

MINUTES
KSU Faculty Senate Meeting
Tuesday, January 17, 2006 3:30 pm
K-State Union, Big 12 Room

Present: Adams, Alloway, Arck, Baker, Behnke, Bergen, Blythe, Brockway, Burns, Cauble, G. Clark, R. Clark, Clegg, Collins, Cox, Devore, Eiselein, Fairchild, Foster, Frieman, Gehrt, Gormely, Grauer, Guzek, Haub, Hohenbary, Holcombe, Hosni, Johnston, Kearns, Knapp, Lee, Leitnaker, Lovely, Lynch, Maatta, Maes, Martin, Michie, Moore, Nagaraja, Nichols, North, Oberst, Prince, Ransom, Rintoul, Rolley, Roozeboom, Rys, Sachs, Schumm, Shubert, Shultis, Simon, Smith, Spears, Spikes, Stadlander, Stewart, Stockham, Thompson, Trussell, Turtle, Willbrant, and Yahnke

Absent: Bhadriraju, DeLuccie, Dhuyvetter, Erickson, Fritz, Greene, Hamilton, Hedrick, Herald, Higgins, Lehew, McHaney, Rahman, Reeck, Schultz, Stagenborg, Stokes, Turnley, and Warner

Proxies: Bontrager, Brigham, Dodd, Hoag, Pacey, Potts, Rietcheck, Ross, and Spooner

Visitors: Al Cochran and Lola Shrimplin

1. President-elect Roger Adams called the meeting to order at 3:30 p.m. President-elect Adams dedicated the meeting to the memory of former senator John Johnson who passed away January 2, 2006.
2. The minutes of the December 13, 2005 minutes were approved.
3. Al Cochran – Core Competencies
Al Cochran discussed the Core Competencies project. He passed around the Kansas Core Outcomes Project report from Fall 2004 and will make available the 2005 report upon request as soon as it is finalized. This on-going project started in 1999 to address three goals: 1) Creating a seamless pathway for students by improving articulation and transfer between state institutions; 2) Facilitating communication within disciplines among the faculty; and 3) Communicating to the state's secondary schools the expectations of college-level curriculum that could result in improvements in college preparedness of students. K-State faculty has been involved in working with the other state institutions on this project since its inception.
4. Reports from Standing Committees
 - A. Academic Affairs Committee – Alice Trussell
 1. Course and Curriculum Changes
 - a. Undergraduate Education -
 1. Senator Alice Trussell moved to approve undergraduate course and curriculum changes approved by the College of Arts and Sciences November 3, 2005:

COURSE CHANGES:

Department of Art

DROP:

ART 590 Approaches to Art Therapy

ART 595 Independent Study in Art Therapy

Department of Biology

CHANGE:

BIOL 515 Behavioral Ecology (3) ~~II~~

Department of History

CHANGE:
HIST 331 Introduction to Japan

Department of Modern Languages

CHANGE:
CHINE 501 Chinese V
CHINE 502 Chinese VI
SPAN 510 (~~570~~) Structures of the Spanish Language

ADD:
CHINE 599 Special Studies in Chinese

Department of Sociology, Anthropology and Social Work

CHANGE:
SOCWK 530 Seminar in Applied Social Work Research
SOCWK 550 Field Practicum ~~Research~~ Preparation
SOCWK 560 Social Work Practice I
SOCWK 570 Social Work with Groups I

DROP:
SOCWK 519 Methods of Social Work Research
SOCWK 571 Social Work with Groups II

Department of Speech Communication, Theatre and Dance

DROP:
SPCH 065 Spoken English for International Students
SPCH 460 Rhetoric of the Sixties

ADD:
SPCH 475 Legal Communication
SPCH 545 Communication & Democracy

CURRICULUM CHANGES:

Page 90, undergraduate catalog

Additional requirements for the Bachelor of Arts

Change to the Foreign Language requirement: Exception: Students who take a language that is normally offered for only two semesters (Latin 141 and 142, for example) may complete their requirement by taking two additional semesters in another language. (See page 9 of the white sheets)

Department of Modern Languages

Page 127, undergraduate catalog

Changes to the undergraduate catalog language to clarify the practice of accepting validated or approved transfer credits, and to specify the minimum requirements for courses that are taught or supervised by our faculty. (See page 10 of the white sheets for further details.)

Curriculum changes to the Modern Language major for German and Spanish. Add two new options for Spanish:

1. Hispanic Studies Option
2. Hispanic Literature Option

(See pages 10-13 of the white sheets for further information)

Department of Sociology, Anthropology, and Social Work

Page 146, undergraduate catalog

Curriculum changes to the B.A. and B.S in Social Work. (See page 13 of the white sheets for details)

Motion carried.

2. Senator Trussell moved to approve undergraduate course and curriculum changes approved by the College of Technology and Aviation November 8, 2005:

COURSE CHANGES:

CHANGE:

AVM 400 Composites

AVM 405 Non-Destructive Testing

ENGL 325 (255) Literature and Technology

PPIL 196 VFR Pilot Proficiency Lab

PPIL 197 IFR Pilot Proficiency Lab

PPIL 216 Altitude Chamber

PPIL 262 Multi-Engine Ground School

PPIL 379 Turbine Transition

PPIL 385 Airline Transport Pilot Rating

PPIL 483 Certified Instrument Flight Instructor Lab

PPIL 493 Certified Multi-Engine Flight Instructor Lab

ADD:

PPIL 250 Safety and Security of Airport Ground Operations

PPIL 417 Aviation Accident Investigation

PPIL 451 System Safety

CURRICULUM CHANGES:

Curriculum changes to the Associate of applied science. (See pages 7-8 for further details.)

Motion carried.

3. Senator Trussell moved to approve undergraduate course and curriculum changes approved by the College of Architecture October 27, 2005:

COURSE CHANGES:

Landscape Architecture

Changes:

LAR 220 ~~Landscape Architecture Design Studio I~~ Site Design Studio I

LAR 248 ~~Building Science~~ Landscape Architecture Materials and Methods

LAR 310 Design Graphics and Visual Thinking

LAR 320 ~~Landscape Architectural Design Studio II~~ Site Design Studio II

LAR 410 ~~Landscape Architecture Design Studio~~ Planting Design Studio

LAR 438 Land Construction I

LAR 442 ~~Landscape Architecture Design Studio IV~~ Site Planning and Design Studio

LAR 501 Landscape Architecture Seminar I

LAR 502 Landscape Architecture Seminar II

LAR 510 ~~Landscape Architectural Delineation Techniques~~ Landscape Architecture Tech Module I

Add:

LAR 520 Landscape Architecture Tech Module II

LAR 530 Landscape Architecture Tech Module III
LAR 540 Landscape Architecture Tech Module IV
LAR 550 Landscape Architecture Tech Module V
LAR 560 Landscape Architecture Tech Module VI

Regional and Community Planning

Changes:

PLAN 315 Introduction to Planning

Add:

PLAN 590 Problems in Planning (1-3) *Somehow has not been in the undergraduate catalog and needs put back in. It has been an approved course since at least 1984.*

Interior Architecture and Product Design

Changes:

IAPD 406 ~~Prob in Interior Arch & Prod Design~~ Problems in IAPD

IAPD 407 Design Workshop I

IAPD 409 Materials and Finishes

IAPD 410 Interior Arch. Microcomputers

IAPD 412 Design Workshop I Studio

IAPD 416 History of Furniture

IAPD 456 Theory of Product Design

IAPD 520 Design Graphics Workshop

Add:

IAPD 307 IAPD Design Studio 1

IAPD 320 IAPD Design Studio 2

IAPD 391 Contemporary Design

IAPD 435 IAPD Design Studio 3

IAPD 440 IAPD Design Studio 4

Motion carried.

4. Senator Trussell moved to approve undergraduate course and curriculum changes approved by the College of Human Ecology December 2, 2005:

CURRICULUM CHANGES

Curriculum changes to the Bachelor of Science in apparel and textiles. See page 2 of the white sheets for rationale.

Curriculum changes to the Bachelor of Science in Human Ecology. See page 14 of white sheets for details.

Change to Teacher Licensure requirements for Family and Consumer Sciences Education. See pages 15-16 of the white sheets for details.

Motion carried.

- b. Graduate Education – Senator Trussell moved to approve graduate course and curriculum changes approved by the Graduate Council on December 6, 2005:

CHANGES:

EDEL 620

ENTOM 830

ENTOM 875

Foreign Language Methods of Elementary Schools

Molecular Entomology

Insect Physiology

IAPD 606	Design Studio 6
IAPD 644	Interior Architecture Internship
IAPD 645	Interior Architecture Internship Report
IAPD 647	Interior Arch Internship Report (department withdrew change request 11/28/05)
IAPD 753	Professional Practice
IAPD 802 (608)	Design Workshop II
IAPD 803 (614)	Design Workshop II Studio
IAPD 813 (713)	Furniture Design Workshop Studio
IAPD 814 (714)	Furniture Design Workshop
IAPD 820 (720)	Advanced Seminar in IA
IAPD 821	Advanced IAPD Design Studio
IAPD 831 (730)	Facilities Management
IAPD 840 (740)	Advanced Design Workshop
LAR 646	Community Planning and Design
LAR 647	Land Construction III
LAR 648	Landscape Architecture Specialization Studio
LAR 700	Project Programming
LAR 703	Landscape Architecture Off-Campus Studio
LAR 704	Environmental Landscape Planning and Design
LAR 750	Landscape Architecture Seminar III
LAR 898	Thesis Proposal Writing
PLAN 630	Computer Applications in Planning and Design
PLAN 631	Computer Applications in Planning I
PLAN 633	Computer Applications in Planning III
PLAN 650	Housing and Development Programs
PLAN 716	Seminar in Planning
PLAN 717	Seminar in Grant Preparation
PLAN 731	Solid Waste Planning and Management
PLAN 740	Small Community and Rural Area Planning
PLAN 746	Urban Design and Preservation Studio
PLAN 752	Physical Processes of Plan Implementation
PLAN 753	Planning Law
PLAN 660 (760)	Community Development Planning
PLAN 661 (761)	Community Development Workshop
PLAN 765	Growth Management
PLAN 810	Practicum in Planning and Development
PLAN 820	Planning Administration
PLAN 880	Topics in Planning
PLAN 899	Research in Planning
PLPTH 890	Introduction to Genomic Bioinformatics
SPCH 735	Leadership Communication

Master of Landscape Architecture
 Master's of Regional and Community Planning
 Master of Architecture

DROP:

ENTOM 706	External Insect Morphology
ENTOM 865	Internal Insect Morphology
ID 630	Household Equipment Theory
PLAN 615	Shaping the American City
PLAN 651	Planning Municipal Services

ADD:

ARCH 801	Topics in History of the Designed Environment
ARCH 803	Environmental Aesthetics
ARCH 804	Topics in Environment and Behavior
ARCH 805	Project Programming
ARCH 806	Architecture Design Studio VII
ARCH 807	Architectural Design Studio VIII
ARCH 811	Topics in Architectural Design Methods
ARCH 815	Topics in Architecture
ARCH 816	Topics in Environmental Systems in Architecture

ARCH 820	Environmental and Behavior
ARCH 831	Environment and Aging
ARCH 835	Topics in Building Construction Systems in Architecture
ARCH 840	Building-Related Health and Safety
ARCH 852	Topics in Structural Systems in Architecture
ARCH 853	Professional Practice
ARCH 870	History of American Architecture and Allied Design I
ARCH 871	History of American Architecture and Allied Design II
ARCH 880	Development Analysis
ASI 650	Identification and Data Management of Food Animals
ASI 776	Meat Industry Technology
ENTOM 840	Immature Insects
ENTOM 850	Scanning Electron Microscopy
ENTOM 866	Insect Morphology
ENVD 900	Conceptual Approaches to Design and Planning
ENVD 901	Research Methods in Design and Planning
ENVD 999	Dissertation Research
FREN 721	Francophone Literature
GRAD 801	Foundations of Leadership
GRAD 820	Leadership Practicum
IAPD 628	Building Construction Systems IA
IAPD 664	Interior Architecture Summer Internship
IAPD 665	Interior Architecture Summer Internship Report
IAPD 668	Study Abroad Experience
IAPD 801	IAPD Design Studio 5
IAPD 810	Capstone Studio
IAPD 815	Advanced Studio Programming
IAPD 822	Advanced Product Design Studio
IAPD 823	Advanced IA Design Studio
IAPD 824	Advanced Furniture Design Studio & Workshop
IAPD 891	Contemporary Design
ID 630	Topics in Advanced Interior Design Theory
LAR 705	Master's Project and Report
LAR 725	Landscape Architecture Research Methods
PLAN 804	Environmental Planning Methods
PLAN 898	Thesis Proposal Writing
SPCH 745	Political & Corporate Speechwriting

Children's Literature Concentration - Department of English
 Master of Interior Architecture and Product Design
 MS Arch Program
 Doctoral Program in Environmental Design and Planning

Motion carried.

- c. General Education – Senator Trussell moved to approve the following courses for UGE status as approved by the UGE Council November 10, 2005 and December 7, 2005:

ECON 524 Sports Economics
 GEOG 302 Cartography and Thematic Mapping
 GEOG 508 Geographic Information Systems I
 GRMN 510 German Film
 FREN 113 Beginning Accelerated French
 CHINE 101 Chinese I
 CHINE 102 Chinese II
 CHINE 201 Chinese III
 CHINE 202 Chinese IV

Motion carried.

2. Proposed change to the University Handbook, Section F110 – **Attachment 1**

Senator Trussell moved to adopt proposed changes to the Graduation Scholastic Honors. Senator Trussell indicated that about 14% of people would have received honors last year had this change been in place. Motion carried.

3. Proposed change to the University Handbook, Section F12 – **Attachment 2**

Senator Trussell moved to adopt proposed changes to the Enrollment Cap. Senator Arck stated that the College of Veterinary Medicine has a requirement of 22 hours per semester for at least one semester of their program. Senator Trussell responded that the College of Veterinary Medicine will be able to handle this discrepancy with little difficulty. Senator Eiselein inquired why the inclusion of waitlisted courses is not included in the proposed language changes. Senator Trussell expressed a desire to keep the University Handbook language as simple as possible. Senator Hohenbary suggested that we should leave the cap at 18 hours, rather than allow students to enroll in 21 hours as a good academic policy. Past-president Spears suggested that each college has different enrollment requirements and some of these issues should be addressed by each college. Senator Spikes said he understood that the increase in the 21 hour cap would be implemented by each college or the department as appropriate. Senator Eiselein moved to amend the motion: “F12 An undergraduate student may not enroll for more than 21 Kansas State University credit hours, **including waitlisted courses**, in a semester unless the student is granted permission to do so by the student’s academic dean or the dean’s representative.” Motion was seconded. Senator Hosni said that wait listing does not allow for actual enrollment so this amendment will make it difficult to handle. Senator Rintoul indicated that he frequently runs into problems where differing language from policy to procedures causes misunderstandings. The amendment passed.

The motion as amended passed.

4. Approval, Routing and Notification policy proposal – **Attachment 3**

Senator Trussell moved to approve changes to the Approval Routing and Notification Policy for the Change Process for Courses, Curriculum, Degrees, and Programs.

Motion carried.

B. Faculty Affairs Committee – Frank Spikes

Senator Frank Spikes reported that Faculty Affairs will be considering conducting a thorough review of the University Handbook. Senator Ransom indicated the last review was completed about 10 years ago. Last week representatives of the Faculty Senate Leadership, the Compensation Task Force, and of the Faculty Senate Faculty Salaries and Fringe Benefits sub-committee met with the Provost to discuss on-going roles of each committee. The meeting went well and he, President Herald, and President-elect Adams will meet with the Provost for further discussion and decisions.

He reported that Faculty Senate elections are ready to begin and the elections must be completed and results are due in the Faculty Senate office by April 10. For next academic year, the Extension caucus will lose one senator and the College of Education caucus will gain one senator. All other caucus sizes will remain the same. He asked faculty to encourage colleagues to participate in Faculty Senate.

Senator Spikes announced that he is working with Jane Rowlett and Provost Nellis in reviewing and determining implementation procedures for the Professorial Award program. The Provost will then discuss procedures with the deans after decisions are made.

C. Faculty Senate Committee on University Planning - Walter Schumm

Senator Walter Schumm reported that K-State was ranked 85th out of the top 100 by a Kiplinger report for best value in public institutions. He distributed copies of the Kiplinger 100 report.

D. Faculty Senate Committee on Technology – Michael North

Senator Michael North reminded senators to read the InfoTech Tuesday newsletter each week. The new university ID’s are ready for employees to pick up in the ID Center in the Union. He announced that a meeting was held last week with Dr. Pat Bosco regarding the k-state.edu versus the ksu.edu domain name. Thirty-six people attended this meeting, including a large contingency of information technology people. He reported three major results from the meeting: 1) The e-mails displayed in the white pages will change back from k-state.edu to ksu.edu. 2) Each department will determine whether to use ksu.edu or k-state.edu for their web pages. 3) A

group will be established to work with Dr. Bosco and his office to improve communications. Dr. Bosco apologized to the group for perceptions of non-shared governance and lack of communication and is committed to improving these communications.

5. Announcements

A. Faculty Senate Leadership Council - **Attachment 4**

Refer to Attachment 4.

The Appendix M grievance that was pending has been withdrawn.

B. Kansas Board of Regents Meeting - **Attachment 4**

Refer to Attachment 4.

C. Report from Student Senate

Senator Lovely announced that students associated with the Alumni Center for 14 students and 12 alumni to meet with their local legislators during the winter break to discuss the TABOR amendment and other issues. A committee of 13 students has been established to determine expenditures for \$1.5 million of bond surplus funds. The process will modeled after the Targeted Excellence program awarding process.

D. Other - none

6. Old Business - none

7. New Business - none

8. For the Good of the University

Senator Maata indicated that the renovation of Jardine Apartments has eliminated all on-campus housing for visiting scholars. Future plans for Jardine do not include any accommodations for temporary housing. President-elect Adams agreed to discuss this concern with the President's staff.

Senator Michie recognized Senator Tahlat Rahman for her research on "walking molecules" being named one of the top Physics stories for 2005.

9. The meeting was adjourned at 4:45 p.m.

ATTACHMENT 1
Graduation Scholastic Honors

Proposed change to the University Handbook, Section F110.

Scholastic honors. Bachelor's degree candidates who have completed a minimum of 60 hours in residence, with at least 50 hours in graded courses, are considered for graduation with scholastic honors as follows: Students with a 3.950 or above K-State academic average are designated as Summa Cum Laude. ~~The remaining students in the upper three percent of their college graduating class are designated Magna Cum Laude. Those remaining in the upper ten percent are graduated Cum Laude.~~ Students with a 3.850-3.949 K-State academic average are designated as Magna Cum Laude. Students with a 3.750-3.849 K-State academic average are designated as Cum Laude. Students with a Doctor of veterinary medicine degree candidates are eligible to receive these honors based on courses completed in the professional program.

ATTACHMENT 2
Enrollment Cap Proposal
(Approved by Academic Affairs December 20, 2005)

Proposed change to the University Handbook, Section F12

Rationale:

With the implementation of the new iSIS system, a review has been needed of the current cutoff for maximum enrollment hours. The new system will count the waitlisted classes as well as the classes in which the student is enrolled. Increasing the hours from 18 to 21 will give students greater flexibility and fewer frustrations at the time of enrollment. Therefore, the Committee on Academic Policies and Procedures and the Faculty Senate Academic Affairs recommend that the cap for enrollment be increased from the current 18 hours to 21 hours effective with enrollment for the fall 2006 semester. Wording in the University Handbook should be updated as follows: (as amended by the Faculty Senate)

F12 An undergraduate student may not enroll for more than 21 Kansas State University credit hours, including wait-listed courses, in a semester unless the student is granted permission to do so by the student's academic dean or the dean's representative.

ATTACHMENT 3

Approval Routing and Notification Policy for the Change Process for Courses, Curriculums, Degrees, and Programs (Revised March 4, 1999)

Course and Curriculum policy and procedural changes— (approved by Academic Affairs December 20, 2005)

The Board of Regents Policy and Procedures Manual, Appendix G, revised 03-01 and 01-04, establishes specific requirements of institutions requesting approval of new academic programs. Section 4.f., Program Review, Assessment and Accreditation, states the requirement for the institution to “establish clearly the institution’s plan to monitor, maintain and enhance the quality and effectiveness of the program.” The K-State BOR Performance agreement and the NCA accreditation visit reinforce the need to address assessment as an integral component of the design academic programs.

To be inserted in the procedure at I. D.5., Undergraduate Degrees, Programs, and Majors. Subsequent items currently listed as 5., 6., 7., 8., and 9., shall be renumbered 6., 7., 8., 9., and 10..

For new degree programs, including majors, secondary majors and certificate programs, list student learning outcomes. Attach an Assessment of Student Learning Plan for the first three years of the degree program following the template found as provided by the Office of Assessment.

To be inserted in the procedure at I.E. 5., Graduate Degrees and Programs. Subsequent items currently listed as 5. and 6. shall be renumbered 6. and 7.

In accordance with Board of Regents Policy and Procedures manual for new degrees and certificate programs, list student learning outcomes. Attach an Assessment of Student Learning Plan for the first three years of the degree program following the template found as provided by the Office of Assessment.

ATTACHMENT 4
Faculty Senate Leadership Council and Board of Regents Announcements

Faculty Senate Leadership Council

1. Targeted Excellence: Twelve pre-proposals were invited to submit full proposals. The authors and titles of the proposals can be viewed at the Provost website: <http://www.k-state.edu/provost/planning/targetexc/2006/fullprop.htm>
2. President Herald participates on the five year tuition plan committee.

Kansas Board of Regents Meeting

1. Performance Agreement Procedures and Goals. In July 2006, the fourth performance agreements will be submitted to the BOR.
2. A 6.0% increase in Housing rate was recommended for Fiscal Year 2007.
3. Approve allocation of FY 2007 rehabilitation and repair appropriation:
KSU- Manhattan: \$ 4,198,500
KSU - Salina: \$193,500
4. Retirement Plans
To fulfill the Board's fiduciary responsibility for the KBOR Mandatory Retirement Plan, appropriate management and periodic review of the investment options provided under the Plan are required. The Board has delegated responsibility for plan administration and investment oversight to the Retirement Plan Committee (RPC). The RPC, working with Deloitte Consulting who were hired to provide consulting services regarding the oversight of investment options, has developed an Investment Policy Statement which will establish formal benchmarks against which investment performance will be measured. The RPC recommends adoption of the Investment Policy Statement by the Board.
5. President Wefald presented KSU efficiency measures.