

MINUTES
Kansas State University Faculty Senate Meeting
December 9, 2003 3:30 p.m. Big 12 Room, K-State Union

Present: Adams, Arck, Baker, Behnke, Bloomquist, Brigham, Chang, G. Clark, R. Clark, Clegg, Cochran, Cox, Dandu, DeLuccie, Dhuyvetter, Dodd, Eckels, Elder, Erickson, Fairchild, Fritz, Gehrt, Gormely, Grauer, Grunewald, Gwinner, Haddock, Hamilton, Hancock, Hedrick, Hosni, Jackson, Jurich, Kirkham, Knapp, McCulloh, Meier, Morrow, Nafziger, Pacey, Prince, Rahman, Ransom, Reese Rietcheck, Rintoul, Rolley, C. Ross, T. Ross, Schmidt, Schumm, Simon, F. Smith, Spears, Spikes, Spooner, Stadlander, Stewart, Stockham, Trussell, Watts, Wilkie, Zabel

Proxies: Fick, Greene, Roozeboom, Warner

Absent: Ackerman, Anderson, Brockway, Cauble, De Bres, Dryden, Dubois, Grice, Johnston, Jones, Maatta, Mack, Maes, Marr, McHaney, Michie, Oberst, O'Hara, Olsen, Quaife, Rys, Schlup, M. Smith, Staggenborg, Thompson, Willbrant

Visitors: Mary Molt, Adrienne Leslie-Toogood

- I. President Bob Zabel called the meeting to order at 3:30 p.m.
- II. A motion was made and seconded to approve the minutes of the November 11, 2003 meeting. The motion was seconded and passed.
- III. Intercollegiate Athletics Council Policy for Missed Classes Due to Athletic Competition -
Mary Molt
Website: <http://www.ksu.edu/facsen/policies/athlete.htm>

Mary Molt discussed a recent change that the Intercollegiate Athletic Council made to the Missed Class Policy. The major change in the policy is that students who are Juniors or Seniors may miss one additional class per semester. Students must still maintain the required GPA to allow for travel to competitions. The students are still required to complete the course requirements. Students who miss class must make arrangements with instructors to make up the work. Post-season competition is not included in the missed class policy. The Intercollegiate Athletics Council has authority to set this policy and other similar student athlete policies. President Zabel also introduced Adrienne Leslie-Toogood, another faculty representative on the council and mentioned that Jeff Katz is the third faculty representative.

- IV. Reports from Standing Committees
 - A. Academic Affairs Committee – David Stewart
 1. Course and Curriculum Changes
 - a. Senator Stewart moved to approve the following Undergraduate Education changes:

1. Approve Undergraduate Course and Curriculum Changes approved by the College of Human Ecology October 13, 2003.

Department of Apparel, Textiles, and Interior Design
DELETE: (pages 218-219, K-State Undergraduate Catalog)
AT 260 Textiles for Interiors

CHANGE:
AT 265 Textiles
AT 400 Apparel Design and Production III

DELETE OPTION:
Textiles
*See page 2 -4 of white sheets for details.

2. Approve undergraduate course and curriculum changes approved by the College of Engineering October 17, 2003.

Biological and Agricultural Engineering
Option Name and Curriculum Changes

NAME CHANGE:
FROM: Processing Option
TO: Biological Option
Curriculum changes for the new Biological Option - *See pages 1, 7-8 of white sheets for details.

CURRICULUM CHANGES:
Environmental Option - *see pages 2, 5-6 of white sheets for details.
General Option - *see pages 2, 3a, and 4 of white sheets for details.
Machinery Option - *see pages 3, 9-10 of white sheets for details.

Civil Engineering

DROP:
CE 380 Computer Applications in Civil Engineering

CHANGE:
CE 411 Route Location and Design
CE 550 Water Resources Engineering
CE 565 Water and Wastewater Engineering

CURRICULUM CHANGE:
BS in Civil Engineering - drop CE 380 - *see page 17-19 of white sheets for details.

Chemical Engineering

DROP:
CHE 516 Chemical Engineering Computational Techniques II

CHANGE:
CHE 550 Chemical Reaction Engineering
CHE 560 Separational Process Design
CHE 571 Chemical Engineering System Design II

Computing and Information Sciences

UNDERGRADUATE CATALOG CHANGE:
REMOVE: Students must earn a grade of C or better for each course they wish to use to satisfy requirement for their major.
*see page 22 of white sheets for details.

CS CURRICULUM CHANGE (BS in Computer Science):

ADD: A grade of C or better is required for all graded courses listed by specific course number above.

*see page 22 - 24 of white sheets for details.

IS CURRICULUM CHANGE (BS in Information Systems):

ADD: A grade of C or better is required for all graded courses listed by specific course number above.

*see page 22, 25 - 26 of white sheets for details.

Electrical and Computer Engineering

DROP:

EECE 543 Computer System Interfacing Lab

CURRICULUM CHANGES

BS in Computer Engineering:

*See pages 27-29 of white sheets for details.

Industrial Engineering Program

CURRICULUM CHANGES:

| DROP: | cr hrs | ADD: | cr hrs |
|-------------------------|--------|----------------------------|--------|
| IMSE 501 Industrial Mgt | 3 | IMSE 501 Industrial Mgt or | 3 |
| | | MANGT 420 Mgt Concepts | |

*See pages 30 - 32 of white sheets for details.

Mechanical and Nuclear Engineering

CHANGE:

ME 400 Computer Applications in Mechanical Engineering

3. Approve undergraduate course and curriculum changes approved by the College of Agriculture October 21, 2003.

Agricultural Economics

CHANGE:

AGEC 416 Agricultural Law and Economics

ADD:

AGEC 570 Food Manufacturing, Distribution and Retailing

CURRICULUM PROPOSALS:

Changes to the Agribusiness Option (under the B.S. in Agribusiness)

*See white sheets for details.

ADD: (new option)

Option in Food Industry Economics (under B.S. in Agribusiness)

*See white sheets for details.

Agronomy

DROP:

AGRON 315 Properties of Soil

CHANGE:

AGRON 335 Environmental Quality

Biological and Agricultural Engineering

DROP:
ATM 020 Assembly

ADD:
ATM 550 Precision Agriculture Technologies
Horticulture, Forestry and Recreation Resources

CHANGE:
HORT 201 Introduction Horticultural Science to: Principles of Horticultural Science
RRES 210 Introduction to the Park and Recreation Profession

Motion passed.

B. Faculty Affairs Committee - Roger Adams

1. Proposal for the Board of Regents Faculty of the Year Award **ATTACHMENT 1**

Senator Adams discussed this award program that was initiated by the Council of Faculty Senate Presidents and adopted by the Kansas Board of Regents. He also mentioned that K-State did not originally support this new program. The Board policy requires each institution to adopt a policy for selection of the Faculty of the Year Award for one tenured and one tenure-track faculty member. Senator Adams moved to adopt the Faculty of the Year Award policy as recommended by the Faculty Affairs Committee.

Senator Knapp pointed out that the Regents policy particularly includes Extension work (service) as accomplishments that could be rewarded but the current practice is to make the Extension appointments non tenure-track, thus excluding many Extension faculty.

Senator Hosni requested clarification that only the preceding year awardees would be eligible for consideration for the award. Senator Adams acknowledged that was correct.

Senator Cochran explained his initial opposition to the policy. There did not seem to be any support for the awards at the university so he did not support the initial policy adopted by the Board.

Senator Adams accepted a friendly amendment to include the “Coffman Chair for Distinguished Teaching Scholars” to be included in Eligibility Section 1.B.

Senator Ransom expressed concern about the number of people that are specifically excluded from eligibility for the award, in particular the Extension faculty and the Library faculty.

Senator Jurich suggested a friendly amendment to allow other nominations other than those specifically listed. This was not adopted.

Another suggestion was made to amend the language to allow similar awards automatically as they become available. Senator Adams then adopted by consent that a new #4 be added to the end of the policy: “4. As new University and college awards are added, recipients of these awards will become eligible for self-nomination.”

Senator Hosni expressed concern about excluding those faculty members who have received awards in previous years. Senator Adams reaffirmed that the award is to cover teaching, research and service over the preceding year.

Senator Hamilton asked about the consequences of voting down the proposed policy. Senator Adams stated we would likely need to refer the issue to legal counsel.

Senator Hosni requested a friendly amendment to include previous academic year(s) awards.

Senator Adams denied the amendment as contradictory to the Board policy.

Motion failed 31 to 33.

C. Faculty Senate Committee on University Planning - Walter Schumm

Senator Schumm announced that the University administration appears to be backing off slightly from the hotel proposal.

Senator Schumm is working with administration in establishing performance goals for the university as required by the Board of Regents.

D. Faculty Senate Committee on Technology - Mike Haddock

Senator Haddock announced that Jane Rowlett, Director of Academic Services and Chair of the University Portal Committee, and Lloyd Walker, Project Manager for Data and Information Administration, provided an update on the K-State Portal Project at their last committee meeting. The university plans to have a portal pilot up next spring. Jane Rowlett is soliciting faculty members to serve on a Faculty User Advisory Group that would participate in the development of the Scholars' Desk portion of the Portal Project.

Dr. Unger announced at their meeting that the university is in process of implementing a new campus phone system. As part of this process, switching from one system to another will happen sometime during the first two weeks of January. When the switch occurs, the telephone system will be down for 4 hours from 2:00 AM to 6:00 AM.

V. Announcements

A. Faculty Senate Leadership Council **ATTACHMENT 2**

B. Kansas Board of Regents meeting **ATTACHMENT 3**

C. Report from Student Senate - no report

D. Other - President Zabel announced the following:

1. Tim Lindemuth has succeeded Mick Charney as our representative to Student Senate.
2. Sen. Mary Knapp is chairing the Salary and Fringe Benefit Committee of Faculty Affairs.
3. Kevin Donnelly will chair a committee to study and determine "Wait List" policies and procedures. Sens. Kathy Grunewald and David Pacey also serve on this committee.
4. Sens. Jim Dubois and Karen DeBres are representing Senate on the newly constituted University Calendar Committee.
5. General Education Steering Committee, chaired by Jerry Reeck, has been jointly appointed by the Provost and Faculty Senate President. This group is charged with promoting university-wide discussion and consideration of general education issues and possibilities. Sens. Ransom and Clegg serve on the committee. In addition, Sens. Cauble, Stewart, and Clegg are serving on a General Education Procedures committee.
6. The Compensation Task Force Steering Committee (chaired by Jana Fallin and including Sens. Linda Brigham, Marcia Stockham, and Kelli Cox) will forward recommendations to University Administration early in 2004 with the intent that they will be included in 04-05 university budget planning. Additional members of the CTF include Sens. Gehrt, Hosni, and Spooner.
7. Mary Molt, Senate representative to and Chair of the Intercollegiate Athletics Council, and Sen. Ransom, former President, will represent Faculty Senate at a January meeting of Big 12 faculty leaders concerning athletics reform.

VI. Old Business - none

VII. New Business

A. Wagle Amendment to HB 2444 **ATTACHMENT 4**

President Zabel yielded the chair to President-elect Jackie Spears. Bob Zabel then moved adoption of the Policy Statement on the Use of Controversial Material in Instruction, Including the Use of Sexually Explicit Materials in Instruction. Motion was seconded. Bob Zabel discussed the background of the proposal which is recommended in response to the Wagle amendment adopted in the 2003 session of the Kansas Legislature. Initially the Council of Chief Academic Officers thought that the requirements would be met with a single Board of Regents policy. However, at the Board's November meeting, the Board of Regents counsel opined that the law requires each individual institution to adopt their own policy. The Executive Council then recommended the language of this proposed policy.

Senator Hamilton asked if Zabel thought that the policy will satisfy Senator Wagle. Zabel could not say for sure but certainly hoped so. Senator Pacey asked for background on the third sentence of the policy. Zabel mentioned that the policy was somewhat generic and considered to be inclusive. Senator Baker pointed out the good thing about the policy is that the only reference to addressing the use of sexually explicit materials in instruction is the title of the policy.

Senator Ransom requested a friendly amendment to change "KSU" in the beginning of the policy to "Kansas State University." The friendly amendment was adopted.

Senator Baker called for the question. Motion was seconded. The call for the question passed.

Motion passed. President Zabel then resumed the chairmanship.

VIII. For the Good of the University

- A. Senator Rahman requested that Faculty Senate express our congratulations to the KSU Volleyball and KSU Football teams for their Big-12 Championships.
- B. Senator Rahman asked why the administration could not start a relationship with the Ramada Inn or other hotels. President Zabel reminded us that Dean Kellett had responded at the last meeting that prior relationships had not worked out.
- C. President Zabel thanked Senators for their participation in Faculty Senate and university governance. He has been impressed with faculty and unclassified professionals willingness to take on service to the university.

IX. The meeting was adjourned at 4:50 p.m.

ATTACHMENT 1

KANSAS STATE UNIVERSITY BOARD OF REGENTS FACULTY OF THE YEAR AWARDS

The Kansas Board of Regents has established Faculty of the Year awards for each of the Regents' Universities providing for one award being given to a tenured faculty member and one award to a tenure-track faculty member at each institution.

The Regents' Faculty of the Year awards carry no financial compensation beyond reimbursement for travel to and from Topeka for presentation of the awards.

Kansas State University hereby establishes this method for selection of individuals for the Regents' Faculty of the Year awards.

1. Eligibility:

- A. Recipients in the preceding academic year (tenured and tenure-track) of the following awards, which represent the highest honors for teaching, research and service, in each college:

Agriculture - Graduate Faculty Teaching Award; Faculty of the Semester Undergraduate Teaching Award; Outstanding Advisor of the Year Award

Architecture, Planning & Design - McElwee Outstanding Teaching Award

Arts & Sciences - William L. Stamey Teaching & Advising Awards

Business Administration - College of Business Administration Outstanding Research Award; Kansas State Bank Outstanding Advising Award; Kansas State Bank Teaching Excellence Award; Ralph E. Reitz Outstanding Teaching Award

Education - Outstanding Undergraduate Teaching Award; Excellence in Graduate Teaching Award; Excellence in Advising; Faculty Excellence in Service Award; Faculty Excellence in Research/Creative Activities

Engineering - James L. Hollis Memorial Award for Excellence in Undergraduate Teaching; Myers-Alford Memorial Teaching Award; Outstanding Undergraduate Advisor Award; Bob & Lila Snell Distinguished Career Award for Excellence in Undergraduate Teaching; Engineering Research Excellence Award

Human Ecology - Dean Barbara S. Stowe Faculty Development Award; Faculty

Extension Excellence Award; Faculty Research Excellence Award; Myers-Alford Teaching Award; Dawley-Scholar Award for Faculty Excellence in Student Development; Conoco Outstanding Undergraduate Teaching Award

Libraries - no awards for tenured/tenure-track faculty

Technology & Aviation - March Banks Teaching Excellence Award; Student Government Professor of the Year Award

Veterinary Medicine - Norden Distinguished Teacher Award; Pfizer Animal Health Award for Research Excellence

B. Recipients in the preceding academic year (tenured and tenure-track) of the following general University awards:

University Outstanding Department or Unit Award for Enhancing Diversity

Commerce Bank Undergraduate Outstanding Teaching Awards

Presidential Awards for Excellence in Undergraduate Teaching

Presidential Award for Excellence in Undergraduate Advising

University Distinguished Professors

Commerce Bank Distinguished Graduate Faculty Awards

Presidential Award for Outstanding Department Head

Coffman Chair for Distinguished Teaching Scholars

Commerce Bank Presidential Faculty and Staff Award for Distinguished Services to Minority Students

2. Nominations: All nominations for the BOR Faculty of the Year awards will be self-nominated from those who are eligible under the above criteria. Recipients of the aforementioned awards will be responsible for all aspects of self-nomination before March 1.

3. Process:

A. The Faculty Senate President will annually appoint a Selection Sub-Committee (to report to Faculty Affairs) not to exceed five members of the tenured/tenure-track faculty. The Selection Sub-Committee will elect its own chair. No two members of the Selection Sub-Committee will be from the same college.

B. Before February 1, the Selection Sub-Committee will solicit self-nominations from the college/university award recipients.

C. Self-nominations are due to the Selection Sub-Committee before March 1.

D. Self-nominations will not exceed one typed, single-spaced page and will summarize the candidates' major accomplishments during the prior academic year for

consideration.

- E. By April 1, the Selection Sub-Committee will choose one (1) tenure-track and one (1) tenured faculty member to forward to the Board of Regents. Nominees will be notified of their selection by April 4.
- F. The Faculty Senate President will transmit the names of the recommended award recipients to the Board of Regents.

4. As new University and college awards are added, recipients of these awards will become eligible for self-nomination.

ATTACHMENT 2

Faculty Senate Leadership/President's Staff Meeting - 12/4/03

The Faculty Senate Leadership group discussed several topics with President Wefald and other members of the Administration. Potential implications for higher education funding of the recent court decision regarding inadequate and inequitable public school funding were considered.

Senate President Zabel offered information about an upcoming meeting of Big 12 faculty leaders and faculty representatives of intercollegiate athletics that is scheduled for January in Kansas City.

Zabel provided an update of the Compensation Task Force. All three subcommittees are completing draft proposals, and the CTF Steering Committee will share the final proposals with Administration in the near future, so they can be considered in preparation of the FY 04-05 budget.

In addition, there was discussion of the status of the hotel/parking garage proposal and discussion of the evaluation process for the performance agreements with the Board of Regents.

President Wefald described efforts to encourage state support for a Stowers II research institute in the Kansas City area that would include facilities for K-State scientists to conduct plant and animal research. There also was general discussion of the nature of and prospects for strategic commercialization of intellectual property, especially related to patents that have been donated to K-State.

ATTACHMENT 3

Board of Regents Report – November 19-20, 2003

The Council of Faculty Senate Presidents (CoFSP) participated in the meeting of the Council of Chief Academic Officers (CoCAO) concerning a system-wide response to legislation (Wagle amendment) which requires Regents universities to develop policies regarding teaching about pedophilia and the use of sexually explicit materials in coursework. A committee of CoCAO, CoFSP, and student representatives prepared a system-wide proposal that was discussed, revised, and then forwarded to the Council of Presidents. CoPs presented a somewhat modified proposal to the Board of Regents, who placed it on their December agenda. In addition, BOR legal counsel said that each institution must develop a policy which conforms with the Regents' policy.

In its meeting, CoFSP considered several topics, including a system-wide research data base, involvement of faculty in administrator evaluations, including those of CEOs, progress on Regents faculty award procedures, and collaborative degree programs. CoFSP also discussed the need for Higher Learning Association accreditation of community and technical colleges whose courses transfer to Regents institutions. These topics were presented to the Board of Regents. CoFSP expressed support for the concept of institutional tuition waiver proposals for faculty and staff and strongly encouraged BOR to pursue renewed funding of SB 345. CoFSP also expressed concern about calendar constraints on getting campus input on the proposed policy regarding the Wagle amendment.

ATTACHMENT 4

POLICY STATEMENT ON THE USE OF CONTROVERSIAL MATERIAL IN INSTRUCTION, INCLUDING THE USE OF SEXUALLY EXPLICIT MATERIALS IN INSTRUCTION

Kansas State University recognizes that with academic freedom comes academic responsibility. To that end, students are entitled to an atmosphere conducive to learning and to even-handed treatment in all aspects of the teacher-student relationship. Faculty members may not refuse to enroll or teach students on the grounds of their beliefs or the possible uses to which they may put the knowledge to be gained in a course. Students should not be forced by the authority inherent in the instructional role to make particular personal choices as to political action or their own social behavior. Evaluation of students and the award of credit must be based on academic performance professionally judged and not on matters irrelevant to that performance, whether personality, race, religion, degree of political activism, or personal beliefs. It is the mastery teachers have of their subjects and their own scholarship that entitles them to their classrooms and to freedom in the presentation of their subjects. Thus, it is improper for an instructor persistently to intrude material that has no relation to the subject, or to fail to present the subject matter of the course as announced to the students and as approved by the faculty in their collective responsibility for the curriculum.

Background

COCAO's Recommendation to COPs

The following amendment to HB 2444 was adopted during the 2003 session of the Kansas Legislature regarding teaching about pedophilia and the use of sexually explicit materials in Regents System coursework:

In addition to the other purposes for which expenditures may be made by the state board of regents for fiscal year 2004, expenditures shall be made by the above agency to assure that each university under the jurisdiction and control of the state board of regents develops a policy on the use of sexually explicit materials, including videos, as part of the curriculum of human sexuality classes or other similar classes for undergraduate students, a policy on teaching about the issue of pedophilia as part of such classes and a policy on sexual harassment as it relates to teaching such classes: Provided, That such policies shall be developed and implemented prior to January 12, 2004, and the state board of regents shall keep on file a current copy of such policies.