

**MINUTES**  
**KSU Faculty Senate Meeting**  
**Tuesday, September 12, 2006 3:30 pm**  
**K-State Union, Big 12 Room**

**Present:** Adams, Aistrup, Al-Khatib, Alloway, Barden, Beard, Behnke, Bhadriraju, Boldt, Bontrager, Carroll, Cauble, Chengappa, Clark, Clegg, Condia, Couvelha, Crenshaw, DeLuccie, Devore, Dhuyvetter, Dodd, Donnelly, Eiselein, Finkeldei, Fox, Fritz, Genereux, Gormely, Greene, Guzek, Harbstreit, Haub, Hedrick, Hendrix, Herald, Hoag, Hohenbary, Holcombe, Howard, Hsu, Hughey, Kearns, King, Knapp, Knopp, Lee, Lehew, Leitnaker, Lynch, Maatta, Martin, McCulloh, McFarland, Michie, Montelone, Nafziger, Nichols, North, Pacey, Ramaswamy, Ransom, Renberg, Rys, Sachs, Schultz, Shubert, Shultis, Smith, Spikes, Spooner, Stewart, Trussell, Turnley, Warner, Yahnke

**Absent:** Collins, Hosni, Maddy, Maes, Oberst, Stokes

**Proxies:** Arck, Atkinson, Breen, Fairchild, Holcombe, Nagaraja, Potts, Staggenborg, Turtle, Wang

**Visitors:** Beth Unger, Jackie Spears, Harvard Townsend, Al Cochran

1. President Roger Adams called the meeting to order at 3:15 p.m. The photograph of Faculty Senate for the Royal Purple was taken shortly after 3:00 p.m. Because most of the Senate representatives were present 15 minutes before the normal starting time of the meeting, it was agreed upon to start the meeting earlier than the traditional 3:30 starting time. President Adams thanked Tim Lindemuth, editor of *K-Stater Magazine*, for his service representing Faculty Senate to Student Senate since 2003. A small token of our appreciation was presented to Mr. Lindemuth. The Executive Committee has unanimously reappointed him to continue serving in that capacity for another three-year term.
2. The minutes of the June 13, 2006 meeting were approved as submitted.
3. Jackie Spears – All University Campaign  
Dr. Spears provided information about the All University Campaign. The goal of the Changing Lives Campaign is to raise \$500 million; we are currently at about \$415 million. Faculty have been asked by the Provost to show our support by contributing to the campaign. A high percentage of Faculty and Staff participation gives a powerful tool to the Foundation staff who are working with outside donors. People are urged to contribute whatever amount they are comfortable contributing to the campaign. The act of participation is much more important than the amount of contribution. A vast array of funds are available to choose from in order that the contribution can be selectively targeted to a favorite organization or program. In-kind participation also counts towards the campaign. The goals selected were formulated at the college and organization level. Why are we asking for contributions? We have had a remarkable number of successes in working with the administration address issues of faculty salaries. We have been able to get new tuition dollars and earmark them for faculty salary enhancements and benefits such as tuition benefits for dependents. Please speak positively to your colleagues about this campaign effort.
4. Elizabeth Unger – Informational presentation on PPM 3430 revisions  
Dr. Unger thanked Faculty Senate members for the opportunity to address them about this issue. We are working for as much open information and access as we can, but we must make sure that the information systems are extremely secure. The policy being put forth here is an old policy, but a review of each section will reflect the updates.
  - We are changing requirements for the password. The security audit from the state revealed that the requirements need to be strengthened.
  - Password protected or locking screen savers are needed to insure that unauthorized individuals do not have access to staff and faculty computers.
  - Malware (malicious software) is the big issue. A managed computing protection system is being put in place to protect everyone.
  - Common attacks are waged at stealing passwords. If the frequency of password changes are kept to a minimum, it helps. However, hackers are always trying to steal encrypted files. They download files and try to get some passwords so they can re-enter the system a few days later.

- Viruses can come in through email attachments. We scan for that.
  - Worms attack operating system holes. As a result we need to keep the operating system patched against worms. It is possible for worms to damage both hardware and critical software files.
  - We must protect the system, but try to create tools to make it easy and time efficient for faculty.
  - We are proposing a system of managed computing. A small piece of code is installed in each computer. It keeps things up to date inside your computer. The individual terminal automatically looks for patches and updates. Everyone can be protected and the individual user doesn't have to do anything.
  - Be aware that the code cannot look at content on a computer. Individual privacy is protected.
  - We now have two different vendors providing Internet service. The system cannot go down, but once the smaller vendor is pressed into service, the capacity is limited. We are creating (conceptually) an inner ring and an outer ring of infrastructure service.
  - The new PPM 3430 policy will take effect when all stakeholders sign it.
  - There is a procedure to have the new Trend Micro installed on all campus machines. For home machines, you can get a disk from ITAC, or you can download from the website.
  - Each college and/or department has a representative that will install the software on campus computers.
  - To remove old software, try the Add/Remove feature, but that doesn't always work with Symantec. ITAC provides a tool for removal of Symantec.
5. 2005-2006 General Grievance Board report – **Attachment 1**  
The report was provided as an informational item and no questions were raised.
6. Reports from Standing Committees
- A. Academic Affairs Committee – Fred Fairchild  
Senator Martin briefly reported for Senator Fairchild in his absence. Academic Affairs met on September 5<sup>th</sup> and reviewed a few agenda items. Senator Fairchild will present a complete report at the next Faculty Senate meeting.
- B. Faculty Affairs Committee – Betsy Cauble  
Faculty Affairs met and reviewed major agenda items anticipated this year. Major issues to be addressed:
- Professorial Performance award handbook language.
  - Grievance procedures in light of the open meetings act.
  - Address concerns that were voiced about discontinuation of retirement benefit package components without prior notification to faculty.
  - Jardine continues to provide a child care facility, and there will be a new child care facility for Jardine. The upgrade of this facility is a reminder that child care issues facing faculty are very difficult this year.
- C. Faculty Senate Committee on University Planning – Tom Herald
- Skyler Harper & Stephanie Bannister addressed FSCOUP about Jardine issues. Newly constructed Jardine units will be more expensive than current facilities—about \$400.00 per month per bed. However, for units being only slightly remodeled, Housing & Dining will try and maintain current pricing if possible.
  - Patrick Gormley attended meetings about effective classroom usage. A report was forwarded to the President.
  - Ideas for future: Mayor of Manhattan is coming to November meeting. County Commissioner to be coming to the December meeting.
  - President Adams noted that the classroom report was distributed to the deans yesterday.
- D. Faculty Senate Committee on Technology – Michael North  
FSCOT met on Aug. 15<sup>th</sup> and Sept. 6<sup>th</sup>. Both meetings were partially used to explain details of the policy update.
- This new policy is the “tip of the iceberg” when seen in the context of the IT audit from the state.
  - FSCOT is looking at streamlining the technology approval process. The current one is 8 years old and needs updating.
  - The technology audit performed 2 years ago by the state is the impetus for implementation of several new IT policies. Several policies the state is requesting us to implement apply easily to a university setting; several do not. Dr. Unger is communicating with the state to show how the approved use in the university environment is very different from the routine state owned office computer.

- Questions are being raised about the use of social security numbers in several venues within the university. The numbers have been removed from the face of ID cards, but are still necessary for the functionality of given processing and records systems.
- Senator North was appointed to the Course Accessibility Committee. It focuses on the accessibility of all course materials to disabled students. The draft of an updated policy is in the process of approval and implementation.
- FSCOT has been developing ongoing proactive communications between Faculty Senate/FSCOT and our K-State technology community, in particular, Dr. Unger and Dr. Townsend.

## 7. Announcements

### A. Presidential announcements

1. President Adams read a letter from former Senator Rahman. She sent a letter of farewell to Faculty Senate and expressed wishes she could have talked to each of us prior to her departure for Florida. This is the text of her "Thanks and Goodbye" letter:

Dear Friends,

It is with mixed emotions that I am letting you know that Lyman, I, and my research group members are leaving KSU to join the Departments of Physics/English at the University of Central Florida. I am sorry that I could not talk to each of you personally about our decision to go. It was a hard one given the strong bonds that I have established over the years with individuals this university, in the Senate, and in this town. The new opportunities offered by UCF to us, however, were too tempting and prevailed in the end. The foremost among these is the possibility of establishing a Center for Computational Sciences (or its "nano" equivalent) in the near future. With this in the plan, two senior research professors, Drs. Kara and Stolbov, who have been working in my group for a while at KSU, were also able to obtain promising positions in the Department of Physics at UCF. Lyman will continue to teach in the English department. I will also have joint appointment in the already established Center for nanoscience.

There is a small price, though. I will have to serve one term as the Chair of Physics, followed by a sabbatical (this is the good part), before joining the ranks. But most exciting for me would be to join my colleagues, Drs. Kara and Stolbov and others at UCF in putting together the center. Of course, there will be many challenges and obstacles and I will need all the help and skill that we can muster.

Let me take this opportunity to thank you for providing the supportive, proactive, and intellectual environment that has made KSU such a special place for me for the past two decades. I will miss it terribly and I wish I did not have to go. I will miss the discussions on the senate floor and otherwise. And you never know, we may just come back.

We look forward to seeing each of you again, here or there. You are always welcome to come and see us in the sunshine (hurricane) state.

Wishing you the best and many, many thanks for many wonderful years.

Talat S. Rahman  
 University Distinguished Professor  
 Department of Physics, Kansas State University, Manhattan, KS 66506

2. The annual Counseling Services Report is available in the Faculty Senate office.
3. A special election will be held for Education to replace President-Elect Frank Spikes.
4. A special election will be held for Arts & Sciences to replace Talat Rahman.
5. The following changes have been made to Faculty Senate membership: Charles Barden replaced Randall Higgins, Joseph Aistrup replaced David Procter, and Louise Breen replaced Lyman Baker
6. A call for volunteers will go out to the campus community for the following committees:

- A. Two faculty and two unclassified professional recommendations are needed for the Health & Communicable Disease Committee
- B. Two faculty or unclassified professional recommendations are needed for the Campus Development Advisory Committee
- C. Two faculty or unclassified professional appointments are needed for the University Library Committee
- D. Two faculty appointments are needed for the IRMC.
- E. One or two college-level administrator or unclassified professional recommendations are needed for the Campus Recycling Advisory Committee
- F. Two faculty or unclassified professional appointments for the Faculty Salaries and Fringe Benefits Committee
- G. Two unclassified professional recommendations needed for the Student Discrimination Review Committee.

B. Faculty Senate Leadership Council—no report

C. Kansas Board of Regents – **Attachment 2**

D. Report from Student Senate – Ashley Boldt

Everything is going very well in Student Senate. The senate will be growing by about 25 members due to the inclusion of Senate interns. They are looking at changes to the Honor System constitution. Senator Boldt also conveyed Student Senate's deep appreciation to Tim Lindemuth for his contributions to their meetings.

8. New Business—None.

9. For the Good of the University

- President Adams announced that the State of the University Address will be on September 29<sup>th</sup>. The address will be broadcast to the Salina campus, and it is hoped to have it broadcast to Wichita State University, where individuals will be attending the Tilford Conference.
- If you have any information about search committee problems—failed searches, faculty leaving, etc. please email President Adams with specific examples.

10. The September 12, 2006 meeting of the Faculty Senate was adjourned at 4:23 p.m.

Respectfully submitted,

Alice Trussell  
Faculty Senate Secretary

**ATTACHMENT 1**  
**General Grievance Board Report**

Kansas State University General Grievance Board Report  
2005-2006 Academic Year

Submitted by:

Liz Boyle

Professor, Department of Animal Sciences and Industry

GGB Chair

During the 2005-2006 academic year, one grievance from the College of Architecture, Planning, and Design was filed. An open GGB panel hearing was held and a report was prepared with recommendations that were provided to the grievant, respondents, and President Wefald.

A separate grievance from the College of Education was addressed that was a carry-over from the previous year. The grievant "refiled" a grievance that had been submitted previously. This grievance was ultimately resolved by the grievant and respondent prior to the scheduled GGB panel hearing, so the panel hearing was not held.

I would like to thank Faculty Senate staff, University Administration and the faculty who assisted with this process.

**ATTACHMENT 2**  
**Board of Regents Announcements**  
**Report from the June KBOR meeting**

The Council of Faculty Senate Presidents requested that the Regents continue to push for a unified, statewide electronic transfer of academic transcripts from high schools to universities and between universities. The KBOR approved the Doctor of Philosophy in Environmental Design and Planning (04.0401) for K-State, approved all tuition proposals for FY2007, and voted to eliminate Securities Benefits Group and Lincoln from the Mandatory Retirement Plan (TIAA-CREF and ING were approved for continuation of services). Regent Nelson Galle (Manhattan) was elected to serve as the Board Chair for FY2007, and Christine Downey-Schmidt was elected Vice Chair for the same period. Chair Galle started his term with four priorities for the Board: 1) faculty salaries 2) repairs for 537 buildings in the Regents system 3) develop a plan for technical education 4) encourage every full-time baccalaureate student to have an international experience before graduation.