of the May Board agenda for both policies: <http://www.kansasregents.org/download/meetings/2008/May/Agenda.pdf>). Weaver inquired whether or not poisonous gases are used on campus and how is that addressed within the policy as well as shotguns in the back of pickup trucks in November. Rintoul asked about the fund source for background checks. Spikes indicated that the cost is \$50 per background check and he understands that the Board of Regents will pay for the background checks. Schultz commented that to implement background checks requires specific implementation procedures. Spikes indicated that the policy is guiding and that each university must then establish implementation procedures. Cauble inquired on what the purpose of the background check is. Spikes said the universities were surveyed last year and it was found that the universities all had varying policies so the Board of Regents wants to have one general policy that governs all universities equally. Dale Askey commented that search committees may not ever know why a top candidate was not selected because of the confident nature of the background check and he asked why misdemeanors are included. Cauble stated that some sex crimes are misdemeanors. Stadlander also pointed out that our ROTC program has a firing range in the basement of the military science building and wonders how this policy would affect the use of that range. Hsu brought up fencing instructors in theater and knives used in some labs. President Spikes and President Elect Fairchild will take these concerns to the upcoming BOR meeting.

5. Old Business- none
6. New Business - none
7. For the Good of the University - none
8. Adjournment of the 2007-2008 Faculty Senate  
The 2007-2008 Faculty Senate was adjourned at 4:55 p.m.

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1. Call the 2008-2009 Faculty Senate to Order  
President Fred Fairchild called the 2008-2009 Faculty Senate to order at 5:00 p.m.
  2. Election of the Faculty Senate Secretary  
A. Vitae for Jennifer Gehrt – **Attachment 2**  
Senator Tom Vontz nominated Jennifer Gehrt for Faculty Senate secretary. Motion was seconded by Cauble. Senator Cauble moved to elect Jennifer Gehrt for Faculty Senate secretary by acclamation. Motion was seconded by Senator Hosni. Motion passed.
  3. Election of the Faculty Senate President Elect  
A. Vitae for Melody Lehew – **Attachment 3**  
B. Vitae for Fred Guzek – **Attachment 4**  
Senator Hubler nominated Melody Lehew for Faculty Senate President Elect. She then yielded the floor to Eiselein for further comment. The motion was seconded. Senator Whitney-Bammerlin nominated Fred Guzek for Faculty Senate President Elect. Senator Smith seconded the nomination.

Written ballots were cast and Senator Melody Lehew was elected as Faculty Senate President Elect.

4. For the Good of the University

Dodd asked the Senate to congratulate our colleague and departing senator Greg Eiselein on his being named a Coffman Teaching Scholar. He'll be focusing on the freshman experience and first year seminars as part of his interest in General Education.

President Fairchild was requested to send a thank you to President Wefald for his long service to the university. He also thanked Elizabeth Dodd and her team for the draft Plagiarism definition, which is now being reviewed in the Academic Affairs committee.

Meeting was adjourned at 5:30 p.m.

# ACADEMIC AFFAIRS

## 1. Course and Curriculum Changes

### A. Undergraduate and Graduate Education –

Approve the following undergraduate and graduate course and curriculum changes (A1-A4):

1. Carroll moved to approve course and curriculum changes approved by the College of Human Ecology on March 10, 2008:

#### **COURSE CHANGES**

*Department of Human Nutrition*

Changes to:

HN 450 Nutritional Assessment

*Department of Hotel, Restaurant, Institution Management and Dietetics*

Change prefix from HRIMD to HMD for the following course numbers:

120

130

220

221

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361

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463

470

475 Internship in the ~~Hotel and Restaurant~~ Hospitality Management Industry

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482

495

499 Problems in ~~Hotel, Restaurant, Institution~~ Hospitality Management and Dietetics

510

515

530

521

560

561

570

Add:

HRIMD 426 Financial Management in Dietetics

#### **CURRICULUM CHANGES**

*Department of Hotel, Restaurant, Institution Management and Dietetics*

Changes to the B.S. in Dietetics (Coordinated Program and Didactic Program):

- Remove HN 630 and HRIMD 422 from Professional Studies. Add HN 631, HN 632, and HRIMD 426. Total hours for graduation will not change. See pages 4-7 of white sheets for more detail.

Name change to Department

From: Department of ~~Hotel, Restaurant, Institution Management~~ and Dietetics (~~HRIMD~~)

To: Department of Hospitality Management and Dietetics (HMD)

See rationale on page 8 of white sheets.

Motion passed.

- Carroll moved to approve course and curriculum changes approved by the College of Agriculture on March 13, 2008

## COURSE CHANGES

*Department of Communications*

Changes to:

AGCOM 110 Introduction to Agricultural Communications (4 2)

*Department of Agricultural Education*

Add:

AGED 500 Methods of Teaching Agriculture in the Secondary and Middle Schools

AGED 520 Block II Lab: Content Area Methods and Field Experience

Changes to course prefixes:

~~EDSEC/GENAG~~ AGED 260 Ag Construction

~~EDSEC/GENAG~~ AGED 262 Ag Structures

~~EDSEC/GENAG~~ AGED 264 Ag Power

~~EDSEC~~ 300 AGED Introduction to Agricultural Education

~~EDSEC~~ 400 AGED Leadership & Professional Development in Agricultural Education

~~EDSEC~~ 503 AGED Teaching Adult Classes in Agriculture

~~EDSEC~~ 505 AGED Field Experience in Agricultural Education

Rationale: Agricultural Education is administratively moving from the Department of Secondary Education in the College of Education to the Department of Communications in the College of Agriculture. The above courses are all part of the current agricultural education programs at the undergraduate or graduate level. No new courses are being created and this change is simply a prefix change to reflect the new administrative structure. The College of Education and College of Agriculture support this change.

*Department of Animal Sciences and Industry*

### Proposed Pre-Requisite Requirements:

FROM:

Course	Current Requirements
ASI 315	Pr.:ASI 102 and ASI 105 or Instructor consent
ASI 350	Pr.:BIOL 198
ASI 385	Pr.:ASI 102
ASI 396	Pr.:ASI 102 and ASI 106
ASI 445	Pr.:ASI 345
ASI 490	Pr.:Junior Standing
ASI 535	Pr.:Senior Standing

TO:

Proposed Requirements
<u>Pr.:ASI 105</u> <u>Rec. Pr.:ASI 102</u> or Instructor consent
<u>Rec. Pr.:BIOL 198</u> <u>or a course in Chemistry</u>
<u>Rec. Pr.:ASI 102</u>
<u>Rec. Pr.:ASI 102 and ASI 106</u>
<u>Rec. Pr.:ASI 345</u>
<u>Rec. Pr.:Junior Standing</u>
<u>Rec. Pr.:Senior Standing</u>

RATIONALE: For these courses the listed prerequisites are only recommended by the assigned faculty teaching the courses. Although faculty prefer incoming students have these courses they will allow students to enroll without them.

Changes to:

ASI 510 Animal Breeding Principles

*Department of Entomology*

Add: ENTOM 583 Survey of Horticultural Ornamental and Food Crop Pests

*Department of Horticulture, Forestry and Recreation Resources*

Changes to:

HORT 583 Survey of Horticultural Ornamental and Food Crop Pests (cross list with Entomology)

*Department of Plant Pathology*

Changes to:

PLPTH 583 Survey of Horticultural Ornamental and Food Crop Pests (cross list with Entomology)

**CURRICULUM CHANGES**

*Department of Communications*

Changes to the Agriculture and Environmental Options:

Remove GENAG 101 from General Requirements. Change AGCOM 110 credit hours from 1 to 2 under Agriculture/NR requirements. See rationale on page 11 of white sheets.

*Department of Agricultural Education*

Change Agricultural Education curricula to reflect course prefix changes. See page 14 of white sheets.

*Department of Animal Sciences and Industry*

Add:

Undergraduate Meat Science Certificate (See pages 15-19 of white sheets for details)

*Department of Grain Science and Industry*

Add two options to the existing Bachelor of Science degree in Feed Science and Management. Total hours for graduation will change from 126 to 124:

1. Feed Production Option
2. Biofuels Production Option

See pages 20-24 of white sheets for curriculum outlines.

Rationale: There is a great need for educated management and leaders in the biofuels industry. No other university offers an option for this management training. The Feed Science and Management degree already prepares students for careers in the feed, pet food and related grain processing industries, but does not offer a separate option in the biofuels. With the addition of certain current classes as a requirement, the Feed Science and Management degree program can offer a separate option in Biofuels Production. Thus, the Feed Science and Management degree is being revised from no options to offering 2 options, Feed Production and Biofuels Production. In addition, the sequencing of certain courses has been modified. Deletions of courses in Algebra, Trig and Computer Science were dropped in the Fall of 2008.

IMPACT: No departments outside of Grain Science will be affected as there are no core or required class additions or drops with this change. The new Feed Production curriculum guide rearranges the course sequence and incorporates previous changes.

*Department of Horticulture, Forestry and Recreation Resources*

Changes to the Horticulture Major, Landscape Design Specialization:

1. Remove BIOCH 265 from Quantitative Sciences. Add 3 hours of Surveying electives.

Rationale: An error was made in preparing materials for College of Agriculture Course and Curriculum Committee's consideration Fall, 2007. Inadvertently BIOCH 265 was added as a requirement and Surveying elective was dropped. These changes applied to most of the other options in horticulture but never should have been included for the Landscape Design Specialization. We are simply correcting this error.

*Department of Plant Pathology*

Add:

Applied Genomics and Biotechnology Minor

K-State's minor in Applied Genomics and Biotechnology was developed to enhance the career options for students in animal and plant sciences. Upon completion of the minor, students will be more competitive to enter the workforce in the genomics and biotechnology area as well as be more prepared to continue on in a graduate research program.

Graduates of the program will have a broad knowledge of the application of biotechnology (e.g. techniques, ethics, potential risk, and intellectual property rights), genomics, and bioinformatics to plant and animal improvement. Students will be exposed to techniques such as molecular cloning, PCR, genetic and disease diagnostics, as well as, bioinformatics analyses of genomic data, including sequence alignment, retrieval of data from public databases, DNA marker diversity and inheritance studies, genome mapping, and gene expression.

The minor requires a total of 17-21 semester hours. To pursue the Applied Genomics and Biotechnology minor the student must file a letter of intent with the program coordinator prior to taking the last 3 courses. The undergraduate research project or internship must be pre-approved by the minor coordinator and students must enroll in PLPTH 614, PLPTH 599 or equivalent to present a final report.

17-21 hrs required:

BIOCH 521 General Biochemistry	3
ASI 500 Genetics	3
or	
BIOL 450 Modern Genetics	4
PLPTH 610/AGRON610 Biotechnology	3
PLPTH 611 Agricultural Biotechnology Laboratory	2
or	
BIOL 676 Molecular Genetics Lab	3
PLPTH 612 Genomics Applications	3
PLPTH 613 Bioinformatics Applications	2
PLPTH 599 Undergraduate research in Plant Pathology or equivalent	1-3
or	
PLPTH 614 Internship or equivalent	1-3

**RATIONALE:** The Applied Genomics and Biotechnology minor will enhance student employment options by providing current technical knowledge and laboratory experience for specific techniques used in agriculture biotechnology.

**IMPACT:** Departments of Agronomy, Animal Science, Biology, Biochemistry, CIS, Entomology, Human Nutrition, Horticulture, and Grain Science have agreed.

**EFFECTIVE DATE:** Fall 2008

Motion passed.

3. Carroll moved to approve course and curriculum changes approved by the College of Business Administration on March 26, 2008:

**COURSE CHANGES**

Add:

GENBA 240 Introduction to New Venture Creation

MKTG 241 Marketing Plans for New Ventures



**CURRICULUM CHANGE**

*Department of Management*

New:

Major in Entrepreneurship within the B.S. in Business Administration (see pages 2-7 of white sheets for further detail)

Motion passed.

4. Graduate Education –Carroll moved to approve course and curriculum changes approved by the Graduate Council on April 1, 2008 (see pages 31-50 of the graduate council agenda for full details. Numbers in parentheses indicate page number on grad council agenda):

***Course Changes*** (Colleges of Agriculture, Human Ecology, and Veterinary Medicine)

AGED 615 Laboratory and Safety Techniques in Teaching Agriculture (31)  
AGED 704 Extension Organization and Programs (31)  
AGED 705 Organization Problems in Teaching Agricultural Mechanics (31)  
AGED 706 Principles of Teaching Adults in Extension (31)  
AGED 734 Practicum in Agriculture-Related Occupations (31)  
AGED 736 Practicum in Extension Education (31)  
AGED 823 Agricultural Education for Beginning Teachers (31)  
AGED 824 Young Farmer and Adult Farmer Education in Agriculture (32)  
AGED 850 Curriculum Development in Agriculture I (32)  
AGED 852 Curriculum Development in Agriculture II (32)  
AGED 855 Field Studies in Agricultural Education (32)  
FDSCI 725 Food Analysis (32)  
HMD 621 Hospitality Law (32)  
HMD 624 Procurement in the Hospitality Industry (33)  
HMD 635 Foodservice Equipment and Layout (33)  
HMD 640 Entrepreneurship in Hospitality Management and Dietetics (33)  
HMD 664 Lodging Management Theory (33)  
HMD 665 Casino Management (33)  
HMD 705 Computer Implementation in Foodservice and Hospitality Operations (33)  
HMD 710 Readings in Foodservice and Hospitality Management (33)  
HMD 720 Administration of Health Care Organizations (33)  
HMD 785 Practicum in Foodservice Systems Management (34)  
HMD 805 Food Production Management (34)  
HMD 810 Research Techniques for Foodservice and Hospitality Management (34)  
HMD 820 Problems in Hospitality Management and Dietetics (34)  
HMD 885 Seminar in Foodservice and Hospitality Management (34)  
HMD 890 Administration of Foodservice and Hospitality Organizations (34)  
HMD 895 Cost Controls in Foodservice Systems (34)  
HMD 899 Research in Foodservice or Hospitality Management (34)  
HMD 975 Research and Applied Theories in Consumer Behavior in Foodservice and Hospitality Management (35)  
HMD 980 Administration of Dietetics and Hospitality Programs (35)  
HMD 985 Advances in Foodservice and Hospitality Management (35)  
HMD 990 Dissertation Proposal Seminar (35)  
HMD 995 Grantsmanship and Publication (35)  
HMD 999 Research in Foodservice or Hospitality Management (35)  
AP 796 Topics in Exercise Physiology (36)

***Curriculum changes:*** (Colleges of Agriculture and Human Ecology)

MS in Dietetics (GPIDEA) Required Courses (37)

M.S. Agricultural Economics Thesis Option (38)

M.S. Agricultural Economics No-Thesis Option (39)

*New courses* (Colleges of Agriculture, Human Ecology, and Veterinary Medicine)

AGED 621 Program Planning in Agricultural Education (40)

AGRON 625 Applications of Nutrient Management. (40)

HORT 690 Sustainable Agriculture (40)

PLPTH 611 Agricultural Biotechnology Laboratory (41)

PLPTH 612 Genomics Applications (41)

PLPTH 613 Bioinformatics Applications (41)

PLPTH 614 Internship for Applied Genomics and Biotechnology (41)

HMD 891 Environmental Scanning and Analysis of Current Issues in Dietetics (41)

CS 610 Feedlot Health Systems (42)

DMP 816 Trade and Agricultural Health (42)

DMP 910 Pathogenic Mechanisms of Viruses (42)

*New curriculum:*

Graduate Certificate in Public Health Core Concepts (43-50)

Motion passed.

**2. Graduation list addition** – Carroll moved to approve the following graduation list addition and posthumous degree:

- May 2007 graduation list: Christopher Brown Seymore, Bachelor of Science, College of Arts & Sciences
- Posthumous Degree for the May 2008 graduation list: Lucas Short, Bachelor of Science, College of Engineering

Motion passed.