

MINUTES
Kansas State University Faculty Senate Meeting
January 18, 2005 3:30 p.m. Big 12 Room
K-State Student Union

Present: Ackerman, Anderson, Arck, Baker, Blythe, Bontrager, Chang, G. Clark, R. Clark, Clegg, Collins, Cox, DeLuccie, Dubois, Eckels, Fairchild, Fallin, Fick, Fritz, Gehrt, Gormely, Grauer, Greene, Gwinner, Hamilton, Hedrick, Herald, Hohenbary, Holcombe, Jackson, Johnston, Jurich, Knapp, Lee, Lynch, Maatta, Marr, McHaney, Nagaraja, Nichols, Ransom, Reynolds, Rietcheck, Rolley, Ross, Rys, Sachs, Schumm, Shubert, Simon, Smith, Spears, Spikes, Stadtlander, Stewart, Stokes, Turnley, Turtle, Warner, Wilkie, Willbrant, Yahnke, Zabel

Absent: Bhadriraju, Bloomquist, Brockway, Cauble, Dhuyvetter, Dryden, Jones, Lehew, Nafziger, Prince, Shultis, Spooner, Thompson, Urkevich

Proxies: Turtle for Adams, Fairchild for Behnke, R. Clark for Brigham, Grauer for Erickson, Reynolds for Griffin, Eckels for Hosni, Greene for Maes, Baker for Rahman, R. Clark for Reeck, Maatta for Rintoul, Fritz for Roozeboom, Grauer for Schultz, Turtle for Stockham, Turtle for Trussell

Parliamentarian: Jerry Frieman

Visitors: Alan Cochran, Reg Pittman

I. President Jackie Spears called the meeting to order at 3:30 p.m.

II. The minutes of the December 14, 2004 meeting were approved.

III. Reports from Standing Committees

A. Academic Affairs Committee - Fred Fairchild

1. Course and Curriculum Changes

a. **Undergraduate Education**

1. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of Human Ecology on March 8, 2004.

School of Family Studies and Human Services

Page 221, KSU Undergraduate Catalog, 2002-2004

DROP:

Family Financial Planning Minor

Rationale: low enrollment

Motion carried.

2. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of Engineering on November 12, 2004:

Architectural Engineering program; Construction Science and Management program

Program policy revisions:

Effective: January 2005

Description: The policy statements added stipulate that a letter grade of C or better is required for prerequisites of courses listed in both the Pre-professional program and the Professional program. See pages 1-3 of white sheets for additional information.

Civil Engineering:

Curriculum changes:

Change requirement:

FROM: ENGL 200 Expo. Writing II* or Option Elective*** TO: Option Elective***

Rationale: Brings CE curriculum in line with other engineering curricula.

Civil Engineering Construction Option Changes. See page 4 of white sheets for details and rationale.

Curriculum for Bachelor of Science in Civil Engineering.
Changes to curriculum. See pages 5-6 of white sheets for details.

Computing and Information Sciences

Course Changes:

CIS 190 Undergraduate Seminar in Computing and Information
CIS 208 C Language Laboratory to: CIS 308 C/C++ Language Laboratory
CIS 450 Computer Architecture and Organization
CIS 520 Operating Systems I
CIS 540 Software Engineering Project I

Curriculum Changes:

Information Systems Curriculum

Add CIS 308 to the curriculum. See page 11 of white sheets for details.

Computer Science Curriculum

Add CIS 308 to the curriculum. See page 11 of white sheets for details.

Changes in Curriculum in Computing and Information Sciences, Bachelor of Science in Information Systems. See pages 12-13 of white sheets for details.

Changes in Curriculum in Computing and Information Sciences, Bachelor of Science in Computer Science. See pages 14-15 of white sheets for details.

General Engineering

Course Changes:

Add DEN 130 Careers in Sciences and Engineering
Change DEN 275 Introduction to Personal and Professional Development to: DEN 325
Change DEN 300 Update course description to reflect changes in course content and actual semester course schedule.

Electrical and Computer Engineering

Course Changes:

Add EECE 015 New Student Assembly. See page 18 of white sheets for details.

Changes in curriculum in Electrical Engineering:

Add EECE 015 New Student Assembly. See page 19 of white sheets for details.

Changes in curriculum in Computer Engineering

Add EECE 015 New Student Assembly. See page 19 of white sheets for details.

Changes in curriculum in Electrical and Computer Engineering, Bachelor of Science in Electrical Engineering. See pages 20-21 of white sheets for details.

Changes in curriculum in Electrical and Computer Engineering, Bachelor of Science in Computer Engineering. See pages 22-23 of white sheets for details.

Industrial and Manufacturing Systems Engineering

DROP Minor in Ergonomics
DROP Minor in Operations Research
DROP Minor in Engineering Management

Mechanical & Nuclear Engineering

Course Changes:

ME 400 Computer Applications in Mechanical Engineering
ME 512 Dynamics
ME 513 Thermodynamics I
ME 523 Thermodynamics II
ME 533 Machine Design I
ME 563 Machine Design II
ME 570 Control of Mechanical Systems I
NE 512 Principles of Radiation Detection to: NE 612 Principles of Radiation Detection
DROP NE 500 Applied Engineering Analysis

Changes in curriculum for Bachelor of Science in Mechanical Engineering. See pages 41-42 of white pages for details.

Motion carried.

3. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of Business and Administration on November 15, 2004:

Department of Marketing

Course Changes:

Move MKTG 542. Professional Selling and Sales Management from Major Field Elective to Major Field Requirement.

Replace Major Field Requirements (12hrs) with Major Field Requirements (15hrs). See pages 2-3 of white sheets for details.

Decrease Unrestricted Electives (6hrs) with Unrestricted Electives (3hrs). See pages 2-3 of white sheets for details.

Motion carried.

4. Senator Fairchild moved for approval of undergraduate course and curriculum changes approved by the College of College of Technology and Aviation on November 30, 2004:

Department of Arts, Sciences, and Business

DROP:

BUS 121 Human Relations in Organizations
COT 205 Photography
Math 015 Beginning Algebra
GIS 150 Introduction to GIS
GIS 250 Photogrammetry
GIS 252 Internship
GIS 300 Problems in GIS
GIS 350 Advanced Issues in GIS
GIS 355 Projects in GIS
GIS 451 Georeferencing

*See page 1 of white sheets for rationale.

COURSE CHANGES:

AVM 352 Powerplant Overhaul (3) II
ET 020 Engineering Technology Seminar To: ETA 020 Engineering Technology Seminar. *See page 3 of white sheets for details.

Motion carried.

b. Graduate Education

1. Senator Fairchild moved for approval of graduate course and curriculum changes approved by Graduate Council December 7, 2004:

CHANGES:

AT 650 Apparel and Textiles Study Tour
AT 880 Physical Analysis of Textiles
EDCIP 720 ESL./Dual Language Methods
EDCIP 731 ESL/Dual Language Linguistics
EDCIP 740 Curriculum Materials for Dual Language Learners
EDCIP 742 ESL/Dual Language Assessment
EDCIP 745 ESL/Dual Language Elementary Practicum
EDCIP 746 ESL/Dual Language Secondary Practicum
EDEL 775 Readings in Elementary Education
EDEL 786 Topics in Elementary Education
EDEL 817 Reading Comprehension
EDEL 825 Creative Language Expression in the Elementary School
EDEL 845 Advanced Elementary School Reading
EDEL 899 Master's Thesis
FREN 718 The French Novel
GRSC 737 Baking Science II
ID 600 Interior Design Study Tour
ID 645 Senior Interior Design Studio II
ID 651 Designing Supportive Environments
ID 660 Advanced Kitchen and Bath Design
RRES 635 Methods of Environmental Interpretation

DROP:

AT 620 Textile Yarn and Fabrics
AT 730 Textile Conservation
AT 740 Apparel and Textile Self-Employment Strategies
AT 746 Textile Dyeing and Printing
AT 747 Textile Finishes
AT 775 Experimental Textiles
AT 825 Advanced Study in History of Apparel and Textiles
AT 841 Polymer Science
AT 865 Historic Costume and Textile Collection Management
AT 885 Chemical, Optical, and Spectroscopic Analysis of Textiles
AT 898 Master's Report
EDEL 600 Reading with Practicum
EDEL 849 Directed Professional Development/Elementary
PLPTH 800 Advanced Plant Physiology I
RRES 675 Dimensions of Recreational Behavior
RES 699 Parks and Recreation Administration II

ADD:

AT 720 Professional Advancement in Merchandising
AT 735 Promotional Strategies in Merchandising
AT 750 New Development in Textiles
AT 800 Textile Surface Design
AT 810 International Merchandise Management
AT 815 Financial Merchandising Implications
PHILO 646 Philosophy of Physics
PHILO 647 Philosophy of Biology
PHILO 648 Philosophy and the Origins of Ancient Science
PLPTH 916 Chromosome and Genome Laboratory
RRES 690 Parks and Recreation Administration

Motion carried.

c. General Education

1. Senator Fairchild moved for approval of catalogue description changes to the following:
SPAN 161 Spanish I
SPAN 162 Spanish II
SPAN 261 Spanish III
SPAN 263 Spanish IV - Course number changed to SPAN 361 Spanish IV
BIOCH 110 Biochemistry and Society

Motion carried.

2. Approve proposal for optional UGE equivalent - **ATTACHMENT 1**

Senator Fairchild moved for approval of the optional UGE equivalent policy. This policy allows students to take one three-hour upper division UGE approved course within their discipline. Departments that are interested in this option would have to have the upper division course approved by the UGE Council. Senator Michie commented that this is based on the model of departments that offer a capstone-type course that is of little interest to students outside the major. Departments that serve many students from other majors might find that course enrollments could increase if the courses gained UGE approval. This, in turn, would have an impact on the intensive writing requirements of the course. Senator Clegg mentioned that the policy allows these courses as an option. Departments could choose not to have any upper division courses approved for UGE credit or limits could be placed on enrollment in the course.

Motion carried.

2. Approve graduation list and additions to graduation lists.
 - a. Senator Fairchild moved for approval of additions to graduation lists:
December 1999
Michelle Dawn Carney – Human Ecology, BS in Interior Design

Motion carried.

3. Senator Fairchild announced that Faculty Affairs and Academic Affairs have been asked to look into Faculty rights in classroom management.

- B. Faculty Affairs Committee - Roger Adams – no report
President Spears mentioned that Faculty Affairs will not be forwarding changes to the Chronic Low Achievement Policy to Faculty Senate.
- C. Faculty Senate Committee on University Planning - Walter Schumm
Senator Schumm provided copies of an article about deferred maintenance at KSU.
- D. Faculty Senate Committee on Technology - Tweed Ross
Senator Ross reported that the White Paper on Digital Devices in the Classroom is now available on the Faculty Senate web page: www.k-state.edu/facsen/policies/index.htm

IV. Announcements

- A. Faculty Senate Leadership Council **ATTACHMENT 2**
President Spears requested any feedback via e-mail on whether or not K-State should look at our selective admissions policy. She would also appreciate any feedback on the Legislative Forum held in December. Senator Hamilton commented that there is a whole series of issues regarding funding and fees associated with the International Programs. Senator Michie mentioned that the International Activities Council has a task force looking at the fees charged and plans to have a report sometime this semester. The Board of Regents staff sent a strongly worded letter to the Legislative Post Audit taking issue with characterizing faculty salaries in terms of inflation rather than in terms of the Legislature's own intent in dealing with the extent faculty salaries in the Regents' system lag comparisons within the Big Twelve and other peer institutions. The Board requested a report from each institution identifying misleading comparisons provided in the Performance Audit Report. Our report

showed that the number of ranked faculty has decreased 2% since 1985 and the student enrollment has increased by 36%. Faculty members are actually teaching more students at the university compared to 1985. President Spears agreed to make K-State's response available on the web.

B. Kansas Board of Regents Meeting **ATTACHMENT 3**

President Spears mentioned that extensive time was spent on the Concurrent Enrollment policy. The Regents are in the process of bringing up a consolidated database, first of student data and then with faculty data that should provide for better data for analyses of trends. There is significant re-wording of the Assessment of Spoken English Assessment policy that will be on the Board agenda this week. Senator Hamilton inquired on the tuition proposal for employee dependents and spouses. The Council of Presidents unanimously approved the proposal to allow institutions to develop their own policy. This will likely be on the February Board agenda for approval.

C. Report from Student Senate

Senator Reynolds announced that Student Senate has not yet met. He suggested that now is a good time for faculty to visit with Student Senate candidates.

D. Other

President Spears announced that the program for Targeted Enhancements is working through the second round of approvals. Faculty Affairs will be discussing this program. Senator Hamilton mentioned that this process will be too far along in order to have an impact on the selection process for this year.

V. Old Business - none

VI. New Business

1. Proposed change to Honor System Constitution
2. Proposed change to Honor System Bylaws

Senator Anderson announced that he would like to withdraw from consideration these proposed changes until a future time, to allow for a more effective discussion prior to that on the floor of Faculty Senate. Senator Baker suggested that a committee be formed to look at the changes in more detail. President Spears has established a small group to begin defining the problems. She will then refer to a standing committee or appoint an ad hoc committee as needed. This was agreed to by consensus.

VII. For the Good of the University

Senator Fallin announced that they are trying to get a bridge built in front of the library in honor of former Provost Coffman.

Senator Anderson mentioned that the case load has increased for the Honor System.

Senator Greene reminded Senate about the activities of the Martin Luther King, Jr. week this week.

Senator Clark said that the possible elimination of paper copies for Faculty Senate agenda and minutes is a concern of the Arts & Sciences caucus. President Spears announced that the leadership group will be looking at this further. Senator Cox suggested placing the Executive Committee meeting minutes on the web because there is so much duplication of information. This would cut the agenda about in half. Senator Michie expressed a concern with passing on copying costs to the departments.

Senator Maatta mentioned the opening of the Mark A. Chapman Gallery, a new art gallery opened for the display of work by student, faculty members, and visiting artists.

VIII The meeting was adjourned at 4:35 p.m.

ATTACHMENT 2
Faculty Senate Leadership Council Report
December 2004
(Selected Items of Interest)

KU Proposal for Selective Admissions

As part of its NCA self-study, the University of Kansas has proposed exploring the possibility of increasing its admission requirements beyond those specified in the BOR Selective Admissions policy. No campus-wide discussion has occurred. Any change in admission policies would have to be approved by the BOR.

Legislative Forum

A Legislative Forum sponsored jointly by Faculty Senate and Classified Senate was held on Friday, December 17. Senator-Elect Reitz and Representative Carlin were both available for questions. The session was divided into two time periods, one focused on issues important to faculty/unclassified professionals and a second focused on issues relevant to classified staff. Approximately 35-40 individuals attended each session. Senator-Elect Reitz has asked the two senates to sponsor a second forum in late February.

Kansas Saves

A ten-week program on money management, developed jointly by Faculty Senate and Classified Senate, will be made available to classified staff members beginning January 10. Dr. Ester Maddux, Family Studies and Human Services, is providing the design and instruction for the program.

Performance Agreement/International Programs

Both these issues have been referred to FSCOUP. The first focuses on the development of a process by which faculty can be involved in developing the performance agreements negotiated with the Board of Regents. The second will examine international programs at peer institutions, exploring the administrative charges connected with Study Abroad. FSCOUP will also examine whether fund-raising for scholarships may compete with department efforts during Telefund.

Student Behavior

Several incidents have raised concerns with the extent to which faculty and graduate teaching assistants are aware of rules governing appropriate student behavior in the classroom as well as strategies for dealing with students whose behavior is not appropriate. It was recommended that a Faculty Affairs and Academic Affairs appoint a joint committee to explore the issue.

Pick-A-Prof

An examination of this web-site shows that grade distributions are available. About five years ago, this organization requested grade distributions by professor as part of the Freedom of Information Act. This report, which until that point had been produced each semester, was released. The decision was then made to stop producing the report. Since that time, no information has been released. The use of Pick-A-Prof is being discussed by Academic Affairs.

Compensation Taskforce

The Taskforce has forwarded two recommendations to Faculty Affairs. The first is to increase the size of salary increments tied to promotion from Assistant to Associate Professor (from 5% to 8%) and from Associate Professor to Professor (from 7.5% to 11%). The second is to explore creating a faculty rank above Professor.

Performance Audit Report

This report was released on December 13, 2004 and discussed in some detail at the December Board of Regents meeting. Through a comparison of data from Spring 1985 and Fall 2003 gathered from the Departments of English, Mathematics, and Political Science and College of Business and College of Education, the report drew a number of conclusions that have been picked up by the press. The first is that over this time period, faculty salaries increases have exceeded the inflation rate, ranging from 8% to 41% above the inflation rate, depending on the academic unit. A review of teaching loads led to the conclusion that teaching loads haven't changed much since 1985, but the number of hours faculty spend teaching and the number of students they taught were lower. Other analyses examined the use of graduate students to teach classes, graduate student salaries, and the policy on spoken English competency. A response pointing out the inappropriate comparisons made by the audit was forwarded to the BOR.

ATTACHMENT 3
Board of Regents Report
December 15-16, 2004
(Selected Items of Interest)

SCOCAO/COCAO

Concurrent Enrollment: The policy that was endorsed is intended to apply only to college-level courses taught by high school teachers to high school students in a high school environment. Elements of the policy include: (1) instructors must have a masters degree including 18 credit hours in the discipline or use the final exam scored with the same rubric used for an on-campus course, (2) students must have an acceptable score on a standardized test chosen by the credit-granting institution, and (3) only 24 semester credit hours of concurrent enrollment courses can be accepted by the postsecondary institution. A final draft of the policy will be reviewed at the January SCOCAO meeting and then forwarded to the SCOP in February. Students' use of concurrent enrollment will be tracked through the Regents' Postsecondary Database. Faculty credentials will be added to this database in 2006.

COCOA approved new degree programs for the University of Kansas (B.S. degrees in Information Systems, Management, and Marketing) KUMC (Ph.D in Health Policy and Management), Wichita State University (B.A. in Athletic Training). and Pittsburg State University (B.A. in Music). COCOA also approved changes to the wording of the policy on Spoken English Language Competency. The change requires that the interview panel convened to assess spoken English competency of non-native speakers among new graduate students and faculty members must include at least one student.

BOR: Items Passed Under Consent Agenda

Approved degree granting for Laura and Alvin Siegal College of Judaic Studies. Approved M.S. in Clinical Psychology at Emporia State University and First Professional Degree in Physical Therapy at Wichita State University.

BOR: Items Considered Under Discussion Agenda

The ACCESS US proposal was approved, specifying additional marketing efforts, the development of learning modules on basic computer and internet skills, and allowing ITV and Telenet courses to be considered eligible and comparable to face-to-face courses for blended offerings. In addition, \$100,000 will be set aside for scholarships (70%) and marketing (30%).

Housing fee adjustments submitted by the State Universities were approved. Increases ranged from 3.5 % at Wichita State University to 7.0% at Emporia State University. KSU requested an increase of 5.0%. BOR also approved the allocation of funds for rehabilitation and repair projects. KSU received a total of \$5.67 M covering 18 specific projects.

OTHER:

Prior to the BOR meeting, the BOR met with the System Council of Presidents to discuss use of the NORED report. President Robinson recommended that the document be used as the basis for the development of a long-range plan for higher education. The COP recommended that the first three recommendations (all related to establishing financial goals that include a negotiated state allocation) be endorsed and then the remaining recommendations be considered within the framework of four categories: (1) coordination roles, (2) facilities funding, (3) financial aid, and (4) comparison data.

At the end of the BOR meeting there was considerable discussion surrounding the Legislative Post Audit Report entitled "Faculty Teaching Loads at Kansas Universities: A K-GOAL Audit of the Board of Regents." The report is available at www.kslegislature.org/postaudit/. The BOR has decided to submit a response to the audit, elements of which misrepresented faculty loads.