

Attachment 2

**University Handbook, Section F81:
Instruction: Academic Procedure
Approved by Academic Affairs on February 19, 2008**

F81 Hours taken on a non-graded basis will be graded by Cr, if passed, or NCr, if not passed. Courses in which a Cr or P grade is received will be used in fulfilling graduation requirements. Only the grades A, B, C, D, and F are used in calculating resident grade averages.

If a student receives an I grade in a non-graded course and the work is not completed within the designated time period, then the final grade will be recorded as NCr for that course.

Rationale: This language provides clarity regarding the procedure for assigning a grade in a non-graded course.

Effective Date: August 25, 2008